



AGENDA

CABINET

MONDAY, 10 JANUARY 2005

10.30 AM

**COUNCIL CHAMBER, COUNCIL OFFICES, ST PETERS HILL,
GRANTHAM**

Duncan Kerr, Chief Executive

CABINET MEMBERS:	Councillor Mrs. Linda Neal (Leader), Councillor Peter Martin-Mayhew (Deputy Leader/Portfolio: Housing), Councillor Teri Bryant (Portfolio: Community Affairs), Councillor Ray Auger (Portfolio: Environmental), Councillor Paul Carpenter (Portfolio: Technology), Councillor Mrs Frances Cartwright (Portfolio: Cultural) and Councillor John Smith (Portfolio: Economic)
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Cabinet Support Officer:	Lena Shuttlewood tel: 01476 406119 e-mail: l.shuttlewood@southkesteven.gov.uk
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Members of the public are entitled to attend the meeting of the Cabinet at which key decisions will be taken on the issues listed on the following page. Key decisions are marked *.

1. **Apologies**
2. **Minutes**
To approve the record of the Cabinet meeting held on 6th December 2004. (Attached)
3. **Declarations of Interest (if any)**

CATEGORY A PRIORITY ISSUES:

4. *** Street Scene Action Plan**
Report number WCS5 by the Head of Waste and Contract Services (Attached)
5. **Extension of Litter Fines**
Report number WCS3 by the Head of Waste and Contract Services (Attached)
6. **Future Funding of the Street Warden Service**
Report number DCS12 by the Director of Community Services. (Attached)

Appendix B to report DCS12 contains exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972. The press and public may be excluded if it is likely that direct reference is to be made to the exempt contents of this appended paper.

CATEGORY B PRIORITY ISSUES

7. **Annual Stakeholder Conference: 9th December 2004**
Report number CEX265 by the Chief Executive. (Attached)

CHANGE MANAGEMENT ACTION PLAN ISSUES:

8. **Local Strategic Partnership Consultation of Future Priorities**
Report number DCS13 by the Director of Community Services. (Attached)
9. **Performance Management - New Local Indicators/Measures 2005/06**
Report number DOS266 by the Director of Operational Services. (Attached)
10. **Matters Referred to Cabinet by the Council or the Development & Scrutiny Panels**
11. **Items raised by Cabinet Members including reports on Key and Non Key Decisions taken under Delegated Powers.**
12. **Representations Received from Members of the Public on Matters within the Forward Plan (if any)**
13. **Representations received from Non Cabinet Members**

14. **Any other business which the Chairman, by reason of special circumstances, decides is urgent**



MEETING OF THE CABINET
6 DECEMBER 2004 - 10.30 AM – 12.47 PM

PRESENT:

Councillor Peter Martin-Mayhew
Councillor Teri Bryant
Councillor Ray Auger
Councillor Paul Carpenter
Councillor Mrs Frances Cartwright
Councillor John Smith

Councillor Mrs. Linda Neal – Leader / Chairman

Chief Executive
Director of Community Services
Director of Finance and Strategic Resources
Director of Operational Services
Corporate Manager of Democratic and Legal Services
Head of Environmental Health and Licensing
Head of Planning Policy and Economic Development
Management Accountant
Public Relations Consultant
Support Officer

Non-Cabinet Members present : Craft, Kerr, Turner, G. Wheat, M. Wheat and Wilks

CO75. MINUTES

The minutes of the Cabinet meeting held on 8th November 2004 were

confirmed as a correct record.

A member requested that the minutes no longer made reference to individual Councillors; this was accepted by Cabinet.

CO76. DECLARATIONS OF INTEREST (IF ANY)

There were no declarations of interest made.

CO77. *LICENSING POLICY

[Decision taken by the Cabinet collectively]

DECISION:

To recommend to Council:

- (1) That the South Kesteven District Council Statement of Licensing Policy be adopted for publication subject to the inclusion in the membership of an Alcohol, Entertainment and Late Night Refreshment Licensing Committee Sub-Committee the Chairman or Vice-Chairman of the Committee and the amendment of 5.4 to read "...of an acceptable number of appropriate adult staff to ensure public safety and their protection from harm."**
- (2) A Separate Alcohol, Entertainment and Late Night Refreshment Licensing Committee be established;**
- (3) The new committee carry out the functions set out in Annex A in report ENV224;**
- (4) The new committee consist of the 11 members of the Licensing Committee who have received training and have particular expertise in licensing matters;**
- (5) The new committee be recommended to adopt the Council's ordinary constitutional standing orders concerning proceedings quorum, public access publicity agenda records and access to information until such time as Regulations concerning the Committee or its sub committee are made under Section 9 of the Licensing Act 2003.**

Considerations/Reasons for Decision:

- (1) Report number ENV223 to Cabinet and ENV224 to Council by the Head of Environmental Health and Licensing presenting the final version of the Statement of Licensing Policy;
- (2) Statutory requirement to adopt and publish Statement no later than 7th

- January 2005;
- (3) Wide consultation with statutory consultees, Local Area Assemblies, local media and the Council's website all considered by the Licensing Committee Steering Group;
 - (4) Comments from the Chairman of the Licensing Committee objecting to the requirement for a Licensing sub-committee to seat only three members, although this was a number defined in the Licensing Act 2003 – officers commented that the Licensing Committee could choose to determine all applications itself, if its workload was not too burdening;
 - (5) Reassurance from the Head of Environmental Health and Licensing that it was intended members would receive notification of applications received from within their ward;
 - (6) With reference to the amendment to 5.4 noted above, the Council should not be allowing people to look after children who had not been subject to appropriate checks.

CO78. REPORT OF ACTIVITY FOR YEAR 2003/04 AND FOOD SAFETY AGREEMENT PROPOSALS FOR 2004/05

[Decision taken by Cabinet collectively]

DECISION:

- (1) That the report on activity for 2003/04 be noted;**
- (2) That the Food Safety Enforcement Framework Agreement Service Plan for 2004/05 be approved;**
- (3) That, subject to advice from the Chief Executive distinguishing between mandatory and discretionary inspection and advice services, Cabinet explores the potential of charging for these services.**

Considerations/Reasons for Decision:

- (1) Report number ENV209 by the Head of Environmental Health and Licensing detailing the Council's performance against the 2003/04 Plan and presenting the Plan for 2004/05;
- (2) Statutory requirement to produce a Plan for 2004/05 and guidance from the Food Standards Agency;
- (3) Implementing charges for discretionary advice services could discourage the public from using this service but it could also be valuable to the Council to at least investigate its potential.

The following two issues (agenda items 8 and 9) were considered at this earlier stage of the meeting to allow the relevant Portfolio Holder to participate in the debate.

CO79. *CUSTOMER SERVICES AND MODERNISATION PROGRAMME

[Decision taken by the Cabinet collectively]

DECISION: In order to maximise external funding and allow immediate delivery of the project, to approve the Customer Services and Modernisation Programme and to amend the Council's financial strategy accordingly to reflect the programme funding requirements.

Considerations/Reasons for Decision:

- (1) Report number DOS253 by the Director of Operational Services providing an update on recent work undertaken on customer services and the modernisation agenda and presenting a work programme to achieve the programme's goals;
- (2) The key drivers for change identified in the report;
- (3) The contribution the programme makes towards Access, one of the Council's priority service areas;
- (4) Improvements in customer services, security and public engagement expected from the programme;
- (5) Potential efficiency savings as a result of increased customer satisfaction and decreased cost of customer transaction;
- (6) Recommendations from the Capacity & Resources and Communications & Engagement Development & Scrutiny Panels presented in the report, including the additional recommendation from the latter DSP regarding a freeze on recruitment which was considered risky in light of the potential need to recruit for priority or statutory services;
- (7) That the benefits of investment in the programme far outweigh the financial cost to council taxpayers.

CO80. IMPLEMENTING ELECTRONIC GOVERNMENT RETURN NO. 4

[Decision taken by Cabinet collectively]

DECISION: To recommend to Full Council on 9th December 2004 that the Implementing Electronic Government Return Number 4 be approved.

Considerations/Reasons for Decision:

- (1) Report number DOS262 by the Director of Operational Services presenting the draft Return for consideration;
- (2) The IEG4 Return, if approved, will release additional funding to support the Council's e-government agenda;
- (3) Responses to various issues raised to be circulated by the Director to all Cabinet members and those members present if so desired.

CO81. *CAR PARKING NON CHARGING POLICY

[Decision taken by the Councillor Ray Auger]

DECISION: To give consideration to the issues raised before taking a decision on this matter.

Considerations/Reasons for Decision:

- (1) Report number DOS260 by the Management Accountant identifying the car parks in the district where there is a non-charging policy and opportunities to consider disposal of three car parks;
- (2) Responsibility, maintenance costs, business rates and ongoing costs of car parks owned by the Council;
- (3) Need to generate future capital receipts to support future priorities;
- (4) It is not a viable option to introduce a charging policy at the car parks identified;
- (5) Private sector interest to purchase the West Road and Godsey Lane car parks and to continue both sites as car parks in the current form;
- (6) Potential for restricted covenant of the sites to retain them as car parks;
- (7) Consideration of the following issues:
- (8) Recommendation from the Environment DSP to retain all suggested sites for disposal as car parks;
- (9) Further comments made by the Vice-Chairman of the Environment DSP;
- (10) Objection from Market Deeping Town Council to the potential sale of both car parks in Market Deeping;
- (11) No objection from Billingborough Parish Council to the sale of the West Road site proving it is retained as a car park;
- (12) Market Deeping Traders' concerns that restricted covenants could not be enforced.

[The fourth car park in Bourne listed in paragraph 3 of report DOS260 was amended from "Manning Road" to "Queen's Road"]

CO82. CHANGES TO THE PLANNING SYSTEM AND PROPOSED TIMETABLE FOR PREPARATION OF THE LOCAL DEVELOPMENT FRAMEWORK

[Decision taken by Cabinet collectively]

DECISION:

- (1) To approve the draft Local Development Scheme for submission to the Government Office for the East Midlands (GOEM) for approval and for publication**
- (2) That the following actions be taken to ensure both conformity with the new requirements and achievement of**

the objectives set out in the Local Development Scheme:

- **That the policies of the adopted South Kesteven Local Plan (1995) (subject to the advice of circulars, PPG's and PPS's published since then) be retained as "Saved Policies" for use in determining planning applications during the period of preparation and adoption of documents forming the LDF;**
- **That the First Deposit version of the South Kesteven Local Plan published in January 2002 be formally withdrawn, and public notice given thereof;**
- **That any additional or supplementary planning guidance (SPG) prepared in the intervening period be considered as Council Policy Statements, rather than as SPG, with a view to being adopted as a Supplementary Planning Document (SPD) within the LDF at a later date;**
- **That the arrangements set out in report PLA467 for the preparation of documents which form the LDF, including the establishment of a LDF Advisory Group based upon the membership of the Economic & Cultural DSP and a commitment to resourcing and achieving the milestones set out in the IDS timetable be approved.**

Considerations/Reasons for Decision:

- (1) Report number PLA467 by the Head of Planning Policy and Economic Development setting out the implications of the Planning and Compulsory Purchase Act 2004 on planning policy issues in this authority;
- (2) Statutory requirement to produce LDF by March 2005;
- (3) The Economic & Cultural DSP is an appropriate forum to engage members in the LDF.

CO83. COUNCIL TAX BASE

[Decision taken by Cabinet collectively]

DECISION:

That in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) the following tax bases be adopted for 2005/2006:

<u>Area</u>	<u>Band D Equivalents</u>
Grantham	10,333.9
Stamford	6,726.2
Bourne	4,133.1

Deeping St. James	2,302.8
Market Deeping	2,012.3
Allington	327.3
Ancaster	497.7
Aslackby & Laughton	97.1
Barholm & Stowe	33.1
Barkston & Syston	259.8
Barrowby	707.9
Baston	544.1
Belton & Manthorpe	207.0
Billingborough	395.3
Bitchfield & Bassingthorpe	58.6
Boothby Pagnell	61.5
Braceborough & Wilsthorpe	116.1
Burton Coggles	37.6
Careby, Aunby & Holywell	70.0
Carlby	197.1
Carlton Scroop & Normanton	123.0
Castle Bytham	298.4
Caythorpe	536.9
Claypole	452.7
Colsterworth, Gunby & Stainby	588.0
Corby Glen	394.1
Counthorpe & Creeton	33.9
Denton	120.9
Dowsby	59.0
Dunsby	49.6
Edenham	114.2
Fenton	43.9
Folkingham	260.9
Foston	176.4
Fulbeck	212.9
Greatford	125.6
Great Gonerby	766.5
Great Ponton	122.9
Haconby	165.4
Harlaxton	311.8
Heydour	145.3
Honington	66.1
Horbling	147.0
Hougham	80.4
Hough-on-the-Hill	148.8
Ingoldsby	114.6
Irnham	104.3
Kirkby Underwood	81.7
Langtoft	724.2
Lenton, Keisby & Osgodby	63.0
Little Bytham	109.7
Little Ponton & Stroxton	64.9
Londonthorpe & Harrowby Without	1,528.2

Long Bennington	797.1
Marston	150.6
Morton	789.6
North Witham	58.0
Old Somerby	88.3
Pickworth	68.3
Pointon & Sempringham	195.5
Rippingale	323.7
Ropsley, Humby, Braceby & Sapperton	346.1
Sedgebrook	142.1
Skillington	129.3
South Witham	467.6
Stoke Rochford & Easton	83.3
Stubton	72.8
Swayfield	144.1
Swinstead	90.6
Tallington	181.1
Thurlby	785.4
Toft, Lound & Manthorpe	135.4
Uffington	306.4
Welby	77.5
Westborough & Dry Doddington	133.8
West Deeping	119.5
Witham-on-the-Hill	90.8
Woolsthorpe	146.4
Wyville-cum-Hungerton	19.2
SKDC TOTAL	<u>43,396.2</u>

Considerations/Reasons for Decision:

- (1) Report number FIN215 by the Corporate Director of Finance and Strategic Resources recommending the Council tax bases for 2005/2006.

CO84. *BUDGET 2005/06: TARGET SETTING

[Decision taken by Cabinet collectively]

DECISION: To note the update report on target setting for the 2005/06 Budget.

Considerations/Reasons for Decision:

- (1) Presentation by the Corporate Director of Finance and Strategic Resources setting out the national and local position, additional resources, council tax, priorities in spending, ringfencing, capping, business rates and the pension fund;
- (2) Disappointment that central government does not appear to be tackling

- the pension fund, which is unsustainable;
- (3) Gulf between government funding for education and social services authorities and the environmental, protective and cultural services authorities;
 - (4) Ongoing lobbying campaign on Lincolnshire's "Missing Millions".

CO85. SOUTH KESTEVEN PROCUREMENT STRATEGY: SELECTION OF IN-HOUSE SERVICES TO BE FORMALLY MARKET-TESTED FOR QUALITY AND COST

[Decision taken by Cabinet collectively]

DECISION:

- (1) To approve this element of the council's procurement strategy and to endorse the schedule of services for formal market testing in 2005/6 that emerge from the assessment processes;**
- (2) In accordance with the desire to progress formal market testing in a selective way,**
 - (A) The following services be selected for formal market testing in 2005/6:**
 - (I) Facilities management to include cleaning, caretaking and security. The management of markets will also be considered either as part of facilities or as a separate issue.**
 - (II) Graphics and printing**
 - (III) Car services. However, in view of the personal nature of the service, the only other alternative provider that would be considered suitable by the council for the future provision of this service would be either another local authority or a non-for-profit trust.**
 - (IV) Housing management and repairs. However, in view of the stock option appraisal process, work on this service will be postponed until may 2005, following which the compatibility of this option with the outcome of the stock option appraisal process shall be assessed.**
 - (B) If work on any of these services has been concluded by November 2005, it is proposed that paymaster and CCTV are re-considered for potential inclusion at that time.**
 - (C) That any consideration of formal market testing of arts is postponed to enable the consideration of procurement of both Leisure services and Cultural services through a single trust on the expiry of the current contract for leisure.**

(D) That the council continues to work in partnership with other local authorities to assess the advantages to the council of shared service delivery for revenues and benefits, building control and procurement and responds to the request from South Holland to consider providing legal services to them.

Considerations/Reasons for Decision:

- (1) Report number CEX264 and additional information circulated prior to the meeting by the Chief Executive explaining that formal market testing will be a key component of the Council's procurement strategy;
- (2) It is understood that an incremental approach to achieving efficiency savings can be harmful to service delivery.

CO86. TACKLING ANTI-SOCIAL BEHAVIOUR

[Decision taken by cabinet collectively]

Decision:

- (1) To approve the action plan for crime and disorder and anti-social behaviour, as appended;**
- (2) To note that a further report will be prepared identifying the actions proposed to address the most serious cases of anti-social behaviour that breach the council's tenancy conditions;**
- (3) To note that a further report will evaluating the success of the street warden initiative will be submitted to a future meeting of the cabinet.**

Considerations/reasons for decision:

- (1) Report number DCS10 by the Corporate Director of Community Services;
- (2) The contribution the action plan makes towards achievement in the Council's Category A priority, Anti-Social Behaviour;
- (3) Report to Council from the Community DSP on the anti-social behaviour policy for housing management;
- (4) Success to date of local tasking groups involving street wardens and the public;
- (5) Advice to follow from the Chief Executive on the removal of "racial" before references to "harassment" to ensure that all cases of harassment are considered seriously.

CO87. ITEMS RAISED BY CABINET MEMBERS INCLUDING REPORTS ON KEY AND NON KEY DECISIONS TAKEN UNDER DELEGATED POWERS.

(1) Councillor Mrs Frances Cartwright: Portfolio – Cultural

DECISION: To give approval to the District Council entering into a lease with Stamford Town Council for the acquisition of former allotment land for use as an extension to the Uffington Road Playing Field, Stamford.

[Decision made: 22.11.04]

(2) Councillor Peter Martin-Mayhew: Portfolio – Housing Services

Decision: To approve the expenditure of Decent Homes Capital Budget provision on works to provide:

- 1) Refurbishment to full Decent Homes standard of Easiform Housing (approx 90 in total) in Grantham. Approx cost £950,000.
- 2) Security Doors and Door Intercom/Control Systems for Communal access in staircase areas in flats accommodation. Approx cost £650,000.
- 3) Replacement windows to properties. Approx cost £350,000.

[Decision made: 22.11.04]

(3) Councillor Ray Auger: Portfolio – Environment

DECISION: That the Products of Animal Origin (Third Country Imports) (England) (No. 3) Regulations – S.I. 2004 No. 2640 be added to the list of legislation approved by full Council on 25th September 2003, under which officers can be authorised.

[Decision made: 15.11.04]

(4) Councillor John Smith: Portfolio – Economic

DECISION: That the tender submitted by E Bowman & Sons Ltd in the sum of £17,955.36 for structural repairs to stone walls at the theatre at Stamford Arts Centre be accepted.

[Decision made: 06.12.04]

(5) Councillor John Smith: Portfolio – Economic

DECISION: To approve the naming of the development at the rear of 22 Bridge End Road, Grantham by A. Eatch & Son Blds as Eatch's Mews in

order to provide postal addresses for the new residential development.

[Decision made: 06.12.04]

DATE DECISIONS EFFECTIVE:

The decisions at minutes CO77 and CP80 are Policy Framework Proposals and therefore stand referred to the Council.

All other decisions as made on 6th December 2004 can be implemented on 15th December 2004 unless subject to call in by the relevant Development and Scrutiny Panel.

**South Kesteven District Council, Council Offices, St. Peter's Hill, Grantham,
Lincolnshire NG31 6PZ**

**Contact: Cabinet Support Officer - Tel: 01476 406119
e-mail l.shuttlewood@skdc.com**

<u>Action Plan For Crime and Disorder and Anti-Social Behaviour</u>			
<u>Subject Area</u>	<u>Key Milestones</u>	<u>Target Date</u>	<u>Lead Person</u>
1 Include additional questions within the general household survey to identify the scale of the problem	CMT to agree revised questions.	November 30 th 2004	D. Wyles
2 Conduct General Householder Survey and analyse.	Issue of Survey in January 2005	31 st January 2005	D.Wyles
3 Set clear target based on results of Survey and obtain the approval of Cabinet.	Analysis on this subject completed by mid-march 2005	30 th April 2005	D. Wyles J.Pell
4 Undertake recruitment and selection of Community Safety Officer and appoint.		Commence mid January 2005	J.Pell
5 Prepare a district -wide Anti Social Behaviour Procedure.	Approval of the crime and disorder partnership (CDRP) and the Council	Approval by CDRP march 2005 Approval by council April 2005	Community Safety Officer. J.Pell
6 Undertake an awareness program with Cabinet Members and Managers to raise understanding of the work of the Anti-Social Behaviour Team/Partnership	Delivery of an awareness programme to Members and senior staff.	30 th December 04	J.Pell, D Foley,
7 Establish protocols and procedures for responding to referrals regarding Anti Social Behaviour and set response time targets.		30 th November 2004	Leigh Mockridge
8 Establish target areas for deployment of Anti Social Behaviour Officer. (Based on information and intelligence)	Establishment of CDRP Delivery Group, Tasking Group and Joint Action Groups		Insp. Mendum L Mockridge.
9 Establish target areas for deployment of resources following completion of General Household Survey.	Completion of General Household Survey.	30 th April 2005	Community Safety Officer.

Action plan for crime and disorder and anti-social behaviour

	Subject area	Key milestones	Target date	Lead person
10	Review Street Warden Project as a result of Home Office funding ending in March 2005.	Consideration of report by Cabinet December 04	January 2005	S Marshall, J Pell
11	Overhaul the role of the CDRP and link to work of the Local Strategic Partnership.	Establishment of LSP priorities following consultation through general household survey	30 th April 2005	J Pell, M Sibthorp.
12	Provide 24 hour on-call service for noise and other nuisance.		31 st January 2005	S Marshall B Hadfield
13	Support through work of Anti Social Behaviour officer and Community Safety Officer Housing Managers to address most serious cases of anti social behaviour that breach tenancy conditions.			J Pell S Marshall Community Safety Officer.
14	Prepare Anti Social Behaviour Policy for Housing Services		30 th December 2004	P Doughty
15	Prepare Council wide Anti Social Behaviour Policy		31 st March 2005	Community Safety Officer

REPORT TO CABINET

REPORT OF: HEAD OF WASTE AND CONTRACT SERVICES

REPORT NO. WCS5

DATE: 10TH JANUARY 2005

TITLE:	STREET SCENE ACTION PLAN
FORWARD PLAN ITEM:	N/A
DATE WHEN FIRST APPEARED IN FORWARD PLAN:	N/A
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	

COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:	STREET SCENE Councillor R Auger
CORPORATE PRIORITY:	
CRIME AND DISORDER IMPLICATIONS:	None
FREEDOM OF INFORMATION ACT IMPLICATIONS:	None
BACKGROUND PAPERS:	

1. INTRODUCTION

Under the council's prioritisation process Street Scene was identified as a Priority A.

2. RECOMMENDATIONS

That approval is given for the following Street Scene Action Plan.

3. ACTION PLAN

The following items have been identified as making up the core elements of Street Scene:

- Street Cleaning
- Litter Enforcement
- Graffiti
- Fly Posting
- Fly Tipping

a) Street Cleaning

Considerable investment has already been made both in resources and equipment. A joint venture with South Holland District Council has enabled the council to purchase a hot pressure washer, which can be used for washing streets and the removal of chewing gum.

In 2004/05 a programme commenced whereby the main areas in the town centre of Grantham have had chewing gum and grease removed. This operation has taken place in the evenings to keep the amount of disruption caused to a minimum.

Action Plan: To continue with an on going programme of street washing/chewing gum removal in the main town centres of Grantham, Stamford, Bourne and the Deepings.

An additional small pavement sweeper has also been purchased which has proved beneficial in town centres. Approval has been given for the purchase of an additional small sweeper plus vehicle. It is intended to use this equipment to provide a service to the rural areas whereby a team can be sent to carry out a detailed clean both manually and mechanically.

Action Plan: To improve the cleaning of rural areas with the creation of a “rural hit team”

b) Litter Enforcement

Litter fines are already being issued for litter being dropped in the High Street and St Peters Hill area of Grantham. To date eight fines have been issued and all have been paid. The council is able to keep these fines to finance similar projects. It is being proposed to extend the area where fines can be issued to cover the whole of the district.

Many authorities are now taking a very pro-active approach to the enforcement of litter fines and have appointed litter wardens.

It is proposed that we employ our own wardens who will look to take both an educational and enforcement role, in addition to litter fines they will also be able to issue fines for dog fouling.

It is proposed that the three wardens will be equipped with motorbikes fitted with cameras. This will enable them to be both mobile and to have the ability to record incidents where evidence may needed to be produced in court.

A similar scheme has operated in Lincoln City and has provide most successful.

Action Plan: To extend the area for which litter fines can be issued to cover the whole of the South Kesteven area. Also, to establish a team of litter enforcement officers who will provide a high visibility presence and deterrent to those who drop litter.

c) Graffiti

The hot pressure washer is not only capable of removing grease and chewing gum, but can also be used, with the right chemicals, to remove graffiti.

Staff within Waste and Contract Services are now trained in the use of the relevant chemicals.

Action Plan: To remove graffiti from public buildings which are owned by South Kesteven District Council.

Under the Anti-Social Behaviour Act 2003 Section 48 allows local authorities to serve notices upon anyone responsible for a surface requiring them to remove, clear or otherwise remedy the defacement of that surface within a period specified in the Notice where: -

- I. Relevant surface is an area defaced by graffiti
- II. The defacement is detrimental to the amenity of the area or is offensive.

The period for remedy should not be less than 28 days from when the notice is served, however failure to not comply with the notice allows the local authority or their agents to clear the defacement. If the local authority has to do this it may then recover any costs deemed reasonable.

Action Plan: To serve notices on owners of property which has been subject to graffiti and request that they remove it. If they fail to do so then we will arrange for the removal and seek to recover the cost.

d) Fly Posting

Under the terms of the Anti Social Behaviour Act 2003 Section 42 an authority may issue a fixed penalty for fly posting.

Many authorities have different policies towards fly posting. Many have taken a zero tolerance approach, whilst others allow certain types.

Action Plan: Consult other local authorities regarding best practice in dealing with fly posting and establish council's policy for dealing with this subject.

e) Fly Tipping

Increase landfill charges and restrictions on the types of waste that can be landfilled, has resulted in an increase in the amount of waste that is being fly tipped.

The council has been successful in obtaining successful prosecutions against fly tippers.

A covert camera kit has recently been purchased; this can be used in known areas where fly tipping regularly occurs. The evidence can then be used to pursue further prosecutions.

Action Plan: To use covert cameras to record fly tipping and use the evidence to seek further prosecutions.

During the year the council has bought a lorry with an Atlas crane attachment, this has now put us in a strong position to remove any sort of fly tipping that is presented to us.

Our removal time for fly tipping is now at the lowest it has ever been, and other than asbestos, which requires a specialist firm, we are equipped to deal with most situations.

Action Plan: To maintain a fast response to the removal of fly tipping.

4. **COMMENTS OF DIRECTOR OF FINANCE AND STRATEGIC RESOURCES**

Action Plan costings should be included in budget submissions.

5. COMMENTS OF CORPORATE MANAGER, DEMOCRATIC AND LEGAL SERVICES (MONITORING OFFICER)

The report sets out appropriate actions in respect of a Category A priority. Democratic & Legal Services will provide appropriate resources to deal with the legal implications of the enforcement actions proposed. Considerable expertise has now been obtained in respect of fly tipping and related prosecutions

6. SUMMARY

The Street Scene label can mean many things and each local authority has different areas covered under its banner of Street Scene. It will be important that when assessing the success of our Street Scene campaign that all interested parties are informed what we include under it and what our aims and aspirations are.

7. CONTACT OFFICER

Garry Knighton – Head of Waste and Contract Services

REPORT TO CABINET

REPORT OF: HEAD OF WASTE AND CONTRACT SERVICES

REPORT NO. WCS3

DATE: 10TH JANUARY 2005

TITLE:	Extension of Litter Fines
FORWARD PLAN ITEM:	N/A
DATE WHEN FIRST APPEARED IN FORWARD PLAN:	N/A
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Non Key decision

COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:	Councillor Ray Auger
CORPORATE PRIORITY:	STREET SCENE
CRIME AND DISORDER IMPLICATIONS:	None
FREEDOM OF INFORMATION ACT IMPLICATIONS:	None
BACKGROUND PAPERS:	Non Key Decision report ENV153

1. **Introduction**

The purpose of this report is to seek approval for the extension of the areas where litter fines can be issued within South Kesteven.

2. **Recommendations**

The Cabinet is recommended to:

- a) To approve the issuing of litter fines throughout the whole district of South Kesteven
- b) To approve the issuing of litter fines for the dropping of litter from motor vehicles

3. **Background**

A cabinet decision was taken on the 24th February 2003 to approve the implementation of a trial scheme of issuing litter fines for dropping litter on the High Street and St. Peter's Hill areas of Grantham.

Since that time eight fines have been issued, to date six have paid and the remaining two have indicated that they also will be paying.

Legislation under the Environmental Protection Act 1990 Section 88 allows the council to issue fines within the district of South Kesteven for any person seen to throw down, drop or otherwise deposit litter in a public open space.

Section 33(5) allows a fine to be issued to the registered keeper of a vehicle, if litter is seen being deposited out of that vehicle.

5. **Comments of Director of Finance and Strategic Resources**

None

6. **Comments of Corporate Manager, Democratic and Legal Services (Monitoring Officer)**

None

7. **Comments of other relevant Service Managers**

None

8. **Conclusion or Summary**

The imposing of fines for the dropping of litter sends a clear message that the council takes litter and the environment seriously. It will act as a deterrent to those who drop litter and will impact on the cleanliness of South Kesteven.

9. **Contact Officer**

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REPORT TO CABINET

REPORT OF: CORPORATE DIRECTOR (COMMUNITY SERVICES)

REPORT NO: DCS12

DATE: 10th January 2005

TITLE:	FUTURE FUNDING OF THE STREET WARDEN SERVICE
FORWARD PLAN ITEM:	NO
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	N/A

COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:	CONTRIBUTION TO COUNCIL'S AIM TO REDUCE ANTI-SOCIAL BEHAVIOUR COUNCILLOR TERL BRYANT, COMMUNITY AFFAIRS PORTFOLIO
CORPORATE PRIORITY:	CATEGORY A
CRIME AND DISORDER IMPLICATIONS:	YES
FREEDOM OF INFORMATION ACT IMPLICATIONS:	YES
BACKGROUND PAPERS:	N/A

1.0 INTRODUCTION AND SUMMARY

- 1.1 The Neighbourhood and Street Warden Programme was developed nationally and introduced during 2000.
- 1.2 A bid was submitted by South Kesteven District Council and approval was given by the Home Office in October 2001. The objective of the proposal was for two street wardens to be employed in the Earlesfield area. The Street Warden Programme was designed to provide a friendly face on local streets and stamp out the neighbourhood nuisance including graffiti, abandoned cars and litter that seriously reduces the quality of life of local people.

- 1.3 Funding was allocated by the Home Office with £54,000 being provided to the District Council over a three year period (1st April 2002 to 31st March 2005). The Council have provided the balance of funding from the General Fund. Cabinet endorsed the engagement of two street wardens for an initial period of two years. This decision was made on 11th March 2002.
- 1.4 The Street Wardens commenced their duties on September 2002. One of the Street Wardens has remained in post throughout whereas the other post has been vacant since 29th October 2004.
- 1.5 Since the current funding is due to end on 31st March 2005 a decision needs to be made about the future of the Street Warden Scheme.

2.0 RECOMMENDATION

It is recommended that:-

- 2.1 Approval be given for the continuation of the Street Warden Service based on two full time posts.**
- 2.2 A request be made to the Crime and Disorder Reduction Partnership for a financial contribution to the Street Warden Service from the Safer Stronger Communities Fund and the Basic Command Unit Fund.**
- 2.3 The Director of Finance and Strategic Resources be requested to consider recharging elements of the service to the Housing Revenue Account where it can be shown that the service is directly attributable to the Council's Landlord functions.**

3.0 DETAILS OF REPORT

- 3.1 Since the appointment of Street Wardens on the Earlesfield the approach that has developed has been characterised by multi agency team work. The Team comprises two Street Wardens, Earlesfield Community Manager, Police Community Support Officer, Housing Officers, Social Services, Educational Welfare, Junior Health Inclusion Workers and Children's Fund. A Joint Action Group meets weekly which results in problem solving and tasking to address priority issues.
- 3.2 A list of projects instigated by the Team is attached as Appendix A. It highlights the diverse range of initiatives that have been introduced in this area. The approach has been to balance the use of Anti-Social Behaviour Orders, Acceptable Behaviour Contracts with a programme of Community Engagement.
- 3.3 Whilst specific statistical evidence of reduced crime and anti-social behaviour is not available at the moment it is intended to produce appropriate performance data by the end of March 2005.
- 3.4 It is clear that both the Permanent Secretary at the Home Office who visited the Team in 2004 and the Divisional Commander (South Division) have a high regard for the work of this Team and for the improvements achieved in the Earlesfield area.

3.5 If members decide to support the continuation of this work in the Earlesfield then this will have the following financial implications.

3.6 The total cost of the Street Warden Service is as follows:-

	<u>2004/2005</u>
	£
Total Cost Inc. On Costs	52,770
<u>Less</u>	
Home Office Grant	17,500

Total Cost to General Fund	35,270

3.7 The estimated cost of the Street Warden Service in 2005/2006 is £55,730. This means that a further £20,460 will be required to maintain the Street Warden Service based on two full time equivalent posts.

3.8 If it is decided to maintain one Street Warden deployed in the Earlesfield area then, the estimated full year cost in 2005/2006 will be £45,270 an additional £10,000 full year cost. This could be achieved without any direct impact on staff since one of the posts is currently vacant.

3.9 If it is decided to end the service then a saving of 37,500 (full year saving) would be achieved. A separate confidential appendix (Appendix B) is attached detailing any staff costs associated with ceasing this service.

4.0 ALTERNATIVE SOURCES OF FUNDS

Current Funding

4.1 The original grant of £54,000 received from the Government’s (ODPM – Home Office) Street Warden Programme is separate from funding made to the Crime and Disorder Partnership (CDRP) therefore it may be possible to make a case to the CDRP for a contribution towards Street Wardens from the Safer Stronger Communities Fund and the Basic Command Unit Fund.

Crime and Disorder Reduction Partnership

4.2 Guidance from the Home Office indicates that the funding initiative – Safer Stronger Communities Fund will continue to be controlled by the Crime and Disorder Partnerships at District Level for 2005/2006. For the financial years 2006/2007 onwards there is still a lack of clarity about the funding arrangements when Local Area Agreements become established.

Basic Command Unit Fund

4.3 In addition the Basic Command Unit Fund managed by Police Divisional Commanders will have discretion to pool their allocations locally with CDRPs to support local and national outcomes.

- 4.4 As a consequence it may be possible to obtain some contributions towards the costs of employing the Street Wardens through the CDRP. However it will be necessary to link the work of the Street Wardens with the performance targets identified by the Home Office. The Home Office Crime and Disorder Reduction Strategies 2005-2008 require a 17.7% reduction in Crime and Disorder by 2007/2008 from the 2003/2004 baseline. Clearly this means that if Street Wardens are to receive funding from the Stronger Safer Communities Fund or Basic Command Unit funding they will need to demonstrate a contribution to delivering these outcomes.

Housing Revenue Account (HRA)

- 4.5 The Street Warden Programme aims to provide a resource to promote community safety, assist with environmental improvements and housing management functions. As such it was envisaged by the Home Office that they would patrol estates provide "super caretaking" functions and contribute to effective neighbourhood management.
- 4.6 It is evident from the work undertaken by the post holders that they have made a significant contribution to estate management in conjunction with housing managers and, on this basis, could have some of their cost charged to the Housing Revenue Account in the future.

5.0 COMMENTS OF THE DIRECTOR OF FINANCE AND STRATEGIC RESOURCES

The split of costs between the General Fund and HRA will require some analysis to determine which are attributable to the landlord function and whether they are covered within the definitions of cost in the 1989 Local Government and Housing Act. The element of General Fund charge is in relation to a strategic District function and therefore not attributable to Special Expense Areas.

6.0 COMMENTS OF THE CORPORATE MANAGER DEMOCRATIC AND LEGAL SERVICES (MONITORING OFFICER).

From the comments made by the CPA Inspectors when they inspected the Street Warden Service it was independently acknowledged the service was clearly a positive and tangible initiative of the Council in tackling Anti-Social Behaviour. The work undertaken by the Street Wardens has from the Council's Legal Services experience been most positive and beneficial in combating anti social behaviour. This has not only been as regards specific enforcement markers but also in relation to the more softer initiatives of publicity, education and working with the Local Community.

I would therefore recommend the continued financial support of the Street Warden Service.

7.0 COMMENTS OF THE CORPORATE DIRECTOR REGULATORY SERVICES.

The Street Warden Service currently provides an important complimentary service role to that provided by both the Housing Management and Estates

Management Service on the Earlesfield Estate being the 'eyes and ears' and a visible presence on site. This contributes to reducing the fear of crime and provides support to tackling anti-social behaviour on the estate.

If the funding for the two posts is maintained it is proposed to consider the extension of the service to providing support to the Harrowby Estate and any other hot spots identified in the future.

In addition, Consideration can be given to the extension of the existing role to provide further Housing Management and Estate Management support to tenants which could be part funded from the HRA.

8.0 CONCLUSIONS

- 8.1 The Street Warden Programme has been a real success and has been identified as an example of good practice by the Home Office and the Police.
- 8.2 The current post holder has been successful in delivering the outcomes identified as part of the original objectives set out by the Home Office and the Office of the Deputy Prime Minister.
- 8.3 The benefits of multi-agency working in a very disadvantaged area of the District have been demonstrated (see Appendix A). Presentation by P.C.S. Cummings at the meeting will show the benefits of these posts.
- 8.4 Following the success of the Street Warden Programme in the Earlesfield area and the benefits derived from multi-agency working the Police and other agencies are replicating the approach in the Harrowby Area. If it is decided to continue the Street Warden Service it is suggested that one of the two posts be allocated to the Harrowby Area and potentially other local hot spots.
- 8.5 It is suggested that alternative funding be sought from the agencies mentioned in this report in order to minimise the additional cost that will fall on the Council as a result of continuing the service.

9.0 CONTACT OFFICER

John Pell, Corporate Director of Community Services
Tel: 01476 406510
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23rd December 2004

Earlesfield Community Team

The team includes the SKDC Estate Warden, Community Beat Officer, Police Community Support Officer, SKDC Estate Housing Officer, Children's Fund workers and Educational Welfare Officer but link closely with the many organisations and community groups that operate on the estate.

The idea is that all agencies, residents and community groups can exchange information quickly and problem-solving measures put into place.

The team has been involved in a number of projects since it's formation in early 2003 and some of these are highlighted below:

Youth projects

Recording studio

An old air raid shelter in grounds of Earl of Dysart School was about to be demolished but this has now been converted into a recording studio. The building was refurbished with the help of TDG on Trent road who provided all the paint, soundproofing material etc. The Children's fund provided musical instruments and the police provided money for an electric drum kit and recording/mixing desk.

The studio is now used by a number of children and adults from the estate and weekly guitar and drumming lessons are held here. Several talented musicians have been 'discovered' at the sessions and the first band - The Sprogs are playing gigs all around the County.

Junior Street Wardens

The Junior Wardens are a group of 12 young people from the estate who meet weekly during the summer and fortnightly during the winter. They have been given training in First Aid, Good Citizenship, Health and Safety and written their own code of conduct. We carry out litter picks, visit other organisations such as the Fire Brigade, Police Station etc. Money has been provided by the Children' Fund and the Police to buy a video camera and fund excursions. Several other Counties have looked at the scheme and a buddy scheme has been set up with Northumbria.

Mentoring Reading Groups

These have been set up in the Earl of Dysart and Spittlegate schools where Steve, Stuart and Sandra carry out weekly reading sessions with generally under-achievers with

regard to reading. Since the scheme started about a year ago the results for reading have dramatically improved.

Schools

The team is involved with all schools on the estate and carry out visits, talks etc

Photography Studio

The studio, which is still under construction, will be held in a portakabin and used by schools, youth groups and other young people to develop black and white photographs. Several projects are in the pipeline to work with Grantham Museum and the Earlesfield Community Forum to involve young people and the elderly in a whole estate photography project.

Drop - In Centres

Weekly 'drop-in' centres are held in St Hugh's school. When this started the numbers were fairly small but now in excess of 30 children attend the sessions to discuss any subject they want.

Play Park

The play park committee consisted of the Earlesfield Community Forum, Police, Wardens, SKDC, BBC Voices, Surestart. The £53,000 was raised from contributions from the above and local businesses. Again the young people decided the design.

Youth Shelter

The shelter was constructed with money from SKDC and the police and the design and location chosen by the young people. The Wardens took the young people on visits to other shelters and to the construction factory. The opening was featured live on BBC East Midlands Today.

Cycle Repair Workshop

Sandra and Steve Orridge went on a 3-week City and Guild course for cycle repair. An old shed in Ambergate School has been converted and equipment supplied by the Children's Fund and police. All bikes for repair are donated from the police (unclaimed found/stolen) and will be repaired and given to community groups charity groups and an orphanage in Cyprus we have established links with.

Road Safety Week

An annual event where the team carries out school visits with the Road Safety Partnership. Radar gun used at various times during the week - offenders not fined but made to explain to groups of children why they are speeding. Mobile speed trailer used on the estate.

Security/Crime matters

Shop-Link Radios

All shops on the estate have been provided with a shop-link radio to link them in with the town centre shop-watch and CCTV system. Money provided by SKDC and the police.

CCTV

Police have arranged for Costcutter's to install lighting on their roof to aid CCTV coverage. Also arranged for the camera next to the pub to be lifted up 2 metres again to aid coverage.

Anti-Social Behaviour Orders

Police have obtained 2 very successful ASBO's on ringleaders of the 'Earsey Crew'. Several more of these ASBO's are being progressed.

Acceptable Behaviour Contracts

These are joint Police/SKDC contracts that are placed on families with unruly children (or adults) and are the first step towards eviction procedure. Over 15 carried out so far and 90% success rate.

Physical Obstacles

To reduce problems caused by youths gathering several practical measures taken including: removal of bus shelter, cutting down 'crab apple' trees (apples used to assault shoppers and police) removal of unsightly bushes,

Family EventsParty on the planet 2003

This was the first music festival held on the estate and involved many local bands and groups of children from the estate playing on the stage. Hundreds of pounds raised for future children's projects. Cast members from ITV's 'The Bill' attended.

Party on the Planet 2004

The second festival was on a much larger scale and two stages were used for 12 live bands. Again members of the Bill attended. The Headline act was 'Roland Gift and the Fine Young Cannibals' who appeared for free but normally charge over£8,000. Large amount of money raised for charities and future projects.

Visitors

Estate 'visitors' during 2003/04 include: Roberta Taylor (Insp. Gina Gold from the Bill), Peter Guinness (actor), Tony Lake (Lincs police Chief Cons), Chris Chittle (Eric pollard from emmerdale), Les Chappel (musician, record producer - David Bowie etc), Mr Leigh Lewis (Home Office - perm secretary crime and terrorism), Lisa Maxwell (DS Samantha Nixon from The Bill), Lloyd Courtney (drummer - The Shadows, Baron Nights, Roy Orbison etc), Carol Hinds/Quentin Raynor/Lisa Dransfield/Dominic Heale (BBC East Midlands Today), Roland Gift & The Fine Young Cannibals (80's - 04 rock band).

Environmental Issues

Arranged for extra street cleaning, a fast track service for removal of abandoned cars and refuse collection.

Schemes set up with the Fire Brigade to carry out fire checks and reduce arson attacks.

Environmental days being arranged for 2005 with youth club. (canal cleaning, litter picks etc)

Community Groups

Residents Association set up on Beeden park estate. Very successful, now have web site, full committee etc

Residents Association in process of being set up on Hillingford Way.

More residents associations to be set up and link in directly with the Neighbourhood Panel.

Multi-Agency Problem Solving

The old police office in the stadium is not open to the public but now used as a joint SKDC Warden/Police office. It is used as a multi-agency 'drop-in' centre. Joint agency group meetings are held here weekly.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

REPORT TO CABINET

REPORT OF: Chief Executive

REPORT NO. CEX265

DATE: 10th January 2005

TITLE:	Annual Stakeholder Conference, 9th December 2004
COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:	All
CORPORATE PRIORITY:	All
CRIME AND DISORDER IMPLICATIONS:	As detailed in Conference Summary
FREEDOM OF INFORMATION ACT IMPLICATIONS:	None
BACKGROUND PAPERS:	Chief Executive's Report No. CEX253 Path to Pride Leaflets

Introduction

The Council held its first ever Stakeholder Conference on 9th December 2004 in the Guildhall Theatre and was intended to bring together the various representatives of the communities of South Kesteven. Invitations were sent out to all those with a share or "stake" in the future health and well being of the Community and the full list of delegates is included in the summary notes of the Conference attached to this report.

The Conference was timed so that any outcome could inform the development of the new Community Strategy when it comes into effect from the 1st April next year and also be fed into the District Council's budget making process.

It was rewarding to see a good attendance with over 120 people taking part in the Path to Pride Workshops. The favourable feedback received from delegates heralded the establishment of this enjoyable event on an annual basis.

Recommendation

That the outcome from the Stakeholder Conference be taken into account in the Council's Change Management Action Plan.

Duncan Kerr
Chief Executive

Outcome from the South Kesteven Annual Stakeholder Conference held on Thursday the 9th December 2004 in the Guildhall Theatre, Grantham commencing at 10.00am.

Attendees

District Councillors
Parish and Town Council representatives
County Councillors representing wards in South Kesteven Area
Representatives from Tenant Compacts who sit on Local Area Assemblies
Chairs of all Town Centre Management partnerships
LSP Members
Tenant Compact representatives
Senior Managers
Local MPs

Summary of the meeting

Councillor Graham Wheat, Chairman of South Kesteven District Council, thanked everyone for attending the seminar and urged all delegates to participate in the morning's event.

Duncan Kerr, Chief Executive of the Council, then gave a presentation explaining the Council's progress over the last year, its current priorities and its aspirations for the future. Copies of the slides used in this presentation are enclosed.

Delegates were then divided into workshops each chaired by a Cabinet member or members from South Kesteven. Each of these workshops considered:

- Specific aspects of the Council's progress against the key issues identified in the Comprehensive Performance Assessment (CPA) report completed in October 2003
- The Council's progress on one of its major priorities
- One aspect of the Council vision for the future as set out in the draft booklets entitled "Path to Pride"

The workshops lasted until 12.00 noon, after which the following issues were identified in the feedback.

Issues correctly identified or addressed by the Council over the past year

- Anti social behaviour as a priority
- Annual review of priorities
- Scrutiny
- Management development
- Local area assemblies
- Commitment to learn from the best
- Disparity of resources
- Action plan for Grantham

Issues yet to be addressed by the Council

- Flexibility of priorities
- Delivery on priorities
- Measuring achievement
- Communications
- Demonstrating Value For Money
- Explaining recycling strategy
- LSP role e.g. health
- Encouraging community empowerment
- Measuring engagement
- Communicating non priorities

Issues arising from the consideration of progress on each of the Council's priorities.

1. Anti-social behaviour

- Consulting the public
- Expanding CCTV
- Graffiti, Noise & Litter
- Defining anti-social behaviour
- Education

2. Access

- Access to those not computer literate
- Learning from other authorities
- Resolving enquiries first time is vital
- Broadband for rural communities

3. Capacity

- Communication still an issue
- Making partnerships more productive
- Customer surveys important

4. Street Scene

- Indicative of PRIDE
- Rural issues
- More than litter
- Enforcement & education

5. Town Centre Development

- Finance
- Community input & support
- Marketing and promotion
- Co-ordination & drive from LSP
- Clear vision

Future problems or issues that the Council may need to address if it is to be successful in following the “Path to Pride”

- Review Priorities
- Improve Capacity to learn from best practice elsewhere
- Ensure that the staff are fully supportive
- Explain to residents what the local authority does
- Improve engagement by young people
- Improve the assessment and data for assessing need
- Village development plans are vital
- Remember to reflect the needs of rural communities
- Embrace new technologies and industries
- Continue to improve communication and consultation

The Leaders of the three major groups on the Council then gave their feedback and said they recognised many of the issues raised. It was agreed that these would be included in the revision of the Council’s Change Management Action Plan for 2005/6.

The Chairman thanked all delegates for their contributions and asked them whether they had enjoyed the meeting and would come again. There was a consensus that the meeting had been enjoyable and worthwhile. Most delegates thought that the meeting could have been longer in order to allow fuller debate on the important topics raised.

REPORT TO CABINET

REPORT OF: CORPORATE DIRECTOR OF COMMUNITY SERVICES

REPORT NO: DCS13

DATE: 10th January 2005

TITLE:	LOCAL STRATEGIC PARTNERSHIP – CONSULTATION OF FUTURE PRIORITIES
FORWARD PLAN ITEM:	NO
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	N/A

COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:	POTENTIAL TO CONTRIBUTE STRATEGICALLY TO ALL A AND B PRIORITIES OF THE COUNCIL. COUNCILLOR TERL BRYANT: COMMUNITY AFFAIRS PORTFOLIO
CORPORATE PRIORITY:	CATEGORIES A & B
CRIME AND DISORDER IMPLICATIONS:	YES
FREEDOM OF INFORMATION ACT IMPLICATIONS:	YES
BACKGROUND PAPERS:	N/A

1.0 INTRODUCTION OR SUMMARY

The current Community Strategy expires on 31st March 2005. Advice at County and Regional level points to the need for Community Strategies to be evidence based, compiled following consultation, and led by Local Strategic Partnerships.

- 1.2 The Local Strategic Partnership recognises the need to prepare a more focused Community Strategy that sets out ambitions for the District as a whole, establishes clear priorities, and identifies performance measures that demonstrates improved outcomes through partnership working.
- 1.3 In order to ensure that the new strategy is evidence based and subject to consultation, the Chairman of the Local Strategic Partnership has commenced an extensive programme of consultation. A simple questionnaire has been compiled comprising sixteen suggested priorities with an additional box for respondents to add their own suggestions. Respondents are asked to identify their top five priorities.
- 1.4 The Chairman of the Local Strategic Partnership is intending to maximise the response rate by attending meetings of the Local Area Assembly. The objective is to raise the awareness of the role of the Local Strategic Partnership and obtain completed questionnaires as part of the consultation process.
- 1.5 Members are requested to consider these priorities in the context of a multi-agency approach where the Local Strategic Partnership has an opportunity to develop joint approaches to a diverse range of issues facing local people in South Kesteven. The questionnaire is attached.
- 1.6 The Cabinet have been asked to complete and return the questionnaire.

2.0 RECOMMENDATIONS

Cabinet are recommended to consider the attached questionnaire and collectively select their five priorities for submission to the Local Strategic Partnership.

3.0 CONTACT OFFICER

John Pell, Corporate Director of Community Services

Tel: 01476 406510

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23rd December 2004



**Which of the things listed below, if any, do you think most need improving?
PLEASE TICK ✓ UP TO FIVE**

- Meeting the need for affordable housing
- Developing business and the economy
- Reducing crime and anti-social behaviour
- Encouraging culture and the arts
- Protecting the physical environment
- Improving the health of the population
- Developing an inclusive society
- Improving the knowledge and skills of local people
- Increasing the educational attainment of children at schools and colleges
- The empowerment of local communities
- The improvement of public leisure facilities
- The improvement of public transport
- Reducing traffic congestion and the improvement of parking
- Increasing engagement in sport
- Improvements in the public realm – town centre facilities
- Increasing support for the elderly and vulnerable members of the community

Are there any other issues which you feel are missing from the above list of priorities?

REPORT TO CABINET

REPORT OF: Corporate Director of Operational Services

REPORT NO. DOS 266

DATE: 10th January 2005

TITLE:	Performance Management – New Local Indicators/Measures 2005/06
FORWARD PLAN ITEM:	Best Value Performance Plan 2005/06
PORTFOLIO HOLDER NAME AND DESIGNATION:	Councillor Mrs L. Neal - Leader Performance Management
CORPORATE PRIORITY:	All
CRIME AND DISORDER IMPLICATIONS:	Some of the proposed draft indicators are linked to Crime and Disorder related matters
FREEDOM OF INFORMATION ACT IMPLICATIONS:	None
BACKGROUND PAPERS:	Best Value Performance Plan 2004/05

1. INTRODUCTION

In accordance with the on-going development of our performance management arrangements new local indicators are required for future years to better reflect and monitor progress against our priorities.

2. RECOMMENDATIONS

Cabinet is requested to broadly agree the attached proposed indicators/measures for each priority area and at the same time request:

- The development and scrutiny panels to review the suggested indicators/measures and targets for their relevant area
- That the Local Strategic Partnership be asked to comment on the indicators and
- The proposed indicators also be consulted on at the forthcoming round of local area assembly meetings

(All feedback to be received by 21st February 2005 in time to meet the reporting deadlines for the Open Cabinet meeting on 7th March 2005)

3. DETAILS OF REPORT

There are already a large number of national indicators that councils are required to monitor and report their performance against to Central Government on an annual basis. Not all these indicators however are useful measures to help South Kesteven monitor its progress against its own recently agreed priorities. The identification and use of a number of local indicators will help do this.

The attached sheets contain a mix of national and local performance measures, which if approved, will form the core of Council's monthly performance monitoring and reporting for 2005/06.

4. OTHER OPTIONS CONSIDERED AND ASSESSED

The existing set of national best value performance indicators do not provide the full coverage required for SKDC to effectively monitor progress against its priorities.

5. COMMENTS OF DIRECTOR OF FINANCE AND STRATEGIC RESOURCES

As a member of the Council's Corporate Management Team I have been involved in the identification and development of the proposed local performance indicators

6. COMMENTS OF CORPORATE MANAGER, DEMOCRATIC AND LEGAL SERVICES (MONITORING OFFICER)

Same as the Director of Finance and Strategic Resources

7. CONTACT OFFICER

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Business Services Manager
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**Best Value Performance Indicators
Performance Monitoring 2005 - 2006**

PI	SKDC Priority Area and PI Description	2004/05 Target	2005/06 Target	2006/07 Target	2007/08 Target
	ANTI SOCIAL BEHAVIOUR Priority A				
127	Violent offences per 1,000 population	-	10	8	7
Local	No. of Anti-Social Behaviour Orders issued in year	-	8	6	5
Local	No. of Acceptable Behaviour Contracts	-	10	12	15
Local	No. of reports to Council of anti-social behaviour	-	100	120	150
Local	% of those reports successfully resolved	-	60%	65%	70%
Local	No. of SKDC projects engaging young people in year	-	10	15	20
	RECYCLING Priority A				
82a	Recycling - % of household waste recycled	13%	14%	15%	15%
82b	Composting - % of household waste composted	0%	8%	10%	10%
	STREET SCENE Priority A				
199	Cleanliness of relevant land and highways	20%	17%	15%	12%
Local	Street Cleaning pass rate for town centres	-	95%	96%	97%
Local	No. of fixed penalty fines issued	-	10	20	20
Local	Average time taken to remove flytips	-	2 days	2 days	2 days
Local	Satisfaction with street scene by TCMPs	-	90%	92%	94%
	ACCESS Priority A				
157	Types of interactions delivered electronically	71%	100%	100%	100%
Local	No. of hits on SKDC website	-	180,000	200,000	220,000
Local	No. of complaints regarding DDA	-	6	4	2
Local	% of customer calls dealt with at first point of contact through CRM	-	20%	40%	80%
Local	% increase in self service transactions from 04/05 base	-	10%	15%	20%
	TOWN CENTRE DEVELOPMENT Priority A				
Local	Score against checklist to make Grantham a performing SRC	-	60%	65%	70%
Local	No. of new retail units in town centres	-	1.30%	1.50%	1.50%
Local	No. of vacant retail units as a % on NDR list	-	9%	8.50%	8%
	AFFORDABLE HOUSING Priority B				
Local	No. of affordable units negotiated by S106 agreements in year	-	30	35	40
Local	New units provided in year managed by a RSL	60	70	80	90
	BUSINESS DEVELOPMENT Priority B				
Local	No. of VAT registered businesses in district	-	4,150	4,175	4,200
Local	No. of commercial properties on NDR list	-	4,150	4,175	4,200

PI	SKDC Priority Area and PI Description	2004/05 Target	2005/06 Target	2006/07 Target	2007/08 Target
	VULNERABLE PERSONS Priority B				
Local	No. of families in temporary accommodation (max in month)	-	25	23	21
Local	No. of single people in temporary accommodation (max in month)	-	6	5	4
183a	Average length of stay in bed & breakfast	1 week	0	0	0
Local	No. of people in receipt of support services from the Council	-	5,850	6,050	6,250
Local	No. of housing applications from people fleeing domestic violence	-	32	32	32
78a	Average time to process new benefit claims	43 days	42 days	40 days	38 days
78b	Average time change of circumstances	8 days	8 days	8 days	8 days
	COMMUNICATIONS				
Local	No. of editions of Districtline issued	-	3	4	4
Local	% of press releases actually published	-	60%	70%	80%
	DIVERSITY Priority B				
Local	No. of racial incidents reported to SKDC	-	8	12	20
Local	Working days from OT referral to grant approval on Disabled Facilities	-	50 days	48 days	45 days
Local	% of new applicants for housing from ethnic backgrounds	-	3%	5%	7%
	PLANNING & CONSERVATION Priority B				
109a	Planning major applications determined within 13 weeks	55%	65%	70%	70%
109b	Planning minor applications determined within 8 weeks	60%	75%	78%	80%
109c	Planning other applications determined within 8 weeks	80%	85%	86%	87%
	COUNCIL TAX COLLECTION Priority B				
9	Council Tax collected	97.8%	98%	98.2%	98.3%
Local	% of CT payers paying by direct debit/self serve	54%	56%	58%	60%
	HOUSING MANAGEMENT Priority B				
Local	Average time to relet council houses	-	37 days	36 days	35 days
Local	% of stock that is void	-	2%	1.90%	1.80%
66a	Rent collection	98.3%	98.4%	98.5%	98.5%
Local	No. of complaints regarding tenancy contraventions received	-	850	820	800
Local	% of those complaints successfully resolved	-	60%	65%	70%
Local	% in priority need as a % of total housing waiting list	-	5%	7%	10%
Local	No. of Council homes made decent in year	-	255	255	206
	OTHER BVPIs - CORPORATE HEALTH BASED				
8	Invoices paid on time	99.6%	99.7%	99.8%	99.9%
10	NDR collected	98.8%	98.9%	99.5%	99.5%
12	Days sick per member of staff	8.5	8.3	8.3	8.3
15	Ill health retirements / staff	1.30%	0.64%	0.44%	0.44%
Local	Number of FTE staff employed by SKDC	-	560	560	560
Local	Number of leavers from SKDC in year	-	60	60	60