

REPORT TO COUNCIL

**REPORT OF: CHAIRMAN OF THE CONSTITUTION COMMITTEE –
COUNCILLOR RAY WOOTTEN**

REPORT NO: LDS062

DATE: 3 May 2012

TITLE:	Recommendations from the Constitution Committee - 16th April 2012	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	n/a	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	Councillor Paul Carpenter – Access and Engagement Portfolio	
CONTACT OFFICER:	Lucy Youles – Head of Legal and Democratic Services (Monitoring Officer) E-mail: l.youles@southkesteven.gov Telephone: 01476 406105	
INITIAL IMPACT ASSESSMENT:	Carried out and appended to the report: n/a	Full impact assessment Required: n/a
Equality and Diversity		
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	The Council's Constitution	

1. RECOMMENDATIONS

It is recommended that Council approve the recommendations made by the Constitution Committee at its meeting on the 16th April 2012:

The Constitution be amended at clause 12 of the Council Procedure Rules regarding notices of motion at meetings of the Council as follows:

- 1.1 **No more than two notices of motion will be debated at any single Council meeting. The time and date of all motions received by the Chief Executive in accordance with this clause 12.1 will be recorded and the first two valid motions received in accordance with this clause 12 will be set out in the agenda in accordance with clause 12.2"**
- 1.2 **no motions on notice will be included on the agenda or considered at the annual budget setting meeting;**

- 1.3 **Each member may propose only one motion for the agenda of any meeting. If any valid motion received is not included on the agenda of the next Council meeting, the proposer can request that the motion proposed be put forward to be included on the agenda of the next appropriate Council meeting.**

2. PURPOSE OF THE REPORT

The purpose of this report is to detail the recommendations made by the Constitution Committee at its meeting on the 16th April 2012 to Council for approval. The report made to the Constitution Committee and minutes of the Constitution Committee meeting of the 16th April 2012 are attached to this report at the Appendix for information.

3. DETAILS OF REPORT

- 3.1 The details of the recommendation and the reasons for the recommendations are given in the minutes of the Constitution Committee meeting attached to this report and the report made to that meeting.
- 3.2 The recommendations made relate to motions on notice at council meetings. The proposals are that two motions on notice are considered at each meeting of the council except at the budget setting meeting when no motions will be placed on the agenda. In addition, each member may propose only one motion for each meeting at which motions on notice are permitted.
- 3.3 The proposals were made by the Chairman of the Constitution Committee following a council meeting when not all the motions proposed could be debated. Following a full debate of the proposals, the Committee approved the proposals for recommendation to Council.

4. OTHER OPTIONS CONSIDERED

No other options have been considered in respect of this report.

5. RESOURCE IMPLICATIONS

There are no known resource implications from the recommendations made.

6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)

The recommendations are made to limit the number of motions on notice to ensure sufficient time at each meeting for debate on each motion proposed.

7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT

No assessment is required in respect of this report.

8. CRIME AND DISORDER IMPLICATIONS

No crime and disorder implications arise as a result of this report

9. COMMENTS OF FINANCE SECTION

There are no financial implications resulting from this report.

10. COMMENTS OF LEGAL AND DEMOCARATIC SERVICES

The recommendations are made to provide a process to limit the number of motions proposed at any council meeting to allow sufficient time for debate of each motion proposed. This could improve the management of motions at the council meetings. The administration of motions received prior to the meeting will have to be closely monitored.

11. COMMENTS OF OTHER RELEVANT SERVICE MANAGERS

Not applicable

12. APPENDIX