



**SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL**

# Cabinet

7 February 2019

**Report of:** Councillor Matthew Lee  
The Leader of the Council



## Cabinet Forward Plan for the period 1 February 2019 to 31 January 2020

This report highlights matters on the Cabinet's forward plan for the period 1 February 2019 to 31 January 2020 for decision or recommendation.

### Report Author

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Corporate Priority:	Decision type:	Wards:
<b>Administrative</b>	<b>Administrative</b>	<b>All Wards</b>

<b>Reviewed by:</b>	Margaret Welton, Senior Research and Support Assistant	30 January 2019
<b>Approved by:</b>	Ben Bix, Head of Governance	29 January 2019
<b>Signed off by:</b>	Councillor Matthew Lee, The Leader of the Council	30 January 2019

### Recommendation (s) to the decision maker (s)

1. It is recommended that the Cabinet notes the contents of the report.

## **1 The Background to the Report**

- 1.1 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 sets out minimum requirements for publicity in connection with key decisions. The Council meets these legislative requirements through the monthly publication of its Forward Plan on the Council's website.
- 1.2 Cabinet may also receive reports on which it is asked to make recommendations to Council or review the contents and take any necessary actions. Whilst it is not a requirement to publish this information in the Forward Plan, it is the Council's practice to do so.
- 1.3 To help Cabinet understand what issues will be put before it in the longer-term, items for consideration have been included in the Cabinet's Forward Plan (attached as Appendix 1 to this report). The Forward Plan also includes details of items scheduled for each of the Council meetings due to be held within the plan period.

## **2 Available Options Considered**

- 2.1 This report is a standing item on the agenda for meetings of the Cabinet. No other options have been considered.

## **3 Next Steps – Communication and Implementation of the Decision**

- 3.1 The Forward Plan is published each month on the Council's website. Cabinet Members will work with their officers to direct the timeline for each matter, taking account of opportunities to consult with the Council's overview and scrutiny committees where appropriate.

## **4 Financial Implications**

- 4.1 There are no financial implications arising from this report.

**Financial Implications reviewed by: Debbie Muddimer, Strategic Director - Resources**

## **5 Legal and Governance Implications**

- 5.1 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 set out the minimum requirements to which Councils must adhere. Councils may use their discretion to publish information that exceeds the minimum requirements.

**Legal Implications reviewed by: Lee Sirdifield, Assistant Chief Executive, Transformation and Change**

## **6 Equality and Safeguarding Implications**

- 6.1 This report provides an overview of the work that the Cabinet will be undertaking. Where appropriate, analyses in respect of equalities and safeguarding relevant to its decisions will be presented to Cabinet with reports as individual issues come forward.

## **7 Risk and Mitigation**

- 7.1 Risk has been considered as part of this report and no specific high risks have been identified.

## **8 Community Safety Implications**

8.1 There are no community safety implications arising from this report.

## **9 Other Implications (where significant)**

9.1 There are no other implications arising from this report.

## **10 Background Papers**

10.1 Section 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012  
(<http://www.legislation.gov.uk/uksi/2012/2089/regulation/9/made>)

## **11 Appendices**

11.1 Appendix 1 - Cabinet Forward Plan: 1 February 2019 to 31 January 2020

<b>Report Timeline:</b>	Date of Publication on Forward Plan (if required)	Not required
	Previously Considered by: Cabinet	17 January 2019
	Final Decision date	Not applicable