



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Cabinet

21 January 2020

Report of: Councillor Kelham Cooke
The Leader of the Council



Cabinet Forward Plan for the period 1 February 2020 to 31 January 2021

This report highlights matters on the Cabinet's Forward Plan for the period 1 February 2020 to 31 January 2021.

Report Author

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Corporate Priority:	Decision type:	Wards:
Administrative	Administrative	All Wards

Reviewed by:	Jo Toomey, Head of Governance	17 December 2019
Approved by:	Shahin Ismail, Director of Law and Governance	19 December 2019
Signed off by:	Councillor Kelham Cooke, The Leader of the Council	9 January 2020

Recommendation (s) to the decision maker (s)

1. It is recommended that the Cabinet notes the contents of the report.

1 The Background to the Report

- 1.1 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 set out minimum requirements for publicity in connection with Key decisions. The Council meets these legislative requirements through the monthly publication of its Forward Plan.
- 1.2 Cabinet may also receive reports on which it is asked to make recommendations to Council or review the contents and take necessary actions. Whilst it is not a requirement to publish this information in the Forward Plan, it is the Council's practice to do so.
- 1.3 To help the Cabinet understand what issues will be put before it in the longer-term, items for consideration have been included in the Cabinet's Forward Plan (attached as Appendix 1 to this report). The Forward Plan also includes details of items scheduled for each of the Council meetings due to be held within the plan period.

2 Available Options Considered

- 2.1 This report is a standing item on the agenda for meetings of the Cabinet. No other options have been considered.

3 Next Steps – Communication and Implementation of the Decision

- 3.1 The Forward Plan is published each month on the Council's website. Cabinet Members will work with their officers to direct the timeline for each matter, taking account of opportunities to consult with the Council's overview and scrutiny committees where appropriate.

4 Financial Implications

- 4.1 There are no financial implications arising from this report.

Financial Implications reviewed by: Richard Wyles, Director of Finance

5 Legal and Governance Implications

- 5.1 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 set out the minimum requirement to which the Council must adhere. Councils may use their discretion to publish information that exceeds the minimum requirements.

Legal Implications reviewed by: Jo Toomey, Head of Governance (Deputy Monitoring Officer)

6 Equality and Safeguarding Implications

- 6.1 This report provides an overview of the work that the Cabinet will be undertaking. Where appropriate, analyses in respect of equalities and safeguarding relevant to its decisions will be presented to Cabinet as individual issues come forward.

7 Risk and Mitigation

- 7.1 Risk has been considered as part of this report and no specific high risks have been identified.

8 Community Safety Implications

- 8.1 There are no community safety implications arising from this report.

9 Background Papers

9.1 Section 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012:

<https://www.legislation.gov.uk/uksi/2012/2089/contents/made>

10 Appendices

10.1 Appendix 1: Cabinet Forward Plan, 1 February 2020 to 31 January 2021

Report Timeline:	Date of Publication on Forward Plan (if required)	Not required
	Previously Considered by: Cabinet	10 December 2019
	Final Decision date	21 January 2020