

SOUTH KESTEVEN DISTRICT COUNCIL
POLICY DEVELOPMENT GROUP WORK PROGRAMME



Priority: Customer First

Issue	Objectives	Actions	Performance measures	Approximate timeframes	Owner
Review Access to Services	•	<ul style="list-style-type: none"> • Review how the public access services • Review how internal customers access services • Consider access to information on councillors – e.g. having websites, advertising surgeries 	•		Engagement PDG Lead Officer: Sue Griffiths

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Priority: Quality Living

Issue	Objectives	Actions	Performance measures	Approximate timeframes	Owner
Climate Change/ Carbon Management Plan	<ul style="list-style-type: none"> Develop an updated Climate/Change Carbon Management Plan 	<ul style="list-style-type: none"> Review existing provision and establish broad shape for the policy Review best practice Consider evidence and advice from officers 	<ul style="list-style-type: none"> Adoption of updated policy Measures to demonstrate the effectiveness of the policy, e.g. reduced carbon emissions 	28.07.11 – briefing 10.11.11 – presentation on progress, issues and priorities 05.01.12 – draft action plan (SKDC comments)	Communities PDG Lead Officer: Dave Banks
Skin Piercing	<ul style="list-style-type: none"> Creating a bye-law in relation to skin piercing 	<ul style="list-style-type: none"> Consider evidence and advice from officers Review best practice in other areas 	<ul style="list-style-type: none"> Adoption of bye-law 	10.11.11 - Report on the adoption of skin piercing byelaws for SKDC	Communities PDG Lead Officer: Dave Banks
Supporting People Policy	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 		Communities PDG Lead Officer: Jane Booth
National Planning Guidance Consultation	<ul style="list-style-type: none"> Suggest recommendations on the consultation to the Economic Development Portfolio Holder 	<ul style="list-style-type: none"> Understand the background of national planning guidance Consider the proposals and requirements through workshop session 	<ul style="list-style-type: none"> Number of PDG's recommendations taken up 		Communities PDG Lead Officer: Mark Williets

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Priority: Quality Organisation

Issue	Objectives	Actions	Performance measures	Approximate timeframes	Owner
Localism Bill	•	•	•	28.07.11 – update to Communities and Engagement PDGs 15.09.11 – Engagement to consider proposals on possible Standards arrangements	Communities PDG • <i>Private Sector Housing Management</i> • <i>Job Creation</i> Engagement PDG • <i>The general power of competence</i> <i>Revocation of the Members Code of Conduct</i> • <i>Revocation of the petition scheme</i> • <i>Clarification of the rules of pre-determination and bias</i> • <i>Right to challenge to take over services</i> • <i>Right to veto excessive council tax rises</i> Resources PDG
New Homes Bonus	• Policy framework through which New Homes Bonus Funding can be spent	•	• Demonstrating the spend against the framework	19.07.11 – working group meeting	Resources PDG Lead Officer: Richard Wyles
Civil Parking Enforcement	•	•	•		Communities PDG

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Lead Officer: Paul Stokes				
Car Parking	<ul style="list-style-type: none"> Develop an updated scale of fees and charges for car parking A fundamental review of car parking arrangements with recommendations 	<ul style="list-style-type: none"> Review fees and charges data Visit car parks across the district Gather evidence from car park users 	<ul style="list-style-type: none"> Revised scale of fees and charges Review document with recommendations 	Communities PDG & Resources PDG Lead Officer: Paul Stokes
Review of Outside Bodies	•	•	•	15.09.11 – Engagement PDG to discuss Engagement PDG Lead Officer: Engagement PDG
Parish Council and Community Engagement	<ul style="list-style-type: none"> Develop a strategy for engaging with parish councils and communities within the district 	•	<ul style="list-style-type: none"> <i>Eg – Increase number of people engaging</i> 	Lead Officer: Sharon Yates
Housing Revenue Account	<ul style="list-style-type: none"> Develop a policy for managing the debt created by proposed changes to the Housing Revenue Account 	<ul style="list-style-type: none"> Gather information from the Council's treasury management team Receive up-to-date briefings on any new information about the debt the council will inherit 	<ul style="list-style-type: none"> Production of policy Payment of debt in accordance with policy principles 	19.07.11 – working group meeting Resources PDG Lead Officer: Richard Wyles
Asset Management Plan	<ul style="list-style-type: none"> Support refresh of the Council's Asset Management Plan 	<ul style="list-style-type: none"> Work with representatives from the Capital Asset Management Group 	<ul style="list-style-type: none"> <i>Eg, Improved return from Council's assets</i> 	Resources PDG Lead Officer: Paul Stokes
Fees and Charges	<ul style="list-style-type: none"> Completed root and branch view of fees and charges ahead of the 2012/13 budget round 	<ul style="list-style-type: none"> Consider current scale of fees and charges Review level of fees and charges against corporate outcomes (e.g. economic 	•	11.08.11 – PDG received a presentation from Deloitte on fees and charges work Resources PDG Lead Officer: Richard Wyles

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- development)
- Review info from East Midlands Regional Efficiency and Improvement Partnership)

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Priority: Good For Business

Issue	Objectives	Actions	Performance measures	Approximate timeframes	Owner
Rural Broadband	•	• Receive updates through a standing agenda item	•	28.07.11 – brief update considered	Communities PDG/Engagement PDG Lead Officer: Mark Williets