

# AGENDA



## CABINET

**MONDAY, 6 DECEMBER 2010**

**11.00 AM**

**COUNCIL CHAMBER, COUNCIL OFFICES, ST PETERS HILL,  
GRANTHAM**

Beverly Agass, Chief Executive

**MEMBERS:** Councillor Mrs. Linda Neal (Leader/ Portfolio: Strategic Partnerships), Councillor Ray Auger (Portfolio: Access & Engagement), Councillor Paul Carpenter (Deputy Leader & Portfolio: Corporate Governance & Housing), Councillor Mrs Frances Cartwright (Portfolio: Economic Development), Councillor John Smith (Portfolio: Healthy Environment) and Councillor Mike Taylor (Portfolio: Resources and Assets)

Cabinet Support Officer: Lucy Bonshor 01476 406120 [l.bonshor@southkesteven.gov.uk](mailto:l.bonshor@southkesteven.gov.uk)

**Members of the public are entitled to attend the meeting of the Cabinet at which key decisions will be taken on the issues listed on the following pages. Key decisions are marked \*.**

- 1. APOLOGIES**
- 2. MINUTES**

**(Enclosure)**

- 3. DECLARATIONS OF INTEREST (IF ANY)**
- 4. \*PROVISION OF ALLOTMENTS**  
Report Number AFM0173 by Portfolio Holder Economic Development  
(Enclosure)
- 5. \*COUNCIL TAX BASE 2011/12**  
Report Number HOF133 Head of Finance.  
(Enclosure)
- 6. MEDIUM TERM FINANCIAL PLAN 2011/12 - 2014/15**  
Report Number HOF135 Portfolio Holder Resources & Assets.  
(Enclosure)
- 7. \*FEES AND CHARGES PROPOSALS 2011/12**  
Report Number HOF134 Portfolio Holder Resources & Assets.  
(Enclosure)
- 8. RECLASSIFICATION OF CAR PARKS**  
Report Number AFM0176 by Portfolio Holder Resources & Assets  
(Enclosure)
- 9. QUARTER 2 PERFORMANCE - FOCUS ON QUALITY LIVING**  
Report Number POI49 of Portfolio Holder Access and Engagement.  
(Enclosure)
- 10. MATTERS REFERRED TO CABINET BY THE COUNCIL, SCRUTINY COMMITTEE OR THE POLICY DEVELOPMENT GROUPS**
- 11. ITEMS RAISED BY CABINET MEMBERS INCLUDING REPORTS ON KEY AND NON KEY DECISIONS TAKEN UNDER DELEGATED POWERS.**
- 12. REPRESENTATIONS RECEIVED FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE FORWARD PLAN (IF ANY)**
- 13. REPRESENTATIONS RECEIVED FROM NON CABINET MEMBERS**
- 14. ANY OTHER BUSINESS WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT**



**MEETING OF THE CABINET**  
**1 NOVEMBER 2010 - 11.00 AM – 11.25 AM**

**PRESENT:**

**Councillor Ray Auger**  
**Councillor Mrs Frances Cartwright**  
**Councillor Mike Taylor**

**Councillor Mrs. Linda Neal - Chairman**

**Chief Executive (Beverly Agass)**  
**Interim Strategic Director (Tracey Blackwell)**  
**Head of Finance (Richard Wyles)**  
**Head of Assets (Paul Stokes)**  
**Team Leader Leisure & Amenities (Susie McCahon)**  
**Interim Corporate Head (David Botwright)**  
**Enforcement Co-ordinator Street Scene (Gwen Came)**  
**Monitoring Officer (Lucy Youles)**  
**Cabinet Support Officer (Lucy Bonshor)**

**Non-Cabinet Members :**           **Councillor Nick Craft**  
  **Councillor Reg Lovelock MBE**  
  **Councillor Margery Radley**

**CO33. APOLOGIES**

Apologies were received from Councillor Paul Carpenter and Councillor John Smith.

**CO34. MINUTES**

The minutes of the meeting held on 4th October were approved as a correct record of the decisions taken.

CO35. DECLARATIONS OF INTEREST (IF ANY)

Councillor Mike Taylor declared a personal and prejudicial interest with regard to the item on Allotment Provision (agenda item 6) and left the meeting during discussion of this item.

Due to the number of public who had attended the meeting in relation to agenda item 6 (Allotment Provision) it was moved and seconded by the Cabinet to re arrange the items on the agenda in order that allotment provision could be considered as the first item of business after declarations of interest.

CO36. \*ALLOTMENT PROVISION

*Councillor Mike Taylor left the meeting after having declared and personal and prejudicial interest.*

**Decision:**

**To defer a decision on allotment provision until the December meeting of the Cabinet.**

Considerations/reason for decision:

- 1) The letter received very recently by Cabinet members from the owners of the California Gardens site and the options put forward.
- 2) The need for the allotment holders to consider the contents of the letter that they had received from the owners and the choices available to them.
- 3) The need for the allotment holders to seriously consider forming an allotment association.
- 4) To fully consider the implications to the Grantham Special Expense Area budget.
- 5) Comments made by Cabinet Members at the meeting.

Other options considered:

None as item deferred to the next meeting.

CO37. DOG CONTROL ORDERS

*Councillor Mike Taylor returned to the meeting.*

**Decision:**

**That following consideration of the responses to the public consultation Cabinet recommends:**

- 1) **That Council adopts the proposed Dog Control Orders made**

- under the provisions of the Clean Neighbourhoods and Environment Act 2005 attached at Appendix 1 to report SS009.**
- 2) That Council revokes The South Kesteven District Council Dogs (Fouling of Land) Order 1997 attached at Appendix 4 to report SS009**

Considerations/reasons for decision:

- 1) Report SS009 and associated appendices from the Portfolio Holder Healthy Environment.
- 2) Responses received during the statutory consultation period which ran from 3rd September 2010 – 1st October 2010.
- 3) Comments made by Cabinet Members at the meeting.

Other options considered:

- 1) Authorised officers currently use powers arising from the Dogs (Fouling of Land) Act 1996 to enforce against dog fouling. The Council could continue to use the powers in the 1996 Act. The powers in the proposed orders continue to make provision for enforcing against dog fouling whilst extending the powers to control dogs in children's play areas and enable authorised officers to have better control of dog activity.
- 2) The adoption of the new Dog Control Orders will enhance the quality of the environment for residents and visitors and will promote public health and safety enabling the Council to respond more flexibly to problems associated with dogs whilst ensuring a healthy environment for responsible dogs and dog owners.

#### **CO38. \*BUDGET SCENARIO PLANNING - OPTIONS APPRAISAL**

**Decision:**

- 1) That Cabinet supports the proposed actions contained within report CHFCS132.**
- 2) That financial modelling is undertaken based on reduced levels of grant funding, to ensure that, where possible, quality front-line services are protected and a sustainable medium term financial position is achieved.**

Considerations/reasons for decision:

- 1) Report CHFCS132 from the Head of Finance.
- 2) The need for the Council to have a robust and sustainable financial

- framework for strategic planning in place.
- 3) The comprehensive consultation exercise undertaken with the district residents during the summer of 2010.

Other options considered:

Scenario planning is well advanced in order to ensure a sustained and robust medium term financial plan is implemented.

DATE DECISIONS EFFECTIVE:

Decisions CO33 to CO38 (excluding CO37) as made on 1st November can be implemented on 10th November unless subject to call-in by the Scrutiny Committee Chairman or any five members of the Council from any Political groups.

Decision CO37 stands referred to Council

**South Kesteven District Council, Council Offices, St. Peter's Hill, Grantham,  
Lincolnshire NG31 6PZ**

**Contact: Cabinet Support Officer - Lucy Bonshor Tel: 01476 406 120  
e-mail: [l.bonshor@southkesteven.gov.uk](mailto:l.bonshor@southkesteven.gov.uk)**

## REPORT TO CABINET

**REPORT OF:** Councillor Mrs Cartwright – Economic Development  
Portfolio Holder

**REPORT NO:** AFM0173

**DATE:** 6th December 2010

|   |  |                               |
|---|--|-------------------------------|
| <b>TITLE:</b>   | <b>Provision of Allotments in Grantham<br/>- updated following deferral of Report AFM0166<br/>1<sup>st</sup> November 2010</b>   |                               |
| <b>KEY DECISION OR<br/>POLICY FRAMEWORK<br/>PROPOSAL:</b> | Key Decision   |                               |
| <b>PORTFOLIO HOLDER:<br/>NAME AND<br/>DESIGNATION:</b>    | Cllr Mrs Cartwright – Economic Development Portfolio   |                               |
| <b>CONTACT OFFICER:</b>                                   | S.McCahon – Team Leader Leisure & Amenities – tel:<br>01476 406423. e-mail –<br>s.mccahon@southkesteven.gov.uk<br>P.Stokes – Head of Assets Tel: 01476 406410<br>p.stokes@southkesteven.gov.uk |                               |
| <b>INITIAL IMPACT<br/>ASSESSMENT:</b>                     | Initial Impact<br>Assessment:<br>Not required  | Full impact assessment<br>N/A |
| <b>Equality and Diversity</b>                             |  |                               |
| <b>FREEDOM OF<br/>INFORMATION ACT:</b>                    | This report is publicly available via the Local Democracy link on<br>the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>                             |                               |
| <b>BACKGROUND PAPERS</b>                                  | AFM0103 – Maltings Lane Allotment Land<br>AFM0166 – Provision of Allotments in Grantham  |                               |

### 1. RECOMMENDATIONS

Taking into account:

- The current provision of allotment land in the Grantham Town area and:
- The offer by the land owners to the California Gardens allotment holders of an alternative site for 21 years with a five year rent free period.

It is recommended that Cabinet consider whether to pursue a Compulsory Purchase Order (CPO) of the California Gardens allotment site or any other potential site in the Grantham Town Area in an attempt to satisfy potential demand.

## **2. PURPOSE OF THE REPORT/DECISION REQUIRED**

The purpose of the report is to detail the Council's duty to provide allotment land and provide evidence as to the provision of allotment land in the Grantham Town area and whether it is reasonably justifiable to consider the use of Compulsory Purchase powers (CPO) to provide allotment land.

## **3. DETAILS OF REPORT**

The District council has a duty, where there is no Town or Parish Council, to make provision for a sufficient number of plots under Section 23 of the Small Holdings and Allotments Act 1908. That duty is absolute, however, there is no provision to define the extent of that duty. To do that, the Council must consider what is reasonable in all the circumstances. In particular, the Council should determine what it considers to be a sufficient number of plots.

Allotments provide a valuable community asset that offers people opportunities to grow their own produce, improve their health and wellbeing, and foster community cohesion and support biodiversity. In recent years there has been more interest in growing your own food and there has been a national increase in demand for allotments as people recognise the multiple benefits of keeping an allotment for the provision of sustainable and cost effective food.

The adopted Core Strategy Policy EN1 seeks to protect existing open space including allotments from development. This is supplemented by saved Policy REC7 of the South Kesteven Local Plan, which seeks to retain allotments unless it can be demonstrated that there is no further need for the provision in the locality or equivalent alternative facilities in an acceptable location can be provided. This Policy will remain in operation until the adoption of new policies through the Grantham Area Action Plan (anticipated in 2012).

The District Council has in place a study entitled "Open Space, Sport and Recreation in South Kesteven" which was published in April 2009. This document defines a standard of allotment provision of 0.2 hectares per 1000 persons as a basis for a minimum target for both provision across the District and as a contribution from new housing development. It is intended that the application of this standard will be in conjunction with the continuation of policies restricting the disposal of existing allotments to where there is a demonstrable lack of need, or where suitable alternative provision is being made.

At the time of publication, the study established the level of allotment provision in Grantham at 23.34 hectares or equivalent to 0.52 hectares per 1000 persons. This included all allotment sites including sites, or parts of sites, that were unused or underused, it is estimated that this amounts to approximately 7 hectares. It also included sites which have subsequently gained the benefit of planning permission for housing. In 2009 there was an appeal on a decision made by the District Council to refuse planning permission for residential development on an allotment site in the Grantham Town area. The Planning Inspector considered that there was sufficient provision overall within the town compared to demand but also a demonstrable lack of demand for allotments in the locality of the site and allowed the appeal.

The Council has been seeking allotment land to meet the demands of signatories to a petition received by the Council in December 2007 in respect of California Gardens, off Maltings Lane, Grantham, owned by the Lely Trust. A notice of eviction has now been served on the allotment holders which was due to come into effect on 22<sup>nd</sup> October 2010 although a postponement has now been allowed until January 2011.

Since receipt of the petition officers have investigated all known alternative options for the

provision of allotments. These included a search of the Council's own land portfolio and options such as Walton Gardens and Arnoldfield. Discussions also took place with other land owners and allotment associations on sites including Huntingtower Road, Manthorpe and Barrowby Road to see if any existing sites could be extended. No land was identified as a result of these investigations as all sites had to be discounted mainly due to either existing sites being at capacity or the unwillingness of the allotment associations or their landlords to extend.

Other sites have been considered including Running Furrows, off Gonerby Road, Grantham, which was offered by the agent for the landowner of the California Gardens. The site was discounted on grounds of access issues.

Negotiations were also carried out with the agent for the landowner (also the Lely Trust) of the Maltings site, adjacent to California Gardens, Gonerby Hill Foot. This was offered on a lease basis for a period of 8 years. The Maltings site is approximately 3.6 acres, in comparison to California Gardens which is approximately 8.5 acres and could only provide a partial and potentially time limited solution.

The agent for the owner of the California Gardens site has been asked to consider selling the site to the council. At the time of writing this report no positive response to this offer has been received to date.

In addition to trying to find available allotment land the Council has carried out work to try and assess the level of demand for allotment provision in the Grantham Town area. Over the last 18 months three surveys have been sent to allotment associations in Grantham Town to ascertain their current capacity. Whilst responses were not received from all sites the latest survey carried out in April 2010 indicated that out of the four sites who responded there are waiting lists in operation and an average of 10 people currently awaiting plots on each site in comparison with a total population of approximately 38,000.

A separate survey to those people on the original petition to the Council was carried out in August 2009. This showed that there were some 44 people still looking for an allotment. Many of those are currently still on the California Gardens site, but some moved off following the original Notice to Quit in 2008 and some have moved off the site since the landlord's Eviction Notice in October 2010.

A more comprehensive survey was commenced on 15<sup>th</sup> October 2010 which asked residents within the Grantham Town area whether they were currently looking for an allotment or may be at some time in the future.

There is evidence of demand for allotments in other areas across South Kesteven. Both Bourne Town Council and Stamford Town Council have waiting lists in operation at their sites of 77 and 126 respectively.

Prior to the Cabinet meeting on 1<sup>st</sup> November 2010 when Report AFM0166 was due to be discussed and was subsequently deferred, the Council was made aware that the owners had made an offer to the allotment holders at California Gardens for alternative allotment plots at both the Maltings site, Gonerby Hill Foot and Running Furrows, off Kingscliffe Road. This offer is to negotiate with the allotment holders (through an allotment association) for one or both sites on the basis of a lease with an initial term of 21 years with a five year rent free period to allow time to prepare and cultivate the Maltings site. In addition the owners have confirmed their intention to waive rent currently owed to assist them in relocating.

This offer direct to the allotment holders is on different terms than that previously offered to the Council as it is for a considerably longer lease period, including a five year rent free period, and waives rent arrears on California Gardens.

The Council has been advised verbally that the allotment holders will be accepting this offer and responding accordingly to the landowners' solicitors. In addition they are forming an Allotment Committee to deal with the negotiations with the landowner. Whilst the Maltings site is smaller than California Gardens the Allotment Holders are prepared to take smaller plots to accommodate them.

A representative of the allotment holders has already had an initial meeting with the Council's Development Control Section to discuss the discharge of the remaining conditions applicable to the planning permission for change of use on the Maltings site.

#### **4. OTHER OPTIONS CONSIDERED**

A reasonable offer of an alternative site has been made by the landowner and we understand that this will be pursued by the allotment holders who will negotiate with the landowner directly.

#### **5. RESOURCE IMPLICATIONS**

It can be estimated that the potential cost of a purchase in accordance with Compulsory Purchase powers would be in excess of £150,000. This excludes any ongoing revenue costs for the management and maintenance of the site once acquired.

If the costs of any acquisition are not borne by the general tax payer of South Kesteven they will need to be charged through to Grantham residents specifically through the Grantham Special Expense Area as part of the council tax calculation.

#### **6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)**

#### **7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

An Equality Impact Assessment is not required for the purpose of this report.

#### **8. CRIME AND DISORDER IMPLICATIONS**

N/A

#### **9. COMMENTS OF DEPUTY SECTION 151 OFFICER**

The report sets out the historical context of this matter and seeks a decision that could result in the Authority commencing a compulsory purchase order in respect of the allotments at California Gardens Gonerby Hill Foot Grantham. At this stage I have to advise that there is no budgetary provision for this proposal included in the budgetary framework for 2010/11. The work being undertaken is from existing officer resources and senior management will ensure that this additional work can be accommodated without compromising both service or priority action plan delivery and that it will be charged to the Grantham Special Expense Area (SEA).

Any capital expenditure that may necessary will need to be incorporated into the capital programme and will be scored in accordance with the Council capital scoring criteria and with other competing schemes that require inclusion into the capital programme.

Cabinet is very aware of the financial challenges the Council will be facing in the short to medium term and preparatory work is well advanced to ensure a sustainable budget is developed from 2011/12. At this stage I cannot confirm that the Grantham SEA can financially support further costs as the budget work is currently being undertaken and the full extent of the costs involved in the process are not fully defined. If it is decided that CPO is the most appropriate way forward and therefore charged to the SEA then this could result in other costs currently being charged to the SEA being removed in order to avoid future excessive council tax rises for Grantham Town residents.

## **10. COMMENTS OF MONITORING OFFICER**

The purpose of this report is to provide members with all the information that is currently available to enable Cabinet to consider whether or not the Council should instigate the work required to deliver a compulsory purchase order (CPO) to secure the acquisition of the California Gardens allotment site to retain the site for allotment use. The duty of the Council is detailed in the report. Before determining the use of (CPO), the Cabinet must consider the extent of the duty to make provision for allotments. If it is determined further provision should be made, it must consider all means of making that provision. There is no statutory time frame in that respect. Whatever the Cabinet decides, it must do so on the basis of that which is reasonable. There is no duty to make use of CPO. It is a power which is available as a last resort. There must be clear justification with a sound policy basis for use of the power. In addition, the means of funding any such acquisition must be determined before an order can be made. Not only must the Council allocate sufficient resources, it must also be able to show how initial acquisition costs and ongoing revenue costs can be met. It would have to determine if such costs were to fall to the Grantham SEA or the allotment users themselves.

I draw members' attention to s. 39 of the Small Holdings and Allotments Act 1908 which provides a power referred to as compulsory hiring. This is a means of compulsory acquisition which is available to District Councils for the provision of allotments where the district council is asked to use its powers to acquire land on behalf of a parish council and it proposes to let the land to the parish council for use as allotments. These circumstances do not exist in this case.

## REPORT TO CABINET

**REPORT OF:** Head of Finance

**REPORT NO:** HOF133

**DATE:** 6<sup>TH</sup> December 2010

|   |   |                                      |
|---|---|--------------------------------------|
| <b>TITLE:</b>                                     | <b>COUNCIL TAX BASE 2011/12</b>   |                                      |
| <b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b> | Key Decision  |                                      |
| <b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>    | Councillor Mike Taylor<br>Resources and Assets Portfolio Holder   |                                      |
| <b>CONTACT OFFICER:</b>                           | Richard Wyles Head of Finance<br>01476 406210<br><a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a>                                 |                                      |
| <b>INITIAL IMPACT ASSESSMENT:</b>                 | Carried out and Referred to in paragraph (7) below:   | Full impact assessment Required: N/A |
| <b>Equality and Diversity</b>                     |   |                                      |
| <b>FREEDOM OF INFORMATION ACT:</b>                | This report is publicly available via the Local Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a> |                                      |
| <b>BACKGROUND PAPERS</b>                          |   |                                      |

### 1. RECOMMENDATION

Cabinet is recommended to approve the recording of the amounts shown below as the council tax bases for 2011/12, in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended).

| <u>Parish</u>       | <u>Band D<br/>Equivalents</u> |
|---------------------|-------------------------------|
|                     | No.                           |
| Grantham            | 11118.9                       |
| Stamford            | 7077.1                        |
| Bourne              | 4908.1                        |
| Allington           | 360.9                         |
| Ancaster            | 590.5                         |
| Aslackby & Laughton | 114.2                         |
| Barholm & Stow      | 36.5                          |
| Barkston & Syston   | 261.4                         |
| Barrowby            | 732.0                         |

|   |        |
|---|--------|
| Baston                                    | 538.3  |
| Belton & Manthorpe                        | 205.9  |
| Billingborough                            | 487.3  |
| Bitchfield & Bassingthorpe                | 56.6   |
| Boothby Pagnell                           | 64.2   |
| Braceborough & Wilsthorpe                 | 136.1  |
| Ropsley, Humby, Braceby & Sapperton       | 334.9  |
| Burton Coggles                            | 39.6   |
| Careby, Aunby & Holywell                  | 70.1   |
| Carlby                                    | 211.6  |
| Carlton Scroop & Normanton                | 127.9  |
| Castle Bytham                             | 303.8  |
| Caythorpe                                 | 540.3  |
| Claypole                                  | 510.4  |
| Colsterworth, Gunby & Stainby & N. Witham | 723.3  |
| Corby Glen                                | 405.3  |
| Counthorpe & Creeton                      | 34.6   |
| Deeping St James                          | 2436.9 |
| Denton                                    | 120.8  |
| Dowsby                                    | 61.7   |
| Dunsby                                    | 46.1   |
| Stoke Rochford & Easton                   | 87.2   |
| Edenham                                   | 115.0  |
| Fenton                                    | 54.1   |
| Folkingham                                | 299.4  |
| Foston                                    | 215.3  |
| Fulbeck                                   | 220.1  |
| Greatford                                 | 125.5  |
| Great Gonerby                             | 804.2  |
| Great Ponton                              | 134.4  |
| Haconby                                   | 191.6  |
| Harlaxton                                 | 339.1  |
| Heydour                                   | 154.1  |
| Honington                                 | 71.3   |
| Horbling                                  | 168.4  |
| Hougham                                   | 81.1   |
| Hough on the Hill                         | 165.6  |
| Ingoldsby                                 | 117.9  |
| Irnham                                    | 105.5  |
| Kirkby Underwood                          | 83.4   |
| Langtoft                                  | 757.5  |
| Lenton, Keisby & Osgodby                  | 66.6   |
| Little Bytham                             | 115.8  |
| Little Ponton & Stroxtun                  | 72.8   |
| Londonthorpe & Harrowby Without           | 1736.7 |

|                              |        |
|------------------------------|--------|
| Long Bennington              | 885.2  |
| Market Deeping               | 2046.3 |
| Marston                      | 150.3  |
| Morton                       | 824.0  |
| Old Somerby                  | 93.0   |
| Pickworth                    | 77.8   |
| Pointon & Sempringham        | 201.5  |
| Rippingale                   | 343.8  |
| Sedgebrook                   | 142.3  |
| Skillington                  | 137.6  |
| South Witham                 | 491.4  |
| Stubton                      | 74.7   |
| Swayfield                    | 146.0  |
| Swinstead                    | 92.2   |
| Tallington                   | 199.7  |
| Thurlby                      | 817.9  |
| Toft, Lound & Manthorpe      | 138.5  |
| Uffington                    | 314.9  |
| Welby                        | 80.0   |
| Westborough & Dry Doddington | 153.7  |
| West Deeping                 | 125.2  |
| Witham on the Hill           | 100.0  |
| Woolsthorpe                  | 151.2  |
| Wyville cum Hungerton        | 19.5   |

## **2. PURPOSE OF THE REPORT/DECISION REQUIRED**

The requirements of the Local Government Finance Act 1992 amended by s84 of the Local Government Act 2003 allow each local authority to make its own arrangements for adopting the Council Tax base. The total dwellings on the Valuation List (59,316), after allowance for discounts and exemptions, convert by the formula to 46,744.4 Band D equivalents for 2011/12. This is an increase of 1.01% compared to 2010/11 and is broadly in line with the assumption of growth as identified in the Medium Term Financial Plan.

## **3. DETAILS OF REPORT**

The council tax base is used to calculate how much each property will be charged to cover the net costs of the district council and the precepting authorities. The total net expenditure is divided by the council tax base to give the amount paid by individual households. The council tax base is calculated in line with Government regulations.

Council tax requires that all domestic properties are placed in one of eight valuation bands (Bands A-H). The Government has determined the council tax level for each property is assessed as a proportion of tax rate for a band D property.

The specific number of dwellings under each of the banding is given below:

|                                     | Band A entitled to disabled relief reduction | Band A   | Band B   | Band C | Band D  | Band E | Band F | Band G | Band H | Total    |
|-------------------------------------|--|----------|----------|--------|---------|--------|--------|--------|--------|----------|
| Total (rounded)*                    | 28   | 15003.75 | 11774.75 | 9490   | 7919.50 | 4814   | 2433   | 970.50 | 62.25  | 52496    |
| Ratio to band D                     | 5/9  | 6/9      | 7/9      | 8/9    | 9/9     | 11/9   | 13/9   | 15/9   | 18/9   |          |
| Number of Band D equivalent         | 15.6   | 10002.50 | 9158.1   | 8435.6 | 7919.5  | 5883.8 | 3514.3 | 1617.5 | 124.5  | 46671.4  |
| Crown Properties                    |  |          |          |        |         |        |        |        |        | 73.0     |
| Tax Base for Formula Grant purposes |  |          |          |        |         |        |        |        |        | 46744.40 |

(\*the total figures quoted are calculated after the deduction of the required discounts and exemptions)

#### **4. OTHER OPTIONS CONSIDERED**

None Applicable

#### **5. RESOURCE IMPLICATIONS**

None Applicable

#### **6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)**

None Applicable

#### **7. COMMENTS OF DEPUTY SECTION 151 OFFICER**

My comments are included in the report.

#### **8. COMMENTS OF MONITORING OFFICER**

The Cabinet's approval of the council tax base detailed in this report is required in accordance with the legislation referred to.

#### **9. COMMENTS OF OTHER RELEVANT SERVICE MANAGER**

None Applicable

## REPORT TO CABINET

REPORT OF: Resources and Assets Portfolio Holder

REPORT NO: HOF135

DATE: 6<sup>th</sup> December 2010

|   |  |                                  |
|---|--|----------------------------------|
| <b>TITLE:</b>                                     | Medium Term Financial Plan 2011/12 – 2014/15   |                                  |
| <b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b> | Policy Framework Proposal  |                                  |
| <b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>    | Councillor Mike Taylor<br>Resources and Assets Portfolio Holder  |                                  |
| <b>CONTACT OFFICER:</b>                           | Daren Turner – Strategic Director Corporate Focus 01476 406301 <a href="mailto:d.turner@southkesteven.gov.uk">d.turner@southkesteven.gov.uk</a><br>Richard Wyles – Head of Finance 01476 406210<br>Email: <a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a> |                                  |
| <b>INITIAL IMPACT ASSESSMENT:</b>                 | Carried out and Referred to in paragraph (7) below:  | Full impact assessment Required: |
| <b>Equality and Diversity</b>                     | N/A  |                                  |
| <b>FREEDOM OF INFORMATION ACT:</b>                | This report is publicly available via the Local Democracy link on the Council’s website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>  |                                  |
| <b>BACKGROUND PAPERS</b>                          | CHFCS61, CHFCS90   |                                  |

### 1. RECOMMENDATIONS

- A) Cabinet recommends to Council for approval the Medium Term Financial Plan (MTFP) for the period of 2011/12 to 2014/15, as attached.
- B) Cabinet supports the development of a programme that is implemented within the timescale of the MTFP in order to provide and maintain a sustainable financial position.

## **2. PURPOSE OF THE REPORT**

The Medium Term Financial Plan (MTFP) is a key strategic document and brings together the Council's financial position demonstrating how the revenue and capital financial resources are organised in order to deliver the Council's priorities.

The MTFP has been reviewed and updated in response to the changes in the funding allocation to local authorities and sets out how the Council is responding to the significant changes to the financial climate over the next 4 financial years.

## **3. DETAILS OF REPORT**

The focus of this MTFP is in respect of the General Fund revenue account only as there will be financial challenges in the short to medium term following the spending review announcements made by the Chancellor on 20<sup>th</sup> October 2010 in respect of future levels of local authority settlements.

At the time of compiling the report the indicative settlements for 2011/12 and beyond have not been announced (they are currently expected in early December 2010) and therefore a number of financial modelling scenarios are being undertaken in order to determine the potential budgetary pressures facing the Council. The preparatory work is well advanced and the previously approved MTFP introduced the work programme that was being developed to ensure budgetary planning is delivered within an affordable framework. This draft MTFP develops this further and introduces further work packages that are being developed to ensure the Council is financially well placed to respond to the budgetary reductions and continue to deliver its priority actions. These include:

- New ways of working
- Asset review and rationalisation programme
- Next steps – focussing staffing resources at priority delivery
- Fees, charges and pricing strategies - Income generation
- Service review programme
- Budget changes in response to customer feedback (SIMALTO)
- Contract review – e.g. procurement
- Sharing services and providing for others
- Budget reduction, centralisation and consolidation

Further information in respect of these areas is incorporated into the MTFP.

The MTFP gives a current position statement as there is uncertainty in respect of the grant settlement and how the grant reductions will be introduced. Furthermore, there is little detail currently available regarding the transfer of responsibility of concessionary fares and the resulting movement of grant funding from district councils to upper tier authorities. For these reasons, the MTFP will continue to be updated and a further version will be presented to Council at its budget setting meeting in March 2011.

#### **4. OTHER OPTIONS CONSIDERED**

The Council must approve a Medium Term Financial Plan as part of the setting of the budget framework.

#### **5. RESOURCE IMPLICATIONS**

The MTFP identifies the resources of the Council for the medium term.

#### **6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)**

A risk analysis is included in the MTFP

#### **7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

None are specifically identified from the MTFP

#### **8. CRIME AND DISORDER IMPLICATIONS**

None are specifically identified from the MTFP

#### **9. COMMENTS OF SECTION 151 OFFICER**

My comments are included in the report.

#### **10. COMMENTS OF MONITORING OFFICER**

As this strategy is part of the Council's Budget and Policy Framework, it is essential it is reviewed annually to ensure it remains fit for purpose.

**11. APPENDIX: Medium Term Financial Plan**



# **GENERAL FUND REVENUE BUDGET - MEDIUM TERM FINANCIAL PLAN (MTFP) (2011/12 TO 2014/15)**

## **INTRODUCTION**

This paper focuses on the impact of the 2010 Spending Review on the development of Council's Medium Term Financial Plan (MTFP) for the General Fund Revenue Account. In terms of the national context, whilst it highlights issues that also impact on the Housing Revenue Account and the Council's Capital Strategy, these are not considered in detail at this time.

Accordingly, the plan will be reviewed and updated after the publication of the provisional grant settlement for this Council, expected to be in early December. At that time, the MTFP will bring together the Council's financial position for both the General Fund and the Housing Revenue Account and seek to demonstrate how revenue and capital financial resources are organised in order to deliver the Council's overall plans and priorities.

In particular, this plan looks at the next 4 years that falls within the remit of the Government's Spending Review that was announced on 20<sup>th</sup> October 2010. At which point the Government published further details on how they are going to reduce the UK's structural £109bn budget deficit over the next four years and specifically, their plans for funding local government.

The Plan is important for residents, stakeholders and partners because it provides them with an overview and understanding of the Council's financial position over the short to medium term. In addition, it provides important information on the Council's approach to delivering the required savings, efficiencies and budget reductions as a consequence of significant reductions in Government grant funding and the new arrangements for dealing with increases in Council Tax, including a one year freeze in 2011/12.

## **NATIONAL CONTEXT – IMPACT OF THE SPENDING REVIEW ON THE COUNCIL'S MTFP**

The Council faces the challenge of maintaining quality services with reduced funding. Currently, Government grant funds 62% of the Council's net budget requirement with the remainder from council tax income. It also needs to consider the impact of the new public services transparency framework that replaces the previous national performance framework and inspection regime. More details will be available once the Decentralisation & Localism Bill is published.

The following key aspects are relevant to the Council:

- The Government has already implemented plans to find £6.2bn of efficiencies in the current year (2010/11) through the removal of specific grants and funding streams although there is no reduction in Revenue Support Grant. As a result, South Kesteven has lost £18k in grant towards community cohesion work.
- There will be a significant cash and real terms reduction in government funding from 2011/12 in order to reduce the Government's budget deficit and reduce government and debt costs. Over 4 years, local authority budgets will need to reduce by 26% on average in real terms although the actual percentage will be lower once funding for the freeze in Council Tax is taken into account. The cuts in grant funding have been front loaded requiring councils to make significant savings and efficiencies in 2011/12. Full details of cash allocations to individual authorities will be published in the provisional finance settlement due early December. It is not yet known whether this will be a multi-year settlement covering the entire period of the Spending Review.
- Although overall grant funding will be reduced, a number of specific grants worth more than £4bn will be rolled into the Formula Grant mechanism and authorities will have greater control over how these are spent as ring-fencing in many areas has been removed. These grants include supporting people and concessionary travel (reduced by 28%). Some grants will remain separate and these include housing & council tax benefit, homelessness, "new homes bonus" and council tax freeze.
- The Government has announced that there will be no increase in Council Tax for 2011/12. Councils that agree to freeze or reduce Council Tax in 2011/12 will receive grant equivalent to a 2.5% increase. In the next 3 years, the Government will provide supplementary grant funding to compensate authorities for the council tax income that they would forego as a result of a reduced tax base.
- From 2012/13, authorities are able to increase council tax but if the proposed increase is greater than 2.5%, they will need to hold a referendum and consult with local residents. The precise details of this have not yet been published.
- The last 2-3 years have seen unprecedented times for the world financial markets and banking sector and this has impacted on the Council's Treasury Management Strategy. The TM strategy has been updated to reflect this uncertainty and promoting a more risk adverse approach. The strategy will be kept under constant review to ensure the Council optimises risk and reward. The Government has announced that the flexibility of prudential borrowing will be retained.

- The economy returned to an inflationary position during the early part of 2010 and interest rates are likely to rise in 2011. As at September 2010, the year on year increase in RPI and CPI was 4.6% and 3.1% respectively. The Government's target for inflation measured as CPI is still 2%.
- Public sector pay – the Government has announced a 2 year pay freeze (2011/12 & 2012/13) although those earning less than £21k per annum (in the civil service) will get a flat pay-rise worth £250 in both years. Pay for 2010/11 has already been frozen.
- Forecast interest rates for borrowing and investment – interest rates are of particular importance to the Council, in that they affect its performance on investments and borrowing. As at November 2010, the Bank Rate remained at 0.5%; the lowest level on record. This is likely to increase during 2011 to help ensure that inflation remains within the Government's 2% target. With regard to borrowing, interest rates on loans from the Public Works Loan Board have been increased to 1% above the rate for British Government gilts. It is not clear what the real motive behind this is other it will have a direct impact on the affordability of Council's ability to borrow to finance capital schemes. The Government expects capital expenditure by local authorities to fall by 30% by 2014/15.
- The Government has announced a review of public sector pensions that will include reviewing the levels of contributions from both employers and employees in order to contribute towards reducing the growing funding deficit. The Government has announced that the state retirement age will reach 66 in 2020 – four years earlier than planned.
- The Government has announced that it will review the housing finance system to give councils more freedom and provide more cash to achieve decent homes and invest in the backlog of repairs. From April 2012, this will bring an end to negative subsidy in the HRA and the Council will be able to keep all the money from housing rents and housing sales. In exchange for this freedom to manage its own resources, the Council will have to "buy out" of the current system by agreeing to take on a share of historic housing debt.
- It is too early to speculate on the outcome of this review but the financial implications will need to be incorporated into the budget setting process and the HRA business plan. The provision for disabled facilities grants will rise with inflation.
- The Government has abolished Comprehensive Area Assessments (CAA) and this includes the annual Use of Resources (UoR) and Managing Performance Assessments. No plans have been announced for any replacement inspection regime but this is likely to result in a "lighter touch" and more self-regulation and "higher" peer reviews.

- In October, the Government announced changes to local authority performance management arrangements by abolishing Local Area Agreements and the National Indicator Set. A new, but significantly reduced set of performance data that authorities will be required to provide will be published in early 2011 and will take effect from April 2011.
- The Government has announced plans to abolish the Audit Commission (the Council's external auditor) from 2012/13. Councils will be free to appoint their own external auditors (statutory requirement) probably from the private sector. It is expected that audit and inspection fees will be lower due to the abolition of CAA & UoR but fees for individual elements may increase. However, the policy has encountered some difficulty, and it may be that the Audit Commission could continue providing a narrower and focussed role.
- The Spending Review focuses on the "Big Society" with the new Office for Civil Society funded to provide support to the Government. There will be a rise in "localism", decentralisation and self-assessment – "armchair auditors" (local people holding Councils to account for the way money is spent and whether it is achieving value for money)
- Accordingly, the Council is committed to giving people more say over their lives and in doing so give more power to local people and communities. In particular and in response to future budget reductions, the Council is actively consulting with the community about plans and priorities for the future to find out from local people where savings and efficiencies can be made.
- In addition to all the other budget pressures, the Council will face continuing pressure on those income and expenditure budget headings that are driven by external economic factors, including:
  - Utility and fuel costs
  - Fees and charges income
  - External contracts
  - Business and drainage rates payable by the Authority
  - Borrowing costs
  - Investment income
  - Pay and price inflation
- The current economic and financial climate is still impacting on some front line services (e.g. housing and council tax benefits) where residents continue to be affected by unemployment, repossessions and changes in their personal levels of income. Along with changes to the benefits system, the Government has announced plans to reduce spending on council tax benefit by 10% from 2013/14 and is considering measures to give authorities more flexibility to manage

pressures on council tax income as some residents may be unable to pay their bills in full.

- With regard to economic growth, a White Paper will be published in 2011 with details on incentives for encouraging growth in local areas, including the reform of the planning system and introducing a “new homes bonus” to support economic growth and increase the number of new affordable homes by 150,000. It will also focus on the development of Local Enterprise Partnerships. A consultation paper was issued in mid-November and this is being considered by officers.
- In 2011/12, a £200m capitalisation fund will be available to support authorities committed to delivering savings through internal restructuring.

## **LOCAL CONTEXT – HOW THE COUNCIL WILL RESPOND POSITIVELY TO THE SPENDING REVIEW**

At the present time the Council is in a relatively sound financial position and has good financial management arrangements in place. However, these will need to be strengthened in order to respond positively to the challenges presented by the UK’s budget deficit and significant cuts in Government funding. Against this background, the Council will ensure that revenue and capital resources are carefully targeted at Council priorities by:

- Continuing to improve and strengthen its financial planning and budgeting processes to ensure that the authority is prepared for the very significant reduction, in real terms, of Government funding.
- Consulting with local people about future plans, priorities and options for delivering savings and efficiencies. It will also consult with local people about future increases in Council Tax and where appropriate, this will be achieved through a local referendum.
- Developing and maintaining sustainable revenue and capital budgets over the period covered by this plan.
- Actively managing aspects of the budget that consists of large amounts of uncontrollable costs in order to ensure the Council can deliver savings, efficiencies and maintain a balanced budget.
- Ensuring that our budget setting and monitoring processes incorporate effective and robust challenge elements along with and supported by priority based budgeting and invest to save initiatives. We will endeavour to use techniques such as, sensitivity analysis of high/low spending areas and benchmarking/use of comparatives. We will also monitor our transaction/unit costs for high spending and priority areas.
- Undertaking a risk based programme of service reviews supported by working with partners and the local community

- Giving careful consideration to the impact on employer and employee contributions of the Government's review of pensions and the most recent actuarial review.
- Amending its treasury management strategy in order to respond positively to the changing economic climate and the increase in the cost of borrowing from the PWLB.
- Keeping under constant review the level of reserves and balances to ensure that they are sufficient to meet the Council's needs and priorities over the period covered by the spending review – particularly important as the reduction in government grant is front loaded.
- Continuing to review the approach to setting fees and charges in order to ascertain the true cost of providing services and to meet income targets.
- The abolition of the current National Indicator set provides an excellent opportunity for the Council to review its performance indicators and focus on those which it feels is relevant and meaningful. This will be addressed during the business planning process for 2011/12.
- Regularly reviewing the Council's asset portfolio in order to ensure that the assets we hold reflect our key priorities and that we maximise usage where possible. These assets should be properly maintained, Both aspects should be reflected in the Council's Asset Management Plan.
- Strengthening the way the authority operates through partnerships, shared and collaborative working. In particular, developing a programme of sharing our capacity to support and deliver shared service outcomes thus receiving contributions towards our fixed overheads.
- Ensuring that any future investment in key services is balanced and clear demonstration of customer improvements is identified.
- Capitalising on new incentives and funding streams to promote growth and investment in key improvement projects across the authority.

The MTFP supports and underpins a number of key financial strategies the Council has adopted and these form the key framework principles of the plan. Specifically these are the Treasury Management and Investment Strategy, Fees and Charges Strategy and the approved policies in respect of Council reserves. The Council maintains a working balance of maintaining the General Fund balance, at between 4% to 5% of gross turnover, or at between 10% to 15% of net expenditure, to provide adequate cover for any unanticipated expenditure or loss of income that may occur over the course of the financial year. The MTFP maintains this policy and is built within adherence to current financial policies.

The MTFP will be updated and presented to members in March 2011 as part of the budget framework proposals and will need to

recognise that the Council will be facing borrowing in the medium term in order to meet its capital and investment aspirations. Inevitably this will result in revenue financial pressures that will be need to be affordable and within the prudential borrowing limits set by the Council.

## **General Fund Revenue Budget from 2011/12**

The approved budget for 2010/11 and indicative budgets for 2011/12 and 2012/13 formed part of the Annual Budget & Council Tax Report to Council in March 2010. This includes the last year (2010/11) of the Government's current 3 year grant settlement contained within CSR07.

The Spending Review included information on the average reduction in grant over the 4 year period from 2011/12. The provisional financial settlement for individual authorities for the next 4 years has yet to be announced so figures published by CIPFA and the Local Government Association have been used to show the impact of the reduced level of Government funding from 2011/12 and how this may be phased.

Within the revenue budget there are a number of income and expenditure headings which are influenced by external factors which will have a direct impact on the budget provision. In light of the current financial climate (moving from deflationary to inflationary position) and recent forecasts of Government borrowing and spending, some of the assumptions included in the March Budget report have been revised. In particular, in June 2010, Council approved the establishment of a revenue provision of £150K to fund and support growth and development related services to maintain the focus on service quality and delivery of the priority actions.

The following is a summary of the key areas and new/revised assumptions that impact over the 4 year period covered by the Spending Review:

### Concessionary Fares

The Government is pushing ahead with its plans to transfer the responsibility to Single Tier Authorities from April 2011, together with the funding streams.

There are concerns about the lack of clarity with the options for lower tier authorities which all seem to suggest that this Council will have to transfer more money than it is spending on the service. In our financial modelling and after taking into account the cost of the service, we have assumed that there will be a net reduction in grant funding of £700k which is just below mid-way between the best case scenario (£300k) and the worse case scenario of (£1.2m).

### Government Grants

In January 2008 the Government confirmed the amount of formula grant for SKDC for the 3 year period 2008/09 to 2010/11. The assessment from 2011/12 is based on an interpretation of the figures published in the Spending Review, having regard to the views of various professional bodies and associations.

|   | <b>CURRENT YEAR</b>   | <b>2010 SPENDING REVIEW</b> |                       |                       |                       |
|---|-----------------------|-----------------------------|-----------------------|-----------------------|-----------------------|
|   | <b>2010/11<br/>£m</b> | <b>2011/12<br/>£m</b>       | <b>2012/13<br/>£m</b> | <b>2013/14<br/>£m</b> | <b>2014/15<br/>£m</b> |
| <b>Formula Grant</b>                                  | <b>10.1</b>           | <b>10.1</b>                 | <b>8.4</b>            | <b>7.9</b>            | <b>7.8</b>            |
| <b>Less:<br/>Concessionary fares element of grant</b> | <b>-</b>              | <b>0.7</b>                  | <b>-</b>              | <b>-</b>              | <b>-</b>              |
| <b>Net grant</b>                                      | <b>10.1</b>           | <b>9.4</b>                  | <b>8.4</b>            | <b>7.9</b>            | <b>7.8</b>            |
| <b>Phased reduction</b>                               |                       | <b>1.0</b>                  | <b>0.5</b>            | <b>0.1</b>            | <b>0.4</b>            |
| <b>Net grant after reduction</b>                      |                       | <b>8.4</b>                  | <b>7.9</b>            | <b>7.8</b>            | <b>7.4</b>            |
| <b>% reduction</b>                                    |                       | <b>10.7%</b>                | <b>6.4%</b>           | <b>0.9%</b>           | <b>5.6%</b>           |

As the above table illustrates, from 2011/12 and after removing the concessionary fares element of the grant, the Council is anticipating a very significant reduction in Government funding - £2.0m (21%) over the next 4 years. The above table will be amended once the details of the provisional financial settlement are published in early December.

### Council Tax

Council tax will be frozen for 2011/12 and because of the compounded effect on the tax base authorities will have the resultant loss funded at a rate of 2.5% in each year of the period covered by the spending review. For South Kesteven this is expected to be in the region of £140K per annum. The MTFP is based on the assumption that council tax increases over the period will not exceed the published capping levels.

A maximum increase of 2.5% per annum in council tax income has been assumed from 2012/13 plus an annual increase of 1.0% in the council tax base, i.e. net increase in the number of properties. As a guide and using 2010/11, every 1% increase in council tax generates an additional £62k for the Council. Accordingly, the table below sets out an indicative budget requirement to be funded from Council Tax (excluding Parish Precepts).

| <b>2010/11<br/>Actual<br/>£m</b>       | <b>2011/12<br/>Estimate<br/>£m</b> | <b>2012/13<br/>Estimate<br/>£m</b> | <b>2013/14<br/>Estimate<br/>£m</b> | <b>2014/15<br/>Estimate<br/>£m</b> |
|--|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| <b>6.226</b>                           | <b>6.293</b>                       | <b>6.514</b>                       | <b>6.744</b>                       | <b>6.982</b>                       |
| <b>Assumed<br/>annual<br/>Increase</b> | <b>0%</b>                          | <b>2.5%</b>                        | <b>2.5%</b>                        | <b>2.5%</b>                        |
| <b>increase in<br/>CT base</b>         | <b>1%</b>                          | <b>1%</b>                          | <b>1%</b>                          | <b>1%</b>                          |

### Fees and Charges

The current Fees and Charges Strategy was updated and approved in 2009/10. In terms of the MTFP and longer term financial planning, whilst prudent assumptions about demand have been made, this is a risky and volatile area that will need to be kept under close scrutiny.

Fees and charges represent a significant and important income stream for the Council. There are potentially new emerging opportunities for income generation including the de-centralisation of development control fees (effective from 1 October 2011) and the new homes bonus scheme (currently under consultation).

### Net Investment Income

This has been an important source of income for supporting the Council's service expenditure. The Council will continue to maximise income from investments, having regard to the use of reserves, asset sales, capital programme commitments and the latest economic projections. It is expected that low returns will continue well into 2011 with only a modest increase forecast to 0.75% base rate in the third quarter of 2011.

### Salaries

The MTFP takes account of the Government's announcement of a 2 year pay freeze (2011/12 & 2012/13) although it is anticipated that employees earning less than £21k per annum will receive a flat pay-rise worth £250 in both years. A financial provision has been incorporated from 2013/14 in order to meet any future pay increases.

### Utilities and Fuel

The price of oil continues to be volatile which makes budgeting for this expenditure heading extremely difficult. Projections have been based on an increase of 10% for each year of the budget.

### Pensions

Following a 'Triennial' Review of the Pension Fund as at March 2007, the contribution rate in 2010/11 remained at 21.2% of payroll. The

next triennial review is due for publication shortly and any changes to contribution rates will be effective from April 2011. Should there be any changes to employer contribution rates then it is anticipated that the pension reserve will be used to financially contribute these in order to minimise the impact on council tax levels.

## **Planning and positive actions**

Despite on-going cost pressures and lower than expected income from fees and charges, a balanced budget was achieved for the current year – 2010/11. It is clear that there are a number of challenges facing the Council and a comprehensive programme is being developed in order to ensure the Council is prepared to respond to these issues.

There are a number of difficult challenges facing the Council but it is well placed financially to prepare and implement plans in the context of open decision making having full regard to the impact on the customer and wider community. The programme will include the following categories of work and will be developed over the short to medium term in order to develop and maintain a sustainable financial position:

- New ways of working – this comprehensive work package will cover operational aspect of service delivery ranging from office accommodation, home working, shared office space and incorporate county and regional developments in respect of ICT and procurement
- Asset rationalisation programme – the development of an asset review in accordance with the Asset Management Plan in order to review options for future operational requirements of retaining the asset and exploration of options for alternative asset retention or disposal.
- Next steps – the continuation of reviewing operational service requirements and ensuring staffing resources are fully aligned to ensuring the delivery of priority actions.
- Income generation – fees and charges are the 3<sup>rd</sup> largest area of income for the Authority (following formula grant and Council tax) and are a key area that is reviewed on an annual basis. There is further scope to develop the strategy for fees and charges setting including the use of concessions and the emerging legislative changes in respect of the de-centralisation of planning fees. There are additional opportunities for income generation and retention with the recent publication of the new homes bonus that will financially reward local authorities that deliver sustainable housing development.
- Service review programme – the programme was introduced during this financial year and has concentrated on services that are both high cost and outward customer facing services.

The reviews follow a specific set of criteria and are designed to ensure that value for money is being delivered. The outcomes from the reviews are incorporated in the budget framework and the service business plan. The development of the programme is currently underway and will be an integral element of the transformational programme in 2011/12.

- Budget changes in response to customer feedback (SIMALTO) – during the summer of 2010 extensive consultation was undertaken with the residents of South Kesteven to determine the levels of importance in respect of a range of Council services. The importance was also measured with levels of satisfaction if changes to services were made. The outcome of this process was presented to Cabinet at their meeting on 1 November and a summary of the findings was included in the last edition of SKToday. The specific changes to services arising from this consultation will be developed over the period of the grant settlement and Council will be asked at the appropriate time to prepare for changes to services.
- Contract review – procurement. The Council is an active partner of Procurement Lincolnshire and recognises that joint and effective procurement delivers value for money and sustainable outcomes
- Sharing services and providing for others – exploration of opportunities to provide service support for other partners (including the 3<sup>rd</sup> sector) in order to maximise capacity and receive contributions towards fixed costs and overheads
- Budget reduction, centralisation and consolidation – continuation of ensuring the budgets are prepared from a corporate perspective based on service and priority outcomes.

## REPORT TO CABINET

REPORT OF: RESOURCES AND ASSETS PORTFOLIO HOLDER  
 REPORT NO.: HOF134

DATE: 6<sup>th</sup> December 2010

|   |  |   |
|---|--|---|
| <b>TITLE:</b>                                     | FEES AND CHARGES PROPOSALS 2011/12   |   |
| <b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b> | Key Decision   |   |
| <b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>    | Councillor Mike Taylor<br>Resources and Assets Portfolio Holder  |   |
| <b>CONTACT OFFICER:</b>                           | Daren Turner – Strategic Director Corporate Focus 01476 406301 <a href="mailto:d.turner@southkesteven.gov.uk">d.turner@southkesteven.gov.uk</a><br>Richard Wyles Head of Finance<br>01476 406210<br><a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a> |   |
| <b>INITIAL IMPACT ASSESSMENT:</b>                 | Carried out and Referred to in paragraph (7) below:  | Full impact assessment Required: (Undertaken as part of each specific fee consultation) |
| <b>Equality and Diversity</b>                     |  |   |
| <b>FREEDOM OF INFORMATION ACT:</b>                | This report is publicly available via the Local Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>  |   |
| <b>BACKGROUND PAPERS</b>                          |  |   |

### **1. RECOMMENDATION**

Cabinet is asked to consider the proposed fees and charges for 2011/12 that have been recommended from Resources PDG and support their inclusion into the budget framework proposals.

- Car parking service – no proposed increase
- Markets – no proposed increase
- Bus stations – page 4 of the appendix
- Grantham cycle centre – page 5 of the appendix
- Arts Centres and Corn Exchange – page 6 of the appendix
- Street Scene – no proposed increase
- MOT testing station - page 8 of the appendix
- Healthy Environment/Licensing – page 9-12 of the appendix
- Outdoor recreation – page 13 of the appendix
- Grantham cemetery – page 14 of the appendix

- Land charges – page 15 of the appendix
- Helpline charges – page 16 of the appendix

## **2. PURPOSE OF THE REPORT**

The fees and charges proposals for 2011/12 have been compiled in accordance with the Council's Fees and Charges strategy and are appended to this report. These will also be taken into consideration as part of the budget compilation for 2011/12.

## **3. DETAILS OF THE REPORT**

The Resources Policy Development Group (PDG) has established a working group to fully consider the fees and charge proposals for the forthcoming year. Specific working group meetings have been held and the Group's attention has been to fundamentally review the current fees and charges and to consider new charging proposals. The starting position for the review was to put into context the current financial position of the Council, the current policies in respect of specific charges, the VAT increase on 4<sup>th</sup> January 2011 and the feedback from the community following the consultation undertaken during the summer. The review has attempted to strike the right balance between ensuring service costs are kept to a minimum and ensuring an appropriate charge is levied where there is a specific user base. Indeed the Council is encouraged to ensure it maximises the opportunities to charge for specific services thus reducing the overall cost pressure on the Council tax. The Resources PDG is mindful of the need to balance any proposed increases with both the increasing likelihood of significant financial pressures the Council will be facing in the medium term and the impact of the customer. The meeting consisted of officers for the relevant areas presenting their proposals to members and being asked to clarify the policy and basis for the proposals. The outcome of these discussions is summarised below and the details of the proposals are appended to this report.

The proposals are:

Car Parking – Cabinet will be aware that the Council current policy is to review car parking charges every 2 years – the last review being 2010/11. Resources PDG were updated on the current situation following the implementation of the new rates and were informed that the new 30 minutes charge has been popular with the car park users and, overall, car parking income is broadly in line with budgeted expectations. Therefore there is no proposal to amend the current tariff structure for 2010/11 but to provide support for the development of a car parking strategy for the district specifically to harmonise with the introduction of Civilian Parking Enforcement. Cabinet should be aware that if the VAT increase is not added to the tariff fees when it is introduced on 4 January 2011 then the car parking income will be negatively impacted by approximately £30k per annum compared to current budget levels.

Markets – The PDG were updated with the current operating position of the 3 markets that are held each week in the towns of Grantham, Stamford and

Bourne. Stamford and Bourne are showing a healthy trading position with all direct costs being met by the traders and a high weekly attendance but the Grantham market has not had the same high level of attendance and has been operating at a trading loss due to higher operational costs. Recent utilisation rates do show an improving picture but the PDG were of the opinion that price increases at this time for all sites could be harmful. Therefore the Group supported no increase for 2011/12 but to support the continuation of the improvement plan for Grantham.

Bus Stations – the service is currently operating under a policy of direct cost recovery from departure charges for bus operators using the bus stations. The PDG supported the view that the cost recovery period should be extended until 2013/14 to ensure the stepped increases are realistic and in line with other bus stations outside of the district.

Grantham cycle centre – usage of the facility is relatively poor and work should be undertaken to promote the location and the facilities it offers. It was agreed to add this facility to the service review programme in order to ensure it is delivery value for money and is cost effective. The Group supported an increase to reflect the new VAT rate with effect from 1 April 2011.

Arts and Corn Exchange – The Head of Service presented to the Group the current operational position of the Arts Centres and the corn exchange and informed the Group of a number of improvement actions that are being implemented in order to reduce operational costs and ensure that the charging policies reflect the recovery of those operational costs but also sit competitively in the market. The Group supported a general increase in the published charges and supported the continuation of the service charging policy that allows discretionary charging within defined parameters. These parameters should be reviewed before new fees and charges are introduced in April 2011. The Group agreed to undertake a fundamental review of the current concessionary policy at these 3 venues as part of a review of the Council's general concessions policy. The Group also agreed to a wider strategic review of fees and charges in the New Year. This would encompass the work already undertaken by officers across Lincolnshire.

Street Scene – the Resources PDG had supported the introduction of a range of new charges last year (specifically relating to the purchasing of additional bins) and do not propose any changes to those charges next year. However, the Group supported the principle of green waste charging but having taking into consideration the community feedback, supported the view of a nominal charge only. It is not proposed to take this proposal further at this time as there is further detailed analysis of determining the service and operational impact of introducing a charge.

MOT testing station – Cabinet will be aware that testing station has been created at the depot at Alexandra Road Grantham and the service, when operational, will be offered to the general public. It is proposed that the MOT rates are in line with VOSA (vehicle and operator services agency) rates but to offer a 10% discount for the first month of trading. In respect of taxis the Group

considered the introduction of a policy that requires all vehicles that are licensed by the Authority for hackney or private hire to be tested by the Council's own MOT station.

Healthy Environment/Licensing – The Group considered a wide range of charges covering hackney carriage, premise licensing and registration fees. Where charges attract VAT treatment then an increase is supported to meet the VAT increase. Generally inflationary increases are supported to ensure that service cost recovery is sustained.

Outdoor recreation – The Group were informed of a decline in the usage of the Council's playing fields due to excessive charges in comparison with other providers. The costs incurred in the cutting and maintenance of these playing fields is not specifically related to the recreational activities and therefore it is an income contribution to costs the service incurs in any event. The Group wished to utilise the assets to support the Council's priority theme of 'Quality Living' and support a modest decrease in the charge to £40 for adult use. A similar decrease is also supported for junior and mini pitch lettings. Financially this could have a positive impact as it is expected that usage will increase overall.

Grantham Cemetery – The Group support an increase in fees to meet the increase in the costs associated with the service. Cabinet is reminded that the service is wholly charged to the Grantham Special Expense Area that therefore there is a 50% surcharge levied on the charges for those residents who live outside of the SEA boundary. The Group supported the continuation of this charging policy.

Land charges – an inflationary increase in line with service costs is proposed in order to ensure the service achieves a full cost recovery position. The service in respect of personal searches is now provided free of charge in line with the legislative changes in accordance with Environmental Information Regulations.

Helpline charges – The Group is mindful of the valuable service provided and needed to ensure that the users contribute towards the operational costs of the service without increasing charges too excessively as there is a competitive market for the service. The proposed increases keep the income in line with operational costs and reflect the VAT increase.

Other charges requiring commentary:

Building Control – In accordance with the Building (Local Authority Charges) Regulations 2010, the Authority has undertaken a review of its charges in relation to building control functions and introduced a new charging scheme from 1st October 2010. A review has been undertaken using the new calculation methodology as prescribed in the statutory instrument. Therefore it is not proposed to amend the published fees at this time

Development Control – these are statutory charges set by central government and the Authority will be notified of any increases in due course.

Fairs – these fees are based on cost recovery and are calculated in line with the associated costs.

Leisure centres – the contract allows for inflationary increases to the published charges and the contractor is able to increase charges to this maximum level.

#### **4. OTHER OPTIONS CONSIDERED**

The Group consider a number of options as part of the fees and charges review. The specific proposals are included in the report.

#### **5. RESOURCE IMPLICATIONS - FINANCIAL**

The review has been undertaken in accordance with the Fees and Charges strategy and the Medium Term Financial Plan and having regard to the financial position of the Council in the medium term. The proposals reflect a balance to assist the Council in achieving a sound financial position and the need to ensure service delivery and quality is maintained.

#### **6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)**

These will be incorporated into the consultation process in respect of each fees and charges proposal.

#### **7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

These will be incorporated into the consultation process in respect of each fees and charges proposal.

#### **8. CRIME AND DISORDER IMPLICATIONS**

None applicable

#### **9. COMMENTS OF SECTION 151 OFFICER**

My comments are included in the report. I would like to thank the members of the Resources PDG for their hard work in this review.

#### **10. COMMENTS OF MONITORING OFFICER**

The purpose of this report is to obtain the approval of Cabinet to the proposed fees and charges for the purposes of consultation. The appropriate and relevant comments received from consultation will be taken into account and reported to Cabinet for recommendation to full Council as part of the budget setting process.

Members must satisfy themselves that affected stakeholders will be appropriately consulted and feedback on the consultation process taken into

account before the fees and charges are finally approved by full Council as part of the budget process.

**11. APPENDIX:**

The fees and charges proposals are appended to the report.

**CAR PARK CHARGES**

|   | Detail   | Effective Date | 2010/11                 | 2011/12 | VAT       |
|---|--|----------------|-------------------------|---------|-----------|
|   |  |                | £                       | £       |           |
|   | <b>CAR PARKS - GRANTHAM</b>                      |                |                         |         |           |
| 1 | SHORT STAY                                       |                |                         |         |           |
|   | Up to 30 mins                                    | 01/04/10       | 0.50                    | 0.50    | Inclusive |
|   | Up to 1 hour                                     | 01/04/10       | 1.00                    | 1.00    | Inclusive |
|   | Up to 2 hours                                    | 01/04/10       | 1.50                    | 1.50    | Inclusive |
|   | Up to 3 hours                                    | 01/04/10       | 2.00                    | 2.00    | Inclusive |
|   | Up to 4 hours                                    | 01/04/10       | 6.00                    | 6.00    | Inclusive |
|   | Over to 4 hours                                  | 01/04/10       | 8.00                    | 8.00    | Inclusive |
| 2 | LONG STAY  |                |                         |         |           |
|   | Up to 3 hours                                    | 01/04/10       | 2.00                    | 2.00    | Inclusive |
|   | Up to 4 hours                                    | 01/04/10       | 2.50                    | 2.50    | Inclusive |
|   | All Day  | 01/04/10       | 3.00                    | 3.00    | Inclusive |
| 3 | LONG STAY SEASON TICKETS<br>(Monday to Friday)   |                |                         |         |           |
|   | Per Quarter                                      | 01/04/10       | 99.00                   | 99.00   | Inclusive |
|   | Per 6 months                                     | 01/04/10       | 190.00                  | 190.00  | Inclusive |
| 4 | LONG STAY SEASON TICKETS<br>(Monday to Saturday) |                |                         |         |           |
|   | Per Quarter                                      | 01/04/10       | 120.00                  | 120.00  | Inclusive |
|   | Per 6 months                                     | 01/04/10       | 230.00                  | 230.00  | Inclusive |
|   | Season Ticket Discount Offer                     | Purchase       | Additional Tickets Free |         |           |
|   |  | 4              | 1                       |         |           |
|   |  | 8              | 2                       |         |           |
|   |  | 15             | 5                       |         |           |
| 5 | EXCESS CHARGE NOTICES                            |                |                         |         |           |
|   | Failure to display                               | 01/04/10       | 80.00                   | 80.00   | O/Scope   |
|   | Fine after discount for Payment in 7 Days        | 01/04/10       | 40.00                   | 40.00   | O/Scope   |
|   | Parking for longer etc.                          | 01/04/10       | 60.00                   | 60.00   | O/Scope   |
|   | Fine after discount for Payment in 7 Days        | 01/04/10       | 30.00                   | 30.00   | O/Scope   |

**CAR PARK CHARGES**

|   | Detail   | Effective Date | 2010/11                    | 2011/12 |
|---|--|----------------|----------------------------|---------|
|   |  |                | £                          | £       |
|   | <b>CAR PARKS - STAMFORD</b>                      |                |                            |         |
| 1 | SHORT STAY                                       |                |                            |         |
|   | Up to 30 mins                                    | 01/04/10       | 0.50                       | 0.50    |
|   | Up to 1 hour                                     | 01/04/10       | 1.00                       | 1.00    |
|   | Up to 2 hours                                    | 01/04/10       | 1.50                       | 1.50    |
|   | Up to 3 hours                                    | 01/04/10       | 2.00                       | 2.00    |
|   | Up to 4 hours                                    | 01/04/10       | 6.00                       | 6.00    |
|   | Over to 4 hours                                  | 01/04/10       | 8.00                       | 8.00    |
| 2 | LONG STAY  |                |                            |         |
|   | Up to 3 hours                                    | 01/04/10       | 2.00                       | 2.00    |
|   | Up to 4 hours                                    | 01/04/10       | 2.50                       | 2.50    |
|   | All Day  | 01/04/10       | 3.00                       | 3.00    |
| 3 | COACH PARKING (ALL DAY)<br>Cattle Market         | 01/04/10       | 10.00                      | 10.00   |
| 4 | LONG STAY SEASON TICKETS<br>(Monday to Friday)   |                |                            |         |
|   | Per Quarter                                      | 01/04/10       | 99.00                      | 99.00   |
|   | Per 6 months                                     | 01/04/10       | 190.00                     | 190.00  |
| 5 | LONG STAY SEASON TICKETS<br>(Monday to Saturday) |                |                            |         |
|   | Per Quarter                                      | 01/04/10       | 120.00                     | 120.00  |
|   | Per 6 months                                     | 01/04/10       | 230.00                     | 230.00  |
|   | Season Ticket Discount Offer                     | Purchase       | Additional<br>Tickets Free |         |
|   |  | 4              | 1                          |         |
|   |  | 8              | 2                          |         |
|   |  | 15             | 5                          |         |
| 6 | EXCESS CHARGE NOTICES                            |                |                            |         |
|   | Failure to display                               | 01/04/10       | 80.00                      | 80.00   |
|   | Fine after discount for Payment in 7 Days        | 01/04/10       | 40.00                      | 40.00   |
|   | Parking for longer etc.                          | 01/04/10       | 60.00                      | 60.00   |
|   | Fine after discount for Payment in 7 Days        | 01/04/10       | 30.00                      | 30.00   |

**CAR PARK CHARGES**

| VAT       |
|-----------|
| Inclusive |
| Inclusive |
| Inclusive |
| Inclusive |
| Inclusive |
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| Inclusive |
| O/Scope   |
| O/Scope   |
| O/Scope   |
| O/Scope   |

**MARKET CHARGES**

|    | Detail   | Effective Date | 2010/11      | 2011/12      | VAT    |
|----|--|----------------|--------------|--------------|--------|
|    |  |                | £            | £            |        |
|    | <b>MARKETS - GRANTHAM</b>  |                |              |              |        |
| 1  | Standard Stall (3.05m x 1.22m)   | 01/04/10       | 21.00        | 21.00        | Exempt |
|    | Standard Casual Stall (3.05m x 1.22m)  | 01/04/10       | 23.00        | 23.00        | Exempt |
| 2  | Pitch (3.05m x 3.05m)  | 01/04/10       | 19.50        | 19.50        | Exempt |
|    | Casual Pitch (3.05m x 3.05m)   | 01/04/10       | 20.00        | 20.00        | Exempt |
|    | Hot food units   | 01/04/10       | 23.00        | 23.00        | Exempt |
| 3  | <u>Vehicles parked for storage</u>   |                |              |              |        |
|    | Cars and light vans  | 01/04/07       | 6.20         | 6.20         | Exempt |
|    | Large vehicles   | 01/04/07       | 9.50         | 9.50         | Exempt |
|    | <b>MARKETS - STAMFORD</b>  |                |              |              |        |
| 4  | Standard Stall (3.05m x 1.22m)   | 01/04/10       | 22.50        | 22.50        | Exempt |
|    | Standard Casual Stall (3.05m x 1.22m)  | 01/04/10       | 25.00        | 25.00        | Exempt |
| 5  | Pitch (3.05m x 3.05m)  | 01/04/10       | 20.00        | 20.00        | Exempt |
|    | Casual Pitch (3.05m x 3.05m)   | 01/04/10       | 22.00        | 22.00        | Exempt |
|    | Hot food units   | 01/04/10       | 25.00        | 25.00        | Exempt |
| 6  | Craft Fair - Table   | 01/04/10       | 23.00        | 23.00        | Exempt |
| 7  | Craft Fair - Stall   | 01/04/10       | 28.00        | 28.00        | Exempt |
| 8  | <u>Vehicles parked for storage</u>   |                |              |              |        |
|    | Cars and light vans  | 01/04/07       | 6.20         | 6.20         | Exempt |
|    | Large vehicles   | 01/04/07       | 9.50         | 9.50         | Exempt |
|    | <b>MARKETS - BOURNE</b>  |                |              |              |        |
| 9  | Standard Stall (3.05m x 1.22m)   | 01/04/10       | 18.00        | 18.00        | Exempt |
|    | Standard Casual Stall (3.05m x 1.22m)  | 01/04/10       | 19.00        | 19.00        | Exempt |
| 10 | Pitch (3.05m x 3.05m)  | 01/04/07       | 15.00        | 15.00        | Exempt |
|    | Casual Pitch (3.05m x 3.05m)   | 01/04/10       | 15.00        | 15.00        | Exempt |
| 11 | <u>Vehicles parked for storage</u>   |                |              |              |        |
|    | Cars and light vans  | 01/04/07       | 6.20         | 6.20         | Exempt |
|    | Large vehicles   | 01/04/07       | 9.50         | 9.50         | Exempt |
| 12 | Hire of stall for private function (collection only)*                        | 01/04/10       | 10.00        | 10.00        | Exempt |
| 13 | <b>FOR ALL MARKETS</b>   |                |              |              |        |
|    | Farmers Markets - supply of stall cover in addition to standard stall charge | 01/04/07       | 1.00         | 1.00         | Exempt |
|    | Fruit and Veg Excessive Waste Surcharge                                      | 01/04/10       | £5 per stall | £5 per stall |        |

\* any associated costs with delivery and set up will be charged accordingly

**BUS STATIONS**

|   | Detail  | Effective Date | 2010/11 | 2011/12 | VAT       |
|---|---|----------------|---------|---------|-----------|
|   |   |                | £       | £       |           |
|   | <b>BUS STATION - GRANTHAM</b>   |                |         |         |           |
| 1 | Per departure   | 01/04/11       | 0.64    | 0.75    | Inclusive |
| 2 | <u>Minimum Charge</u><br>1-75 departures per annum  | 01/04/11       | 45.00   | 50.00   | Inclusive |
|   | <b>BUS STATION - STAMFORD</b>   |                |         |         |           |
| 3 | Per departure   | 01/04/11       | 0.64    | 0.75    | Inclusive |
| 4 | <u>Minimum Charge</u><br>1-75 departures per annum  | 01/04/11       | 45.00   | 50.00   | Inclusive |
|   | <b>BUS STATION - BOURNE</b>   |                |         |         |           |
| 5 | Per departure   | 01/04/11       | 0.64    | 0.75    | Inclusive |
| 6 | <u>Minimum Charge</u><br>1-75 departures per annum  | 01/04/11       | 45.00   | 50.00   | Inclusive |
|   | *Please note this is a stepped increase towards cost recovery in line with Council policy |                |         |         |           |

**CYCLE CENTRE CHARGES**

|   | Detail   | Effective Date | 2010/11 | 2011/12 | VAT       |
|---|--|----------------|---------|---------|-----------|
|   |  |                | £       | £       |           |
|   | <b>PEDAL PARK ST CATHERINE'S ROAD<br/>GRANTHAM</b> |                |         |         |           |
| 1 | <u>13 weeks charge</u>                             |                |         |         |           |
|   | Small locker                                       | 01/04/11       | 25.00   | 26.50   | Inclusive |
|   | Large locker                                       | 01/04/11       | 30.00   | 31.50   | Inclusive |
| 2 | <u>26 weeks charge</u>                             |                |         |         |           |
|   | Small locker                                       | 01/04/11       | 40.00   | 42.00   | Inclusive |
|   | Large locker                                       | 01/04/11       | 49.00   | 51.50   | Inclusive |
| 3 | <u>52 weeks charge</u>                             |                |         |         |           |
|   | Small locker                                       | 01/04/11       | 57.00   | 60.00   | Inclusive |
|   | Large locker                                       | 01/04/11       | 70.00   | 73.50   | Inclusive |
| 4 | Deposit for entry key and locker key               | 01/04/11       | 10.00   | 10.50   | Inclusive |

**CULTURAL SERVICES CHARGES**

|  | Detail                                    | Effective Date | 2010/11 | 2011/12 | VAT       |
|--|---|----------------|---------|---------|-----------|
| <b>ARTSCENE MEMBERSHIP - ARTS CENTRES</b>  |   |                |         |         |           |
| 1  | <u>Annual membership</u>                  |                | £       | £       |           |
|  | Individual                                | 01/04/11       | 17.00   | 18.00   | Inclusive |
|  | Double                                    | 01/04/11       | 22.00   | 23.00   | Inclusive |
| <b>STAGED PERFORMANCES</b>   |   |                |         |         |           |
| The theatres and ballrooms are available for hire for theatrical productions, concerts, lectures, demonstrations, films and other performing arts events. Minimum prices are as below. |   |                |         |         |           |
| <b>Guildhall Arts Centre, Grantham</b>   |   |                | £       | £       |           |
| 2  | <u>Theatre Hire</u>                       |                |         |         |           |
|  | Performances                              | 01/04/11       | 225.00  | 240.00  | Exempt    |
|  | Dress rehearsals                          | 01/04/11       | 170.00  | 180.00  | Exempt    |
|  | Rehearsals inc technical                  | 01/04/11       | 110.00  | 115.00  | Exempt    |
|  | Daytime setting up (up to 8 hrs)          | 01/04/11       | 110.00  | 115.00  | Exempt    |
|  | Lecture/demonstrations - up to 2 hours    | 01/04/11       | 80.00   | 85.00   | Exempt    |
|  | Ballroom - evening performance 6 to 11pm  | 01/04/11       | 200.00  | 210.00  | Exempt    |
| <b>Stamford Arts Centre</b>  |   |                |         |         |           |
| 3  | <u>Theatre Hire</u>                       |                |         |         |           |
|  | Performances                              | 01/04/11       | 280.00  | 295.00  | Exempt    |
|  | Dress rehearsals                          | 01/04/11       | 170.00  | 180.00  | Exempt    |
|  | Rehearsals inc technical                  | 01/04/11       | 110.00  | 115.00  | Exempt    |
|  | Daytime setting up (up to 8 hrs)          | 01/04/11       | 110.00  | 115.00  | Exempt    |
|  | Lecture/demonstrations                    | 01/04/11       | 175.00  | 185.00  | Exempt    |
|  | Ballroom - evening performance 6 to 11pm  | 01/04/11       | 200.00  | 210.00  | Exempt    |
|  | Ballroom - daytime performance 8am to 6pm | 01/04/11       | 270.00  | 285.00  | Exempt    |
| <b>Bourne Corn Exchange</b>  |   |                |         |         |           |
| 4  | <u>Theatre Hire</u>                       |                |         |         |           |
|  | Performances                              | 01/04/11       | 110.00  | 115.00  | Exempt    |
|  | Dress rehearsals                          | 01/04/11       | 85.00   | 90.00   | Exempt    |
|  | Rehearsals                                | 01/04/11       | 70.00   | 75.00   | Exempt    |
|  | Daytime setting up (up to 8 hrs)          | 01/04/11       | 110.00  | 115.00  | Exempt    |
| Hire conditions are available giving details of equipment and support offered; quotations provided on request.   |   |                |         |         |           |
| <b>WEDDING RECEPTIONS AND PARTIES</b>  |   |                |         |         |           |
| All three venues are available for wedding parties and similar functions. Packages are available to include provision of bars and catering. Minimum prices are as below.               |   |                |         |         |           |
| <b>Guildhall Arts Centre, Grantham</b>   |   |                | £       | £       |           |
| 5  | Ballroom                                  | 01/04/11       | 390.00  | 410.00  | Exempt    |
|  | Ballroom - evening only                   | 01/04/11       | 250.00  | 265.00  | Exempt    |
| <b>Bourne Corn Exchange</b>  |   |                |         |         |           |
| 6  | Main Hall                                 | 01/04/11       | 390.00  | 410.00  | Exempt    |
|  | Main Hall - evening only                  | 01/04/11       | 250.00  | 265.00  | Exempt    |
|  | Upstairs function room                    | 01/04/11       | 320.00  | 340.00  | Exempt    |
|  | Upstairs function room - evening only     | 01/04/11       | 180.00  | 190.00  | Exempt    |
| <b>Stamford Arts Centre</b>  |   |                |         |         |           |
| 7  | Ballroom/Blue room/Anteroom               | 01/04/11       | 700.00  | 735.00  | Exempt    |
|  | Ballroom - evening only                   | 01/04/11       | 380.00  | 400.00  | Exempt    |
| <b>ROOM HIRE</b>   |   |                |         |         |           |
| Meeting Rooms and function halls are available for hire at each venue, from £10 per hour   |   |                |         |         |           |

STREET SCENE CHARGES

|   | Detail  | Effective Date | 2010/11<br>£           | 2011/12<br>£ | VAT     |
|---|---|----------------|------------------------|--------------|---------|
| 1 | Wheelie Bins  |                |                        |              |         |
|   | Green Waste Joining Fee (including bin)                     | 01/04/10       | 26.00                  | 26.00        | O/Scope |
|   | Additional Green Waste Bin                                  | 01/04/10       | 26.00                  | 26.00        | O/Scope |
|   | Additional Silver Recycling Bin                             | 01/04/10       | 26.00                  | 26.00        | O/Scope |
|   | Additional clear recycling sacks (pack of 15)               | 01/04/10       | 1.25                   | 1.25         | O/Scope |
|   | Replacement of damaged wheelie bins*                        | 01/04/10       | 26.00                  | 26.00        | O/Scope |
|   | Replacement of damaged wheels and axles*                    | 01/04/10       | 20.00                  | 20.00        | O/Scope |
|   | Replacement of bin lid pegs*                                | 01/04/10       | 5.00                   | 5.00         | O/Scope |
| 2 | Domestic Refuse Collection                                  |                |                        |              |         |
|   | Bulk household items - first item                           | 01/04/03       | 10.00                  | 10.00        | O/Scope |
|   | - each additional item                                      | 01/04/03       | 5.00                   | 5.00         | O/Scope |
|   | Fridge collection   | 01/04/03       | 10.00                  | 10.00        | O/Scope |
|   | Provision of additional recycling bags (per pack - 14 bags) | 01/04/10       | 5.00                   | 5.00         | O/Scope |
| 3 | Dog Fouling Penalty   | 01/04/09       | 75.00                  | 75.00        | O/Scope |
| 4 | Litter Fixed Penalty Notice                                 | 01/04/09       | 75.00                  | 75.00        | O/Scope |
| 5 | Private Street Cleansing                                    | 01/04/10       | Based on cost recovery |              |         |
|   | *where bins have been damaged by the resident               |                |                        |              |         |

**MOT CHARGES**

|   | Detail  | Effective Date | 2010/11 | 2011/12 | VAT     |
|---|---|----------------|---------|---------|---------|
|   |   |                | £       | £       |         |
| 1 | <b>MOT Testing*</b>   |                |         |         |         |
| 2 | <b>Classes 1 and 2</b>  |                |         |         |         |
|   | Motorcycles   | 01/04/10       | 29.65   | 29.65   | O/Scope |
|   | Motorcycles with sidecar  | 01/04/10       | 37.80   | 37.80   | O/Scope |
| 3 | <b>Class 3</b>  |                |         |         |         |
|   | 3 Wheeled Vehicles (up to 450kg unladen weight)   | 01/04/10       | 37.80   | 37.80   | O/Scope |
| 4 | <b>Class 4</b>  |                |         |         |         |
|   | Cars (up to 8 passenger seats) and Motor Caravans   | 01/04/10       | 54.85   | 54.85   | O/Scope |
|   | 3 Wheeled Vehicles (over 450kg unladen weight)  | 01/04/10       | 54.85   | 54.85   | O/Scope |
|   | Quads (max unladen weight 400kg - for goods vehicles 550kg and max net power of 15kw)                         | 01/04/10       | 54.85   | 54.85   | O/Scope |
|   | Dual Purpose Vehicles   | 01/04/10       | 54.85   | 54.85   | O/Scope |
|   | Private Hire Vehicles and PSVs (up to 8 seats)  | 01/04/10       | 54.85   | 54.85   | O/Scope |
|   | Goods Vehicles (up to 3,000kg DGW)  | 01/04/10       | 54.85   | 54.85   | O/Scope |
|   | Ambulances and Taxis (Taxis and Private Hire Vehicles may be subject to additional local requirements)        | 01/04/10       | 54.85   | 54.85   | O/Scope |
|   | Private Passenger Vehicles and Ambulances   | 01/04/10       | 54.85   | 54.85   | O/Scope |
| 5 | <b>Class 7</b>  |                |         |         |         |
|   | Goods Vehicles (over 3000kg up to 3500kg DGW)   | 01/04/10       | 58.60   | 58.60   | O/Scope |
|   | * fees fixed in accordance with Vehicle and Operator Standards Agency - these will be confirmed by April 2011 |                |         |         |         |

**ENVIRONMENTAL HEALTH CHARGES**

|   | Detail   | Effective Date | 2010/11 | 2011/12 | VAT     |
|---|--|----------------|---------|---------|---------|
|   |  |                | £       | £       |         |
| 1 | <b>Premise Registration Fees</b>                   |                |         |         |         |
|   | Acupuncture  | 01/04/11       | 120.00  | 123.50  | O/Scope |
|   | Tattooing  | 01/04/11       | 120.00  | 123.50  | O/Scope |
|   | Ear Piercing                                       | 01/04/11       | 120.00  | 123.50  | O/Scope |
|   | Electrolysis                                       | 01/04/11       | 120.00  | 123.50  | O/Scope |
| 2 | Additional activity at premise                     | 01/04/11       | 60.00   | 61.50   | O/Scope |
| 3 | <b>Additional Individual Registration Fees</b>     |                |         |         |         |
|   | Acupuncture  | 01/04/11       | 60.00   | 61.50   | O/Scope |
|   | Tattooing  | 01/04/11       | 60.00   | 61.50   | O/Scope |
|   | Ear Piercing                                       | 01/04/11       | 30.00   | 30.50   | O/Scope |
|   | Electrolysis                                       | 01/04/11       | 60.00   | 61.50   | O/Scope |
| 4 | Star Rating re-inspection if requested by customer | 01/04/11       | 200.00  | 206.00  | O/Scope |

**ENVIRONMENTAL HEALTH CHARGES**

|   | Detail   | Effective Date | 2010/11<br>£ | 2011/12<br>£ | VAT       |
|---|--|----------------|--------------|--------------|-----------|
|   | <b>ENQUIRIES IN CONNECTION WITH CONTAMINATED LAND</b>  |                |              |              |           |
| 1 | Enquiries  | 01/04/11       | 105.00       | 108.00       | O/Scope   |
|   | <b>LICENCES</b>  |                |              |              |           |
| 2 | Small lotteries - Registration   | 01/04/11       | 40.00        | 41.00        | O/Scope   |
| 3 | Small lotteries - Renewal  | 01/04/11       | 20.00        | 20.50        | O/Scope   |
| 4 | <u>Hackney Carriage and Private Hire</u>   |                |              |              |           |
|   | Driver's licence - annual  | 01/04/11       | 74.00        | 76.00        | O/Scope   |
|   | Driver's licence - Replacement   | 01/04/11       | 11.00        | 11.00        | O/Scope   |
|   | Dual licence - supplementary charge  | 01/04/11       | 86.00        | 89.00        | O/Scope   |
|   | Annual vehicle licence:<br>Private Hire  | 01/04/11       | 179.00       | 185.00       | O/Scope   |
|   | Hackney Carriage   | 01/04/11       | 195.00       | 200.00       | O/Scope   |
|   | Lost plate replacement fee   | 01/04/11       | 33.00        | 34.00        | Inclusive |
|   | Private Hire operators licence - annual  | 01/04/11       | 96.00        | 99.00        | O/Scope   |
| 5 | Monthly refund for unexpired months due to replacement of vehicle                                    |                |              |              |           |
|   | Private Hire   | 01/04/11       | 14.92        | 15.42        | O/Scope   |
|   | Hackney Carriage   | 01/04/11       | 16.25        | 16.67        | O/Scope   |
| 6 | One-off admin charge in respect of refund  |                |              |              |           |
|   | Hackney Carriage   | 01/04/11       | 17.00        | 17.50        | O/Scope   |
|   | Private Hire   | 01/04/11       | 16.00        | 16.50        | O/Scope   |
| 7 | Re-test of applicant's knowledge examination - following previous failure to reach required standard | 01/04/11       | 20.00        | 20.50        | O/Scope   |

**ENVIRONMENTAL HEALTH CHARGES**

|   | Detail   | Effective Date   | 2010/11   | 2011/12   | VAT  |
|---|--|--|---|---|--|
|   |  |  | £   | £   |  |
|   | <b>ENVIRONMENTAL HEALTH &amp; LICENCING CHARGES</b>  |  |   |   |  |
| 1 | <u>Unsound Food</u><br>Voluntary Surrender Certificate   | 01/04/11   | 31.50   | 33.00   | Inclusive  |
| 2 | <u>Frozen Food Exports</u><br>Inspection and Certification<br>Certification only   | 01/04/11<br>01/04/11   | 64.00<br>23.50  | 67.00<br>24.50  | Inclusive<br>Inclusive   |
| 3 | <u>Licences</u><br>Animal Boarding Establishments<br>Dog Breeding Establishments<br>Pet Shops<br>Riding Establishments<br>Dangerous Wild Animals<br>Sex Establishments | 01/04/11<br>01/04/11<br>01/04/11<br>01/04/11<br>01/04/11<br>01/04/11 | 83.00<br>83.00<br>83.00<br>83.00<br>83.00<br>1,340.00 | 85.00<br>85.00<br>85.00<br>85.00<br>85.00<br>1,380.00 | O/Scope<br>O/Scope<br>O/Scope<br>O/Scope<br>O/Scope<br>O/Scope |
| 4 | <u>Control of dogs</u><br>Collecting and detaining stray dogs<br>Kenneling charge  | 01/04/11<br>01/04/11   | 25.00<br>14.00  | 25.50<br>14.50  | O/Scope<br>O/Scope   |
| 5 | <u>Vehicle Salvage Operators</u><br>Application<br>Renewal   | 01/04/11<br>01/04/11   | 72.50<br>61.00  | 75.00<br>63.00  | O/Scope<br>O/Scope   |
| 6 | <u>Sunday Trading Act 1994</u><br>Application for consent to load or unload<br>before 9.00am   | 01/04/11   | 229.00  | 235.00  | O/Scope  |
| 7 | <u>Stamford Pedestrian Precinct</u><br>Other than Stamford High Street:-<br>Daily (payable monthly in advance)<br>Per calendar month (payable in advance)              | 01/04/11<br>01/04/11   | 16.00<br>365.00                                       | 16.50<br>375.00                                       | O/Scope<br>O/Scope   |

**LICENCING CHARGES**

|   | Detail  | Effective Date | 2010/11 | 2011/12 | VAT     |
|---|---|----------------|---------|---------|---------|
|   |   |                | £       | £       |         |
|   | <b>ENVIRONMENTAL HEALTH &amp; LICENCING CHARGES</b> |                |         |         |         |
|   | <b>Gambling Fees</b>                                |                |         |         |         |
| 1 | <b>Bingo Premises License</b>                       |                |         |         |         |
|   | Fast Track Advance Application*                     | 01/04/11       | 250.00  | 255.00  | O/Scope |
|   | Non - Fast Track Advance Application                | 01/04/11       | 570.00  | 585.00  | O/Scope |
|   | Application Fee for Provisional Status              | 01/04/11       | 590.00  | 610.00  | O/Scope |
|   | License for Provisional Statement Premises          | 01/04/11       | 395.00  | 405.00  | O/Scope |
|   | Application Fee New Premises                        | 01/04/11       | 620.00  | 640.00  | O/Scope |
|   | Annual Fee  | 01/04/11       | 420.00  | 430.00  | O/Scope |
|   | Variation of Licence                                | 01/04/11       | 570.00  | 585.00  | O/Scope |
|   | Transfer Fee  | 01/04/11       | 475.00  | 490.00  | O/Scope |
|   | Application For Reinstatement                       | 01/04/11       | 475.00  | 490.00  | O/Scope |
| 2 | <b>Adult Gaming Centre</b>                          |                |         |         |         |
|   | Fast Track Advance Application*                     | 01/04/11       | 250.00  | 255.00  | O/Scope |
|   | Non - Fast Track Advance Application                | 01/04/11       | 525.00  | 540.00  | O/Scope |
|   | Application Fee for Provisional Status              | 01/04/11       | 545.00  | 560.00  | O/Scope |
|   | License for Provisional Statement Premises          | 01/04/11       | 345.00  | 355.00  | O/Scope |
|   | Application Fee New Premises                        | 01/04/11       | 570.00  | 585.00  | O/Scope |
|   | Annual Fee  | 01/04/11       | 365.00  | 375.00  | O/Scope |
|   | Variation of Licence                                | 01/04/11       | 525.00  | 540.00  | O/Scope |
|   | Transfer Fee  | 01/04/11       | 430.00  | 440.00  | O/Scope |
|   | Application For Reinstatement                       | 01/04/11       | 430.00  | 440.00  | O/Scope |
| 3 | <b>Family Entertainment Centre</b>                  |                |         |         |         |
|   | Fast Track Advance Application*                     | 01/04/11       | 250.00  | 255.00  | O/Scope |
|   | Non - Fast Track Advance Application                | 01/04/11       | 525.00  | 540.00  | O/Scope |
|   | Application Fee for Provisional Status              | 01/04/11       | 545.00  | 560.00  | O/Scope |
|   | License for Provisional Statement Premises          | 01/04/11       | 345.00  | 355.00  | O/Scope |
|   | Application Fee New Premises                        | 01/04/11       | 570.00  | 585.00  | O/Scope |
|   | Annual Fee  | 01/04/11       | 365.00  | 375.00  | O/Scope |
|   | Variation of Licence                                | 01/04/11       | 525.00  | 540.00  | O/Scope |
|   | Transfer Fee  | 01/04/11       | 430.00  | 440.00  | O/Scope |
|   | Application For Reinstatement                       | 01/04/11       | 430.00  | 440.00  | O/Scope |
| 4 | <b>Betting Premises</b>                             |                |         |         |         |
|   | Fast Track Advance Application*                     | 01/04/11       | 250.00  | 255.00  | O/Scope |
|   | Non - Fast Track Advance Application                | 01/04/11       | 525.00  | 540.00  | O/Scope |
|   | Application Fee for Provisional Status              | 01/04/11       | 545.00  | 560.00  | O/Scope |
|   | License for Provisional Statement Premises          | 01/04/11       | 345.00  | 355.00  | O/Scope |
|   | Application Fee New Premises                        | 01/04/11       | 570.00  | 585.00  | O/Scope |
|   | Annual Fee  | 01/04/11       | 365.00  | 375.00  | O/Scope |
|   | Variation of Licence                                | 01/04/11       | 525.00  | 540.00  | O/Scope |
|   | Transfer Fee  | 01/04/11       | 430.00  | 440.00  | O/Scope |
|   | Application For Reinstatement                       | 01/04/11       | 430.00  | 440.00  | O/Scope |
| 5 | <b>Miscellaneous</b>                                |                |         |         |         |
|   | Change of Circumstances                             | 01/04/11       | 25.50   | 26.00   | O/Scope |
|   | Fee for copy of licence                             | 01/04/11       | 15.00   | 15.50   | O/Scope |

**SPECIAL EXPENSE AREAS**

Appendix A

**OUTDOOR RECREATION AREAS**

|   | Detail  | Effective Date       | 2010/11              | 2011/12              | VAT                    |
|---|---|----------------------|----------------------|----------------------|------------------------|
|   |   |                      | £                    | £                    |                        |
|   | <b>OUTDOOR RECREATION</b>   |                      |                      |                      |                        |
| 1 | <u>Pitches - Football/Rugby</u><br>Senior pitch letting (2 hrs), marking out and changing accomodation included:<br>Full rate | 01/04/11             | 48.55                | 40.00                | Inclusive              |
| 2 | Junior pitch (ages 11-16) letting (2 hrs) and marking out:<br>Full rate   | 01/04/11             | 16.30                | 10.00                | Inclusive              |
| 3 | Mini pitch letting (ages 8-11) (1 hr) and marking out:<br>Full rate   | 01/04/11             | 5.35                 | 3.00                 | Inclusive              |
| 4 | <u>Tennis Court</u><br>Per Grass Court/Per Hour<br>Concession<br>Hard Courts  | 01/04/11<br>01/04/11 | 6.20<br>3.75<br>Free | 6.40<br>3.90<br>Free | Inclusive<br>Inclusive |
| 5 | <u>Cricket</u><br>Per Match   | 01/04/11             | 36.70                | 37.80                | Inclusive              |

**NOTES**Grantham

Dysart Park - tennis

Harrowby Lane - football

Wyndham Park - tennis

Stamford

Empingham Road - football, rugby, cricket

Uffington Road - football, cricket

Bourne

Recreation Road - football

**SPECIAL EXPENSE AREAS**

Appendix A

**CEMETERY CHARGES**

|   | Detail  | Effective Date                               | 2010/11                              | 2011/12                              |
|---|---|--|--------------------------------------|--------------------------------------|
|   |   |  | £                                    | £                                    |
|   | <b>GRANTHAM CEMETERY</b>  |  |                                      |                                      |
|   | <b>TRADITIONAL BURIAL GROUND</b>  |  |                                      |                                      |
| 1 | Exclusive Right of Burial<br>(Not exceeding 50 years)<br>Standard grave space - Parishioners  | 01/04/11                                     | 433.00                               | 446.00 *                             |
| 2 | <u>Interment</u><br>Person aged 16 years or over - single depth<br>Person aged 16 years or over - double depth<br>Child stillborn or below 16 years<br>Each additional coffin space | 01/04/11<br>01/04/11<br>01/04/11<br>01/04/11 | 443.00<br>492.00<br>193.00<br>153.00 | 456.00<br>507.00<br>199.00<br>158.00 |
| 3 | <u>Licence for the Erection of Memorials</u><br>Headstone (not exceeding 3 feet in height)<br>Headstone (each additional 6 inches)<br>Metal faced tablet<br>Additional inscription  | 01/04/11<br>01/04/11<br>01/04/11<br>01/04/11 | 107.00<br>107.00<br>74.00<br>42.00   | 110.00<br>110.00<br>76.00<br>43.00   |
| 4 | <u>Re Open Graves</u><br>Interment Fee - single depth<br>Interment Fee - double depth<br>Interment ashes into grave   | 01/04/11<br>01/04/11<br>01/04/11             | 443.00<br>492.00<br>128.00           | 456.00<br>507.00<br>132.00           |
| 5 | <b>WOODLAND BURIAL GROUND</b><br>All inclusive charge covering standard grave<br>space, single depth interment, tree and plaque - Parishioners                                      | 01/04/11                                     | 1,016.00                             | 1,047.00 *                           |
|   | *Please note there is a 50% additional charge for Non Parishioners (i.e. outside of Grantham boundary)  |  |                                      |                                      |



**LAND CHARGES**

|    | Detail   | Effective Date | 2010/11<br>£ | 2011/12<br>£ | VAT     |
|----|--|----------------|--------------|--------------|---------|
|    | <b>LOCAL LAND CHARGE FEES</b>  |                |              |              |         |
| 1  | Registration of a Charge on Part II of Register                            | 01/04/11       | 73.00        | 75.00        | O/Scope |
| 2  | Filing a Definitive Certificate of Lands Tribunal                          | 01/04/11       | 2.50         | 3.00         | O/Scope |
| 3  | Filing adjustment etc. for variation -<br>cancellation of entry in Part II | 01/04/11       | 7.50         | 8.00         | O/Scope |
| 4  | Inspection of documents filed under Rule 10                                | 01/04/11       | 2.50         | 3.00         | O/Scope |
| 5  | Official search (including issue of Certificate)<br>- whole of register    | 01/04/11       | 12.00        | 12.50        | O/Scope |
| 6  | Office copy of entry in Register   | 01/04/11       | 11.00        | 11.50        | O/Scope |
| 7  | Con 29 Part I enquiries  |                |              |              |         |
|    | - one parcel of land   | 01/04/11       | 80.00        | 82.00        | O/Scope |
|    | - each additional parcel   | 01/04/11       | 13.00        | 13.50        | O/Scope |
| 8  | Supplementary Part II enquiries  |                |              |              |         |
|    | - each printed enquiry except question 5                                   | 01/04/11       | 11.00        | 11.50        | O/Scope |
|    | - Question 5 optional enquiry  | 01/04/11       | 14.00        | 14.50        | O/Scope |
|    | - Solicitor/Clients own enquiry  | 01/04/11       | 14.00        | 14.50        | O/Scope |
|    | - Question 22 common land  | 01/04/11       | 14.00        | 14.50        | O/Scope |
| 9  | Enquiries by personal searchers (per item)                                 | 01/04/11       | 14.00        | 14.50        | O/Scope |
| 10 | Commercial Basic Search LLC1 and CON 29R                                   | 01/04/11       | 120.00       | 123.00       | O/Scope |
| 11 | Expedited Search - 3 Day Turnaround  | 01/04/11       | 27.00        | 27.50        | O/Scope |

HELPLINE CHARGES

|   | Detail   | Effective Date | 2010/11<br>£ | 2011/12<br>£ | VAT       |
|---|--|----------------|--------------|--------------|-----------|
|   | <b>HELPLINE SERVICE<br/>PRIVATE AND PUBLIC SECTOR</b>  |                |              |              |           |
| 1 | <u>Monitoring Costs (per week)</u>                     |                |              |              |           |
|   | Monitoring only  | 01/04/11       | 1.53         | 1.61         | Inclusive |
|   | Monitoring and Mobile Warden                           | 01/04/11       | 4.45         | 4.68         | Inclusive |
| 2 | <u>Rented Helpline (per week)</u>                      |                |              |              |           |
|   | Monitoring only  | 01/04/11       | 3.63         | 3.82         | Inclusive |
|   | Monitoring and Mobile Warden                           | 01/04/11       | 6.57         | 6.91         | Inclusive |
| 3 | <u>Rented Portal unit (per week)</u>                   |                |              |              |           |
|   | Monitoring only  | 01/04/11       | 3.17         | 3.33         | Inclusive |
|   | Monitoring and Mobile Warden                           | 01/04/11       | 6.11         | 6.43         | Inclusive |
| 4 | Daily call-out from the Care Centre                    | 01/04/11       | 1.53         | 1.61         | Inclusive |
| 5 | Responsive visit by Mobile Warden                      | 01/04/11       | 11.12        | 11.70        | Inclusive |
| 6 | Rental of Lifeline Fall Detector                       | 01/04/11       | 0.56         | 0.59         | Inclusive |
| 7 | <u>O.P.D Schemes - Guest bedroom charges</u>           |                |              |              |           |
|   | Bedroom with one single bed per night                  | 01/04/09       | 7.50         | 7.50         | Inclusive |
|   | Bedroom with two single beds or a double               | 01/04/09       | 10.00        | 10.00        | Inclusive |
|   | Folding bed per night<br>(50% discount for pensioners) | 01/04/09       | 3.00         | 3.00         | Inclusive |

## REPORT TO CABINET

**REPORT OF:** Councillor Mike Taylor – Portfolio Holder for Resources and Assets

**REPORT NO:** AFM0176

**DATE:** 6<sup>th</sup> December 2010

|   |   |                                    |
|---|---|------------------------------------|
| <b>TITLE:</b>                                     | <b>CAR PARKS PROPOSED CHANGES TO CLASSIFICATION</b>   |                                    |
| <b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b> | Statutory Order   |                                    |
| <b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>    | CLLR MIKE TAYLOR – RESOURCES AND ASSETS   |                                    |
| <b>CONTACT OFFICERS:</b>                          | L.Banner – Service Manager Property and Facilities<br><a href="mailto:l.banner@southkesteven.gov.uk">l.banner@southkesteven.gov.uk</a><br>P.Stokes – Head of Assets<br><a href="mailto:p.stokes@southkesteven.gov.uk">p.stokes@southkesteven.gov.uk</a> |                                    |
| <b>INITIAL IMPACT ASSESSMENT:</b>                 | Carried out and Referred to in paragraph (7) below:   | Full impact assessment Required:No |
| <b>Equality and Diversity</b>                     |   |                                    |
| <b>FREEDOM OF INFORMATION ACT:</b>                | This report is publicly available via Your Council and Democracy website link: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>   |                                    |
| <b>BACKGROUND PAPERS</b>                          | South Kesteven Car Parking Order 2002 (as varied in 2006)<br>Report no. AFM0146<br>Report no. AFM0160   |                                    |

### 1. RECOMMENDATIONS

*It is recommended that Cabinet, following completion of consultation, consider the details of this report and recommend to Council approval of the new Off –Street Car Parking Order 2010 as appended to this report to incorporate:*

- *the reclassification from long stay to short stay at levels 1 and 2 at Welham Street Car Park, Grantham*
- *the reclassification from long stay to short stay for the whole of Wharf Road Car Park, Stamford.*

## 2. PURPOSE OF THE REPORT/DECISION REQUIRED

To seek Cabinet's decision to recommend to Council proposed changes to classification of Levels 1 and 2 at Welham Street Car Park, Grantham and the whole of Wharf Road Car Park, Stamford to approve the introduction of the new Order.

## 3. DETAILS OF REPORT (SUMMARY – USE APPENDICES FOR DETAILED INFORMATION)

Consultation on the reclassification of the car parks at Welham Street, Grantham (levels 1 and 2) and Wharf Road, Stamford commenced following approval by Cabinet on the 4<sup>th</sup> October 2010. The process commenced with consultation with the regulatory authorities for a period of 28 days. No objections were received; therefore, this was advertised in both the Grantham Journal and the Stamford Mercury for a period of 21 days, with notices also being placed in the car parks concerned. A copy of the draft order was also made available for inspection in the Council Offices.

At the date of writing this report there were three objections from members of the public against the idea for Welham Street Car Park, Grantham (levels 1 and 2) and twelve objections relating to Wharf Road Car Park, Stamford.

### Welham Street, Grantham

The objections relating to Welham Street Car Park, Grantham (levels 1 and 2) are regarding the impact on permit holders and there appears to be a misunderstanding in that the correspondents had not realised that permits for long stay parking would still be available for levels 3-6 and there would be no price increase for the permits. Welham Street Car Park is currently under utilised on all days of the week, with several spaces available on all levels.

A review has been undertaken, which has identified a lack of short stay parking on the eastern side close to the St Peter's Hill main shopping thoroughfare. Whilst there is short term parking on the St Catherine's Road site, this is limited to Saturdays only and does not meet the overall demand for shopper's car parking needs. The proposal is to further maximise the usage of the Welham Street Multi Storey car park by introducing short stay parking on the bottom two levels, which will be convenient for shoppers and short term users. The remainder of the car park would stay as long term parking.

### Wharf Road, Stamford

The objections relating to Wharf Road Car Park, Stamford are essentially regarding the logistics of the alternative long stay car park, being at the Cattle Market, Stamford, personal preference, potential impact of the distance of the long stay car park on local businesses and from Permit Holders not wishing to transfer location in the future.

A review of has identified there is a need to reclassify the Wharf Road Car Park in order to meet the demands of short stay car parking provision within the town centre vicinity. Analysis of ticket sales demonstrates that, on average, 2/3<sup>rd</sup>s of users stay for a maximum of three hours and therefore only a 1/3<sup>rd</sup> are using the car park for long term parking. This has the adverse effect of denying the maximisation of the spaces for shoppers and short term users. Analysis has also identified the under utilisation of the Cattle Market car park as a long stay destination as approximately 60% of the

*ticket sales are for three hours or less. The proposal would encourage those users to use the Wharf Road site and conversely move the current long stay users of Wharf Road to the Cattle Market.*

*It is not considered that the Cattle Market Car Park, Stamford, represents much further to walk to the Town Centre, having exists across The Meadows to one side and on the other an exit via Station Road, which is considered equidistant to Wharf Road from the Town Centre.*

#### **4. OTHER OPTIONS CONSIDERED**

*No other options have been considered as this is a follow on from the previous report.*

#### **5. RESOURCE IMPLICATIONS**

*Not Applicable.*

#### **6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)**

**Risk**  
*Not Applicable.*

#### **7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

*This process has been assessed for equality impact.*

#### **8. CRIME AND DISORDER IMPLICATIONS**

*N/A*

#### **9. COMMENTS OF DEPUTY SECTION 151 OFFICER**

The proposed changes to the designation classification to the car parks referred to in the report will have a positive impact of additional income of approximately £100K per annum (based on assumed usage of both sites). If the proposed changes are made to the Order then the budget framework proposals for 2011/12 will be updated accordingly. There may be an amendment required to the car parking cash collection resulting from the proposed changes which will need to be considered in order to ensure their smooth operation.

## **10. COMMENTS OF MONITORING OFFICER**

The process for introducing a change to a car parking order is set out in the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996. A full consultation is required with statutory consultees and members of the public. Any change to a car parking order must be approved by full Council. The consultation period ends on the 26<sup>th</sup> November 2010. This report is made subject to all comments received from consultees up to that date. These will be reported to Cabinet verbally on the date of the meeting. The Council issued a statement of reasons and the draft order for consultees. A copy of the Statement of reasons is as appended to this report with the draft order.

**SOUTH KESTEVEN DISTRICT COUNCIL**  
**(OFF- STREET PARKING PLACES) (PAY AND DISPLAY)**  
**ORDER 2010**

South Kesteven District Council (“the Council”) in exercise of their powers under Section 35 of the Road Traffic Regulation Act 1984 (as amended) (“the Act”) and of part IV of Schedule 9 of the Act and of all other enabling powers and with the consent of the Lincolnshire County Council given under Section 39 (3) of the Act and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 of the Act and in compliance with regulations made under the Act hereby make the following Order:-

**PART I – GENERAL**

1. This Order is made on \* and will come into effect on the \*and may be cited as the South Kesteven District Council (Off-Street Parking Places) (Pay and Display) Order 2010
2. The South Kesteven District Council (Off-Street Parking Places) Order 2002 and all subsequent variations or amendments thereof are hereby revoked
3. (1) Any reference in this Order to a numbered Article is a reference to the Article bearing that number in this Order and any reference in this Order to “the Schedule” is a reference to the Schedule to this Order  
  
(2) In this Order – except where the context otherwise requires – the following expressions shall have the meanings hereby respectively assigned to them:-

“charging hours” – means any period specified in column 5 of Part I of the Schedule on any day prescribed in column 4 of Part I of the Schedule as a day when charges are payable

“disabled persons badge” – has the same meaning as in the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 and shall include a badge issued under regulations having effect in Scotland or Wales under s21 of the Chronically Sick and Disabled Persons Act 1970

“disabled persons vehicle” – means a vehicle driven by a disabled person, or used at the time of parking for the carriage of a disabled person as defined in the above Regulations

“driver” – in relation to a vehicle left in a parking place means the person driving the vehicle at the time it was left in the parking place subject to the provisions of paragraphs (3) and (4) of this Article

“owner” – means the person by whom the vehicle is kept and for the purposes of this Order it shall be presumed that the owner was the person in whose name the vehicle was at the relevant time registered under the provisions of the Vehicle Excise and Registration Act 1994 and “registered keeper” shall be construed accordingly

“parking attendant” – means the officer appointed by or on behalf of the Council to supervise the parking places

“parking bay” – means the area of a parking place which is provided for the leaving of the vehicle and indicated by markings on the surface of the parking place

“parking place” – means any area of land specified in column 1 of Part I of the Schedule provided by the Council in pursuance of Section 32 (1) of the Act for use as a parking place

“parking ticket meter” and “ticket issuing machine” – means such apparatus or device as may from time to time be provided by the Council and situated in the parking place for the purpose of Article 5 hereof

- (3) Subject to paragraph (4) of this Article for the purposes of the institution of proceedings under Section 35(A) of the Act against the driver of the vehicle as the person(s) responsible for an alleged breach of the Order it shall be conclusively presumed that the registered keeper of the vehicle was the driver of that vehicle at the relevant time and accordingly that acts or omissions of the driver of the vehicle were the acts or omissions of the registered keeper PROVIDED THAT if the registered keeper is not an individual or company having independent legal identity and status or is otherwise a partnership or firm, it shall be conclusively presumed that any partner or promoter of such registered keeper was the driver of that vehicle at the relevant time
- (4) The presumption in paragraph (3) of this Article shall not apply if it is proved at the time of the alleged breach that the vehicle was in the possession of some other person or that the person against whom proceedings under Section 35(A) of the Act have been instituted was not the registered keeper or owner at the time of the alleged breach or was not a partner or a promoter of the registered keeper
- (5) The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament

## PART II – USE OF PARKING PLACES

### Use of land and parking places

4. (1) Each area of land specified by name in column 1 of Part I of the Schedule may only be used subject to the following provisions of this Order as a parking place for such class or classes of vehicles in such positions on such days and during such hours as are specified in relation to that area in Part I of the Schedule
- (2) (i) Where in Part I of the Schedule a parking place is described as available for vehicles of a specified class or in a specified position the driver of a vehicle shall not permit it to wait in that parking place unless it is of the class and in the position so specified
- (ii) Where within a parking place there is a sign or surface marking which indicates that a parking bay is available only for a disabled persons vehicle the driver of a vehicle shall not permit it to wait in that parking bay unless it is a disabled persons vehicle displaying a disabled persons badge
- (iii) Where within a parking place there is a surface marking of lines or hatching or some other marking indicating that waiting or parking is not permitted within or over such lines hatching or other marking the driver of a vehicle shall not permit it to wait or be parked on such markings but must ensure that it is left wholly within a parking bay so as not to obstruct access to and egress from the parking place or any part thereof for other users or to obstruct the free movement of vehicles using other parking bays within the parking place

- (3) Insofar as a vehicle is left in a parking place during the charging hours the driver thereof shall pay such charge or charges as are specified in the following provisions of this Order

Amount of initial charge at parking places

5. (1) This article applies to the parking places specified by name in column 1 of Part I of the Schedule
- (2) The initial charge for a vehicle parking in a parking place during the charging hours shall, subject as hereinafter provided, be in accordance with the Scale of Charges specified in column 7 of Part I of the Schedule
- (3) The initial charge referred to in the last preceding paragraph shall be payable at the time of arrival of the vehicle in the parking place by the insertion into the parking ticket meter relating to the parking place of a coin or coins amounting to the value of the initial charge
- (4) The owner of a vehicle may on application to the Council purchase a season ticket in respect of that vehicle for a charge ascertained by reference to the said Scale of Charges and that season ticket shall be valid in such parking places and at such times as may be determined by the Council during the period for which it is issued. The Council reserves the right to suspend the issue of season tickets without notice
- (5) The Council may, at its discretion, issue a parking permit to the driver of a vehicle and that parking permit shall be valid in such parking places and at such times as may be determined by the Council
- (6) The driver of a vehicle shall attach or cause to be attached any ticket or tickets issued on payment of the initial charge referred to

in this Article or any season ticket or parking permit issued under this Article in a conspicuous position on the vehicle in respect of which issued and shall cause the said ticket or tickets, season ticket or parking permit to be exhibited in that position at all times when the vehicle is parked in a parking place

Indication by parking ticket meter

6. (1) Payment of the initial charge for a vehicle left in a parking place shall be indicated by the issue of a ticket or tickets indicating that the charge has been paid on the day on which the vehicle is so left in respect of an initial period being of not more than the unexpired period of the charging hours on the day of payment
- (2) Any ticket of the type referred to in this Article shall be exhibited in the manner specified in Article 5(6) of this Order
- (3) Any ticket issued by a parking ticket meter shall be presumed unless the contrary is proved to have been issued on the date shown thereon and when the clock on the said parking ticket meter indicated the time to be that shown on the said ticket
- (4) No person shall exhibit on a vehicle left in a parking place during the charging hours any ticket or tickets issued by a parking ticket meter relating to that parking place other than the ticket or tickets issued by a parking ticket meter upon payment of the initial charge in respect of that vehicle

Amount of excess charge at parking places

7. (1) If a vehicle is left in a parking place during the charging hours for a longer period than that period for which payment was made, the amount shown in Part II of the Schedule (which amount is hereinafter referred to as the "Excess Charge") shall be payable

by the driver of that vehicle in accordance with Part II of the Schedule and Article 9 hereof

(2) If a vehicle is left in a parking place during the charging hours either:-

(i) without having paid the initial charge or

(ii) without a valid parking ticket season ticket or parking permit being displayed

the amount shown in Part III of the Schedule (which amount is hereinafter referred to as the "Excess Charge") shall be payable by the driver of that vehicle in accordance with Part III of the Schedule and Article 9 hereof

(3) If a vehicle is left in a parking place during the charging hours and fails to comply with Articles 4 (2), 15, 16, 21 or 23 of this Order the amount shown in Part II of the Schedule (which amount is hereinafter referred to as the "Excess Charge") shall be payable by the driver of that vehicle in accordance with Part II of the Schedule and Article 9 hereof

(4) In the case of a vehicle in respect of which an Excess Charge may have been incurred, it shall be the duty of a parking attendant to attach to the vehicle in a conspicuous position or, where the driver is present, to hand to the driver, a notice which shall include the following particulars:-

(a) the registration mark of the vehicle or, where the vehicle is being used under a trade licence, the number of the trade plate carried by the vehicle;

- (b) the name of the parking place in which the vehicle is left, the date, the time at which the offence was noticed and the time at which the notice was issued;
  - (c)
    - a record of the details provided on any ticket displayed on the vehicle or alternatively a statement to the effect that no valid parking ticket was displayed or
    - a statement of the regulation which has not been complied with under this Order
  - (d) a statement of the Excess Charge which is required to be paid in accordance with paragraph 7(1), 7(2) or 7(3) of this article and the amount of the Excess Charge;
  - (e) the manner in which and the time within which and the office of the Council at which the Excess Charge should be paid; and
  - (f) a statement that it is an offence under Section 35(A) of the Act for the driver of a vehicle who has left the vehicle in a parking place to fail to pay the Excess Charge due
- (5) The provision of Section 47(6) of the Act in respect of proceedings for an offence of failing to pay an Excess Charge shall apply to this Order

#### Restriction on removal of notices

8. When a notice has been attached to a vehicle in accordance with any of the foregoing provisions of this Order no person other than a person authorised by the Council in that behalf or the driver or a person authorised by the driver in that behalf shall remove the notice from the vehicle

### Manner of payment of Excess Charge

9. The Excess Charge shall be paid to the Council either by cheque or postal order which shall be delivered or sent by post so as to reach the Council at the office designated in the notice referred to in Article 7(3) hereof not later than 10.00 a.m. on the seventh day following the day on which the Excess Charge was incurred (but excluding days on which the office is closed) or in cash in person at the said office not later than as aforesaid and if applicable not later than 10.00 a.m. on the date specified in Part II or Part III of the Schedule

### Legal Proceedings

10. The particulars given in the notice attached to a vehicle or handed to the driver in accordance with the provisions of this Order shall be treated as evidence in any proceedings for an offence of failing to pay an Excess Charge
11. The provision contained in Section 47(4) of the Act shall apply to proceedings brought under Section 35(A) of the Act for non-compliance with Article 9 of this Order namely failure to pay an excess charge as if the parking place concerned was a designated parking place
12. No information shall be laid before the Magistrates' Court in relation to proceedings brought under the provisions of this Order for failure to pay an Excess Charge sooner than the expiry of 14 days following the day on which it was incurred (but excluding days on which the Council offices or office are closed)

### Removal of vehicle from parking place

13. (1) If a vehicle is left in a parking place in a position other than in accordance with the provisions of Article 4, a person authorised by

the Council in that behalf may alter or cause to be altered the position of the vehicle so that its position is in accordance with the said provisions

- (2) If a vehicle is left in a parking place in contravention of any of the provisions of this Order a person authorised by the Council in that behalf may remove the vehicle from that parking place or arrange for such removal
- (3) For the purpose of meeting the requirements of any emergency, a person authorised in that behalf by the Council or a police constable in uniform may alter or cause to be altered the position of a vehicle in a parking place or remove or arrange for the removal of a vehicle from a parking place
- (4) The Council may for the purpose of altering or causing to be altered the position of any such vehicle or for the purpose of removing or arranging removal of such vehicle gain access by the use of reasonable force if necessary to such vehicle
- (5) Any person altering, or causing the alteration of, the position of a vehicle by virtue of paragraph (1) of this Article, or removing, or causing the removal of, a vehicle by virtue of paragraph (2) or (3) of this Article, may do so by towing or driving the vehicle or in such other manner as he may think reasonably necessary to enable the position of the vehicle to be altered or the vehicle to be removed
- (6) Any person removing or arranging for the removal of a vehicle by virtue of paragraph (2) or (3) of this Article shall make such arrangements as he considers reasonably necessary for the safety of the vehicle in the place to which it is removed

- (7) The Council or other person shall not be liable for any cost claim demand or liability arising from the exercise of their powers under this Article

### Miscellaneous

14. The driver of a motor vehicle using a parking place shall stop the engine as soon as the vehicle is in position in the parking place, and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place
15. (1) No person shall use a vehicle, while it is in a parking place, in connection with the sale of any article to persons in or near the parking place or in connection with the selling or offering or advertising for hire of his skill or service
- (2) No person shall use any part of a parking place or any vehicle left in a parking place:
- (a) for sleeping or camping or cooking; or
  - (b) For the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable that vehicle to depart from the parking place
16. The driver of a vehicle using a parking place shall not sound any horn or other similar instrument except when about to change the position of the vehicle in or to depart from the parking place
17. No person shall in a parking place wantonly shout or otherwise make a loud noise to the disturbance or annoyance of users of the parking place or residents of premises in the neighbourhood

18. No person shall in a parking place use any threatening, abusive or insulting language, gesture or conduct with intent to put any person in fear or so as to occasion a breach of the peace and whereby a breach of the peace is likely to be occasioned

19. Where in a parking place signs are erected or surface markings are laid for the purpose of:-

- (a) indicating the entrance to or exit from the parking place, or
- (b) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place;

no person shall drive or permit to be driven any vehicle (i) so that it enters the parking place otherwise than by an entrance, or leaves the parking place otherwise than by an exit, so indicated, or (ii) in a direction other than so specified

20. No person shall, except with the permission of a person authorised by the Council in that behalf, drive or permit to be driven any vehicle in a parking place or any part of any car park to which this Order relates for any purpose other than the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place

21. In a parking place no person shall:-

- (a) erect or permit to be erected any tent, booth, stand, building or other structure without the written consent of the Council;
- (b) light or cause or permit to be lit any fire

22. Save as provided in Article 23 of this Order, no person shall cause or permit any vehicle to wait at any time on any carriageway giving access to or egress from a parking place
23. Nothing in Article 22 of this Order shall prevent a person from causing or permitting a vehicle to wait on any such carriageway as is mentioned therein for as long as may be necessary:-
- (a) if the vehicle is waiting, owing to the driving being prevented from proceeding by circumstances beyond his control or such waiting as is necessary to prevent an accident;
  - (b) if the vehicle is a fire engine or ambulance or any vehicle in the service of the local authority or police force being used in either case in pursuance of statutory powers or duties
24. Any vehicle using or remaining in the parking place shall be at the owner's or driver's risk and the Council, or its agents, officers or employees shall not be liable for loss or damage to it or its contents or accessories howsoever arising
25. The Council may at its complete discretion and without prior notice having been given, suspend the use of any parking place covered by this Order

### **PART III – EXEMPTION**

26. (1) The driver of a disabled persons vehicle which displays in the relevant position a disabled person's badge shall be exempt from any limitation of time specified in Article 4 and from any payment specified in Articles 5 and 6. A driver who is neither disabled nor carrying a disabled person at the time of parking is not exempt from the provisions of Articles 4, 5, and 6

- (2) For the purpose of this Order a vehicle shall be regarded as displaying a disabled person's badge in the relevant position when :-
- (i) in the case of a vehicle fitted with a front windscreen, the badge is exhibited thereon with the obverse side facing forwards on the near side of and immediately behind the windscreen, and
  - (ii) in the case of a vehicle not fitted with a front windscreen, the badge is exhibited in a conspicuous position on the front or nearside of the vehicle

#### **PART IV – DISPOSAL OF VEHICLES ABANDONED IN A PARKING PLACE**

27. The Council may as respects a vehicle which has been, or could at any time be, removed from a parking place in pursuance of Article 13 of this Order, if it appears to them to have been abandoned, sell or otherwise dispose of the vehicle. Provided that the power of disposal conferred by this Article shall not be exercisable in the case of a vehicle unless there have been taken by the Council such of the following steps as are applicable to the vehicle and there has elapsed a period of six weeks beginning with the taking of the first of those steps
28. (1) Subject to the provisions of Article 34 of this Order, where a vehicle carries a registration mark issued under the Vehicle Excise and Registration Act 1994 the Council shall apply in writing to the Driver and Vehicle Licensing Agency enquiring who it appears may be the owner of the vehicle and the address of that person
- (2) Where the Council act under this Article the first step for the purposes of the last and next succeeding Article shall be taken to be the sending of the notice mentioned in Article 29

29. The Council shall, where they are by virtue of the last preceding Article aware of the name and address of a person who it appears may be the owner of the vehicle, send a notice to that person at that address stating that it is the intention of the Council to sell or otherwise dispose of the vehicle (which shall be sufficiently described in the notice) on or after a specified date (which shall not be less than two weeks from the date of the notice and in any event not earlier than six weeks from the date of the first step taken by the Council under this part of this Order) unless it is in the meantime removed by or on behalf of that person from such place as is specified by the Council in the said notice, or from such place as may be subsequently notified in writing by the Council to that person
30. If any person to whom a notice is sent in accordance with the last preceding Article informs the Council of the name and address of some other person whom he alleges may be the owner of the vehicle a notice stating the particulars mentioned in the last preceding Article shall be sent to that other person and to any further person who the Council may in consequence of the sending of the notice to the said other person be led to believe may be the owner of the vehicle
31. Subject to the provisions of Article 34 of this Order, where a vehicle does not carry a registration mark issued under the Vehicle Excise and Registration Act 1994, the first step to be taken by the Council shall be to apply in writing to the Chief Officer of the Police in whose area the parking place is from which the vehicle has been, or could at any time be, removed in pursuance of this Order inquiring who that officer considers is the owner of the vehicle and the address of that person
32. If, after steps have been taken under the foregoing provisions of this Part of this Order, a vehicle is not claimed, the Council shall make further enquiries (if any) as they consider reasonable as to who may be the owner of the vehicle and the address of that person

33. Where by virtue of Article 31 or 32 of this Order, the Council are informed of the name and address of a person who it is considered may be the owner of the vehicle, Articles 29 and 30 of this Order as respects the sending of notices shall apply in relation to that person at that address as they apply in relation to the person mentioned in the said Article 29.
34. Nothing in the foregoing provisions of this part of this Order shall require the Council to take any such steps as are therein mentioned for the purpose of inquiring who is the owner of a vehicle to which Article 27 of this Order applies, if they have found a person who satisfies them that he is in fact the owner of that vehicle and they have sent him at his address a notice containing the particulars specified in Article 29 of this Order
35. Upon the sale of a vehicle by the Council, the Council shall apply the proceeds of sale in or towards the satisfaction of any costs incurred by them in connection with the disposal thereof and of any charge or payment to which they are entitled as regards the vehicle under Section 102 of the Act.
36. In the event of any such costs incurred by them in connection with the disposal of the vehicle not being satisfied by virtue of the last preceding Article, the Council may recoup those costs so far as not satisfied from the person who was the last owner of the vehicle before it was removed from the parking place in pursuance of Article 13 of this Order, if that person was sent by the Council a notice under the foregoing provisions of this part of this Order stating the particulars mentioned in Article 29 of this Order
37. Any sum received by the Council on a sale of the vehicle, after deducting any sum applied there out by virtue of Article 35 of this Order, shall be payable within a period of one year from the date of the sale of the vehicle to any person whom, but for such sale the vehicle would have belonged, and insofar as any such sums are not claimed within the said period they shall be paid into the general fund of the Council

38. If the owner of a vehicle which has been or which could at any time have been removed from a parking place in pursuance of Article 13 of this Order, reclaims the vehicle before the Council sells or otherwise disposes of it as provided for by Article 27 of this Order then the Council shall be entitled to recover from such owner any charge or payment to which they are entitled as regards the vehicle under Section 102 of the Act
39. Where under the foregoing provisions of this Part of this Order a notice is required to be, or may be, sent to a person the notice shall be sent by registered post or by the recorded delivery service

Executed as a Deed by SOUTH )  
KESTEVEN DISTRICT COUNCIL )  
having caused its common seal )  
to be affixed hereto )

In the presence of )

## SCHEDULE – PART I

| NAME OF PARKING PLACE  | POSITION IN WHICH VEHICLES MAY WAIT | CLASSES OF VEHICLES   | DAYS OF OPERATION OF PARKING PLACES | HOURS OF OPERATION OF PARKING PLACE | MAXIMUM PERIOD FOR WHICH VEHICLES MAY WAIT | SCALE OF CHARGES  |
|--|-------------------------------------|---|-------------------------------------|-------------------------------------|--|---|
| (1)  | (2)                                 | (3)   | (4)                                 | (5)                                 | (6)  | (7)   |
| North Street Car Park<br>Stamford                                    | Wholly within a parking bay         | (i) Motor cars within the provisions of Section 136(2)(a) of the Act<br><br>(ii) Motor cycles as defined in Section 136(4) of the Act<br><br>(iii) Motor vehicles constructed or adapted for use for the conveyance of goods or burden, the unladen weight of which does not exceed 1½ tonnes<br><br>(iv) Invalid carriages | Monday to Saturday Inclusive        | 8.00 a.m. – 6.00 p.m.               | 10 hours                                   | Up to 30 mins - £0.50<br><br>30 mins-1 hour - £1.00<br><br>0– 2 hours - £1.50<br><br>0 – 3 hours - £2.00<br><br>0 – 4 hours - £6.00<br><br>Over 4 hours - £8.00 |
| Bath Row Car Park<br>Stamford<br>(including the river front parking) | “                                   | “   | “                                   | “                                   | “  | “   |
| St. Leonards Street Car Park,<br>Stamford                            | “                                   | “   | “                                   | “                                   | “  | “   |
| Scotgate Car Park<br>Stamford  | “                                   | “   | “                                   | “                                   | “  | “   |
| Wharf Road Car Park<br>Stamford                                      | “                                   | “   | “                                   | “                                   | “  | “   |

| NAME OF PARKING PLACE           | POSITION IN WHICH VEHICLES MAY WAIT | CLASSES OF VEHICLES   | DAYS OF OPERATION OF PARKING PLACES | HOURS OF OPERATION OF PARKING PLACE | MAXIMUM PERIOD FOR WHICH VEHICLES MAY WAIT | SCALE OF CHARGES   |
|---------------------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|--|--|
| (1)                             | (2)                                 | (3)   | (4)                                 | (5)                                 | (6)  | (7)  |
| Cattle Market Car Park Stamford | Wholly within a parking bay         | (i) Motor cars within the provisions of Section 136(2)(a) of the Act<br><br>(ii) Motor cycles as defined in Section 136(4) of the Act<br><br>(iii) Motor vehicles constructed or adapted for use for the conveyance of goods or burden, the unladen weight of which does not exceed 1½ tonnes<br><br>(iv) Invalid carriages | Monday to Saturday Inclusive        | 8.00 a.m. – 6.00 p.m.               | 10 hours                                   | Up to 3 hours    £2.00<br><br>Up to 4 hours    £2.50<br><br>ALL DAY            £3.00 |
| Cattle Market Car Park Stamford | Within one or more parking bays     | Coaches   | Every Day                           | 24 hours                            | 24 hours                                   | £10.00 per 24 hours or part thereof  |

| NAME OF PARKING PLACE   | POSITION IN WHICH VEHICLES MAY WAIT | CLASSES OF VEHICLES   | DAYS OF OPERATION OF PARKING PLACES | HOURS OF OPERATION OF PARKING PLACE | MAXIMUM PERIOD FOR WHICH VEHICLES MAY WAIT | SCALE OF CHARGES   |
|---|-------------------------------------|---|-------------------------------------|-------------------------------------|--|--|
| (1)   | (2)                                 | (3)   | (4)                                 | (5)                                 | (6)  | (7)  |
| <p>Welham Street Car Park Grantham</p> <p><b>Levels 1 and 2</b></p>     | <p>Wholly within a parking bay</p>  | <p>Any of the following having a height of less than 6'6" :-</p> <p>(i) Motor cars within the provisions of Section 136(2)(a) of the Act</p> <p>(ii) Motor cycles as defined in Section 136(4) of the Act</p> <p>(iii) Motor vehicles constructed or adapted for use for the conveyance of goods or burden, the unladen weight of which does not exceed 1½ tonnes</p> <p>(iv) Invalid carriages</p> | <p>Monday to Saturday Inclusive</p> | <p>8.00 a.m. – 6.00 p.m.</p>        | <p>10 hours</p>                            | <p>Up to 30 mins - £0.50</p> <p>30 mins-1 hour - £1.00</p> <p>0– 2 hours - £1.50</p> <p>0 – 3 hours - £2.00</p> <p>0 – 4 hours - £6.00</p> <p>Over 4 hours - £8.00</p> |
| <p>Welham Street Car Park Grantham</p> <p><b>Levels 3,4,5 and 6</b></p> | <p>Wholly within a parking bay</p>  | <p>Any of the following having a height of less than 6'6" :-</p> <p>(i) Motor cars within the provisions of Section 136(2)(a) of the Act</p> <p>(ii) Motor cycles as defined in Section 136(4) of the Act</p> <p>(iii) Motor vehicles constructed or adapted for use for the conveyance of goods or burden, the unladen weight of which does not exceed 1½ tonnes</p> <p>(iv) Invalid carriages</p> | <p>Monday to Saturday Inclusive</p> | <p>8.00 a.m. – 6.00 p.m.</p>        | <p>10 hours</p>                            | <p>Up to 3 hours £2.00</p> <p>Up to 4 hours £2.50</p> <p>ALL DAY £3.00</p>   |
|   |                                     |   |                                     |                                     |  |  |

| NAME OF PARKING PLACE                                | POSITION IN WHICH VEHICLES MAY WAIT | CLASSES OF VEHICLES  | DAYS OF OPERATION OF PARKING PLACES | HOURS OF OPERATION OF PARKING PLACE | MAXIMUM PERIOD FOR WHICH VEHICLES MAY WAIT | SCALE OF CHARGES  |
|--|-------------------------------------|--|-------------------------------------|-------------------------------------|--|---|
| (1)  | (2)                                 | (3)  | (4)                                 | (5)                                 | (6)  | (7)   |
| Conduit Lane Car Park Grantham                       | Wholly within a parking bay         | Any of the following having a height of less than 6'6" :-<br>(i) Motor cars within the provisions of Section 136(2)(a) of the Act<br>(ii) Motor cycles as defined in Section 136(4) of the Act<br>(iii) Motor vehicles constructed or adapted for use for the conveyance of goods or burden, the unladen weight of which does not exceed 1½ tonnes<br>(iv) Invalid carriages | Monday to Saturday Inclusive        | 8.00 a.m. – 6.00 p.m.               | 10 hours                                   | Up to 3 hours    £2.00<br>Up to 4 hours    £2.50<br>ALL DAY            £3.00  |
| Guildhall Street Car Park (Greenwoods Row), Grantham | “                                   | “  | “                                   | “                                   | “  | Up to 30 mins - £0.50<br>30 mins-1 hour - £1.00<br>0– 2 hours        - £1.50<br>0 – 3 hours        - £2.00<br>0 – 4 hours        - £6.00<br>Over 4 hours      - £8.00 |
| Watergate Car Park Grantham                          | “                                   | “  | “                                   | “                                   | “  | “   |
| Wharf Road Multi Storey Car Park Grantham            | “                                   | “  | “                                   | “                                   | “  | “   |

| NAME OF PARKING PLACE                                       | POSITION IN WHICH VEHICLES MAY WAIT | CLASSES OF VEHICLES   | DAYS OF OPERATION OF PARKING PLACES | HOURS OF OPERATION OF PARKING PLACE | MAXIMUM PERIOD FOR WHICH VEHICLES MAY WAIT | SCALE OF CHARGES  |
|---|-------------------------------------|---|-------------------------------------|-------------------------------------|--|---|
| (1)   | (2)                                 | (3)   | (4)                                 | (5)                                 | (6)  | (7)   |
| Council Offices Car Park<br>St Catherine's Road<br>Grantham | Wholly within a parking bay         | (i) Motor cars within the provisions of Section 136(2)(a) of the Act<br><br>(ii) Motor cycles as defined in Section 136(4) of the Act<br><br>(iii) Motor vehicles constructed or adapted for use for the conveyance of goods or burden, the unladen weight of which does not exceed 1½ tonnes<br><br>(iv) Invalid carriages | Saturday                            | 8.00 a.m. – 6.00 p.m.               | 10 hours                                   | Up to 30 mins - £0.50<br><br>30 mins-1 hour - £1.00<br><br>0– 2 hours - £1.50<br><br>0 – 3 hours - £2.00<br><br>0 – 4 hours - £6.00<br><br>Over 4 hours - £8.00 |

## **SCHEDULE**

### **PART II**

The Excess Charge shall be £60 provided that if the said charge is paid not later than the seventh day following the day on which it was incurred (but excluding days on which the Council office's or office is closed) in the manner provided in Article 9 hereof the charge will be reduced to £30.00

draft

## **SCHEDULE**

### **PART III**

The Excess Charge shall be £80 provided that if the said charge is paid not later than the seventh day following the day on which it was incurred (but excluding days on which the Council office's or office is closed) in the manner provided in Article 9 hereof the charge will be reduced to £40.00

draft

**SOUTH KESTEVEN DISTRICT COUNCIL**

**STATEMENT OF REASONS**

**SOUTH KESTEVEN DISTRICT COUNCIL**  
**(OFF STREET PARKING PLACES) ORDER 2010**

In accordance with The Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1996 (as amended), South Kesteven District Council hereby give reasons for the making of the above Order.

The Order replaces the existing South Kesteven District Council (Off Street Parking Places) Order 2002.

The reclassification of the two identified car parks is proposed following an analysis of customer utilisation of the sites which has demonstrated a high proportion of ticket sales are for short stay visitors and a lower proportion for all day visitors. The reclassification will ensure the utilisation of the car parks is maximised and meet the needs of the customers..

11<sup>th</sup> November 2010

Mrs Liz Banner  
Service Manager  
Property & Facilities  
South Kesteven District Council

Grantham

Dear Mrs Banner

I write with reference to the Notice in the Grantham Journal regarding the car parking charge increase as from 3<sup>rd</sup> January in the Welham Street to a short stay tariff.

I am extremely concerned as to the effect it will have on people like myself who buy a season ticket which brings the comfort of knowing there is a safe place to leave one's car during the day without having to clog up the locality trying to find somewhere to park it. Not only that, buying a season ticket makes working in Grantham, from my point of view, more affordable.

have a 20 mile drive each way and if I had to spend £40 a week to park on top of the fuel costs, I would seriously have to consider whether working in Grantham is viable any more. I certainly don't have the time or inclination to drive around to find somewhere to park, clogging the streets, wasting fuel and polluting the atmosphere. The streets are busy enough at peak times without having the likes of me crawling along trying to park. Not only that, the likelihood of an accident occurring as a result of a large number of people hunting that elusive slot will increase enormously, straining the budget in other ways.

Surely, if the Council are desperate to increase revenue, they could find a solution that will allow the existing regular customers to use the car park at a cost that they can afford, while still obtaining revenue from the casual customers at a higher rate? What's the point of having a car park that no one can afford to use? I have noticed that the car parks at the station are usually quite empty whilst the streets surrounding it are crammed with cars, encouraging vandalism and accidents waiting to happen.

On a more wider note, how will increasing short stay charges to £8.00 per day encourage people to come to Grantham to shop – the high street is suffering in this economic climate as it is, without losing trade in this discouraging way.

I hope that a way forward can be found to keep everyone happy.

Yours sincerely

11 November 2010

Mrs Liz Banner  
Senior Management  
Property & Facilities  
SKDC  
St Peter's Hill  
Grantham  
Lincolnshire NG31 6PZ

Dear Sirs

**Car Park Season Ticket**

I read in the Grantham Journal last week that SKDC have given notice of an application to increase parking charges in Welham Street from £3 per day to £8 per day. Can you please tell me what the proposed new rate for a six month season ticket will be?

We are an employer in [redacted] and all our staff utilise season tickets.

I presume that it is intended that the season ticket price will increase in line with the daily rate.


If this is the case then I wish to object most strongly to a level of increase which cannot be justified.

Yours faithfully

[redacted signature]

## LIZ BANNER

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**From:**   
**Sent:** 19 October 2010 12:54  
**To:** LIZ BANNER  
**Subject:** FW: Pay on Exit in Grantham Car Parks - and REDUCED car park fees elsewhere

**Importance:** High

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Mrs Banner

I note from the SKDC web site that you are involved in the planning of the proposed changes to the charges in Welham Street Car Park (changes from Long Stay to Short Stay) and the proposed Pay on Exit changes to both this car park and the multi storey park in Wharf Road, GRANTHAM, as well as Wharf Road, Stamford. (Cabinet Meetings held on 5 July and 4 October 2010)

I also note that your staff seem to be unaware of these proposed changes having first seen them mentioned in last week's Journal which, I was assured by a member of your staff today, was probably incorrect information in the paper.

Please find below a copy of an email I have just sent to The Journal in response to their article regarding changes to local car parks.

As a local resident for well over 30 years and a regular user of Welham Street Car Park, I urge you not to encourage any of the unnecessary proposed changes which are going to cost local tax payers vast sums of money and will further discourage people from using local car parks instead of parking for free in surrounding residential areas and causing a long-term nuisance to local residents.

The only change which might be beneficial is the introduction of a 50p per half hour charge in Welham Street - **but this need not mean a change of status from Long Stay to Short Stay of levels 1 & 2 which in turn will vastly increase other charges.**

Please read my email below carefully, particularly regarding the considerably reduced car park fees in Nottinghamshire introduced yesterday which have been brought in to encourage shoppers to visit those areas. What a BRILLIANT idea!

I look forward to receiving any answers to my questions below at your earliest convenience.

Regards

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**Sent:** 19 October 2010 12:34  
**To:**   
**Subject:** Pay on EXIT in Grantham Car Parks - and REDUCED car park fees elsewhere

Dear Sir

Further to your article re SKDC planning to spend £150k on installing barriers in local car parks (Journal 15 Oct 2010, page 5) I have done some research via the SKDC website for further information as I am horrified that the local council is planning to waste £1000s of local tax payers' money on yet another silly idea.

It appears that "pay on exit" barriers are planned for car parks in Welham Street, Grantham and Wharf Road, Stamford, and also for the multi-storey car park in Wharf Road, Grantham. The Journal mentions that this will cost £75,000 per car park plus £18,000 per year for each car park for an attendant to man the system.

Is SKDC not affected by the current recession and serious cut-backs which the current Government have been planning for the last five months? How can SKDC possibly justify spending £225,000 to install unnecessary barriers etc PLUS approx £54,000 per year on wages to man the three car parks? If they seriously have that sort of money to waste, why don't they use some of it to keep the museum open or to ensure that local care homes are not under threat of closure?

On 4 October 2010 The Council's secret "Cabinet" recommended that SKDC should spend your money on "Consultation of the reclassification of car parks from long stay to short stay at Levels 1 and 2 at Welham Street, Grantham & Wharf Road, Stamford .....", which will involve increasing the charges for some periods at this car park - ie £8 per whole day instead of the current £3 per day.

In the same meeting the "Cabinet also requested and authorised consultation, if viable, for **pay on exit** to these car parks **AND** Wharf Road Grantham."

What is the point of spending vast sums of money, which we should not be wasting in times of large cut backs, on such pointless exercises as the installation of barriers in car parks which already work well with pay & display meters? The car park in Welham Street, Grantham is mainly used by SKDC personnel, who all display "free" Owl 2010 badges and don't have to pay for parking each day. Other drivers have already paid for their parking via a season ticket so again do not have to pay on the day. Do we really need to spend £18,000 per year for a man to raise a barrier without raising any further funding? Many drivers already balk at paying the ever increasing car park fees, preferring to clog up local streets all day for free, and no doubt fees will rise even further to cover the new barriers etc. Local residents are dismayed that the newish multi storey car park did nothing to alleviate car parking problems in and around Welham Street as promised. Meanwhile Bourne drivers still enjoy FREE off-street car parking.

Has SKDC not noticed that Grantham is a dying town, probably due in part to the hefty car park fees - which can cost up to £8 for an all day ticket in the short stay car park in Guildhall Street? We have more empty shops and charity shops than other similar sized local towns in different authorities. Gedling, Mapperley and Netherfield have this week dramatically reduced their car park fees to 30p for 1.5 hours, 50p for 2.5 hours, £1 for 3.5 hours and £2 for all day parking (see <http://www.gedling.gov.uk/index/env-home/ep-engserv-carparking/ds-carparkpermits.htm> if you don't believe me!) This has been done as a conscious effort to encourage shoppers to those areas - BRILLIANT! Why can't SKDC come up with such an idea instead of thinking up expensive schemes which neither raise extra money nor encourage people to come to Grantham? Grantham will never be "Great" whilst no-one can afford to park here.

12. November 2010.

Liz Banner.

SKDC.

Property and facilities manager

St. Peters Hill.

Grantham.

Dear Liz Banner.

With reference to Consultation on Car Parking Charges, at Wharf Road Stamford and Welton Street Grantham.

I attend Stamford Art Centre one morning a week, and do the rest of my business afterwards, so I usually pay for 4 hours at parking at £2.50, or £3.00 for all day, then I have time to do the extras, without having to cut short my time in Stamford. This makes for 1 journey time covering more activities in one go, and better environmentally.

A £5.00 increase in car parking will make me question if I still take part at the Art Centre one morning a week, as this will be an extra £20.00 per month.

May I suggest the following charges, to also take notice of people that work in town, being faced with such an increase. £1 = 1 hour, £1.50 = 2 hours, £2.00 for 3 hours, £2.50 for 4 hours and £3.00 all day. Preferably a big decrease in car parking charges will be the best for both towns.

Hoping the points made in this letter are taken into account.

Yours sincerely

15<sup>th</sup> November 2010

Liz Banner  
Council Offices  
St Peter's Hill  
GRANTHAM  
Lincs  
NG31 6PZ

Dear Ms Banner

**RE: Proposals for Short Stay Wharf Road Car Park, Stamford**

I am writing to lodge a complaint over the proposal to make Wharf Road Car Park in Stamford a short stay car park.

My reasons are as follows:-

I am a season ticket holder and I park in Wharf Road because it is at the right end of town for my work. I start work at 6.00am and in the dark mornings have to walk on my own from the car park to the top end of the High Street.

If I had to park in the Cattle Market car park it would firstly take me much longer. Secondly I would have to walk across the meadows in the dark and then through town, which often has, at that time in the morning, drunks from the night before walking the street. Thirdly, in the bad weather it would be more treacherous for walking to work.

I would like to see the council doing something for the workers of Stamford. A lot of people I work with park in Wharf Road and by making it a short stay car park it would force a lot of them to find spaces on the street.

A way around this issue is for the council to consider continuing the issue of long stay permits at Wharf Road for bona fide workers in Stamford Town Centre even though Wharf Road will be designated short stay for all other users.

My season ticket for Wharf Road does not run out until the end of March 2011.  
Would I have to move car parks after January 3<sup>rd</sup>?

Yours sincerely



November 9, 2010

Mrs L Banner  
Service Manager Property & Facilities  
South Kesteven District Council  
Council Offices  
St Peter's Hill  
GRANTHAM NG31 6PZ

Dear Mrs Banner

**Re. Notice of proposed car parking order for Wharf Road, Stamford**

I am writing to you following the alarming proposition detailed within the Stamford Mercury on 05/11/10 concerning a new parking order which is proposed at the Wharf Road site with effect from January 3, 2011.

I find it totally unacceptable that the council wish to make such an order at a time when the majority of households are trying their best to save money. I speak as a local person who both lives and works in Stamford. Unless you are using the train station the majority of local permit holders opt to use Wharf Road over the alternative site at Cattle Market. By purchasing a long stay parking permit this is the most cost effect way of being able to park in town during weekday business hours. The reason why Wharf Road remains so popular is it's location; speaking personally it would take me an additional 10 minutes to weave my way through rush hour traffic and then a further 10 minutes to walk all the way back through town to our offices, I simply do not have the capacity to do this, as working mum I have other commitments prior to getting to work which mean I cannot simply leave home earlier.

These changes will only make local peoples busy lives more complicated and result in less money in their pockets to spend in our High Streets. We are all trying hard to find ways to save and make more money I appreciate that, but it always seems that councils and government organisations take the easy route and target those who actually get off their back sides in the morning, go to work, pay their council and other taxes. I would be interested to see what revenue the council loses in parking permits, my office colleagues alone equate to £1,080 in parking fees per year! If this proposal goes ahead we will not be renewing our permits.

I assume you have considered that you will simply be forcing motorists to dump their cars in residential areas close to town at the annoyance of homeowners and be upsetting a lot of local people in the process.

Yours sincerely

A faint, illegible signature is visible above a horizontal line, which appears to be a placeholder for a name or a decorative element.

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November 9, 2010

Mrs L Banner  
Service Manager Property & Facilities  
South Kesteven District Council  
Council Offices  
St Peter's Hill  
GRANTHAM NG31 6PZ

Dear Mrs Banner

**Re. Notice of proposed car parking order for Wharf Road, Stamford  
(Change from Long Stay to Short Stay)**


I am writing to you following the alarming proposition detailed within the Stamford Mercury on 05/11/10 concerning a new parking order which is proposed at the Wharf Road site with effect from January 3, 2011.

I find it totally unacceptable that the council wish to make such an order at a time when the majority of households are trying their best to save money. I speak as a local person who both lives and works in Stamford. Unless you are using the train station the majority of permit holders opt to use Wharf Road over the alternative site at the Cattle Market simply because it is more convenient to the town centre. By purchasing a long stay parking permit this is the most cost effect way of being able to park in town during weekday business hours. The reason why Wharf Road remains so popular is because of its location to the town centre and it is reasonably easy to get to the car park without being stuck in too much traffic. If I were forced to use the Cattle Market (*as this will be the only car park in Stamford where I could park using my permit*) it would take me an additional 20 minutes to add onto my journey in the morning and probably even longer in the evening. Have you actually tried to get over the town bridge and to the Cattle Market in peak travel time.... I suspect not. The location of the Cattle Market is simply too far away from my place of work as apart from the traffic issues in getting to/from the Cattle Market I would have a 10 minute walk to my office. It is simply not practicable or worth paying £90-00/quarter for the privilege.

We are all trying hard to find ways to save and make our money go a little further and I appreciate that the council feels that by hiking up the parking fees they stand to make a few extra pounds (*unless there is some underlying objective by making it too expensive for people to park at Wharf Road to enable the Council to say it is not being utilised so the land can be sold .....*). I am of the opinion that councils and government organisations take the easy route and target those who actually get off their back sides in the morning, go to work, pay their council and other taxes etc. I would be interested to see what revenue the council will lose from people who choose not to renew their parking permits. I am confident that I will not be

the only one not renewing my permit if I am going to be unable to use Wharf Road. I will have to take the option of parking in a residential area close to the town centre where I can park for free. I will still have a bit of a walk but at least I will not be queuing in traffic twice a day. If the Council chooses to go ahead with this proposal you will simply be forcing motorists to dump their cars in residential areas close to the town centre at the annoyance of homeowners.

Yours sincerely



Liz Banner,  
SKDC  
Council Offices  
St Peter's Hill  
Grantham  
Lincs.  
NG31 6PZ

10 Nov 2010

Dear Ms Banner,

**Wharf Road Car Park, Stamford.**

Regarding plans to add entry and exit barriers to above car park, can you please consider the following:

- The top of \_\_\_\_\_ is so narrow that 2 cars cannot pass.
- During busy traffic times direct access to \_\_\_\_\_ is effectively blocked at the junction with Wharf Road by a queue of cars, which have exited the car park. At these times, the only way that residents of \_\_\_\_\_ can access their properties is to enter Wharf Road Car Park and exit on to the lower part of the road.
- This is a regular occurrence i.e. weekdays between 0800-1000 and 1600 – 1800 and 0900-1600 Saturdays.
- If the exit of the car park remains \_\_\_\_\_ and a barrier system is installed, it will be necessary to widen the top of \_\_\_\_\_ to allow residents free access at all times. If this is not done then it is inevitable that Wharf Road will be completely grid-locked at peak traffic times by residents \_\_\_\_\_ being unable to pass by traffic exiting the car park.

I trust the proposed new scheme takes the need for direct access for \_\_\_\_\_ residents into account.

I look forward to your comments.

Yours sincerely

\_\_\_\_\_  
\_\_\_\_\_

Mrs L Banner  
Service Manager Property & Facilities  
South Kesteven District Council  
Council Offices  
St Peter's Hill  
GRANTHAM NG31 6PZ

November 15, 2010

Dear Mrs Banner

**Re. Notice of proposed car parking order for Wharf Road, Stamford – change to Short Stay Car Park**

I am writing to you following the proposition detailed within the Stamford Mercury on November 5, 2010 concerning a new parking order which is proposed at the Wharf Road site with effect from January 3, 2011.

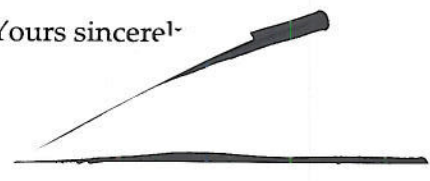
I am absolutely horrified that the council are planning to proceed with a proposal that will affect so many small businesses. I work at a small business in \_\_\_\_\_ and use a quarterly permit to park at the Wharf Road car park. I have used this car park for 7 years.

As an \_\_\_\_\_ regularly need to carry and transport very heavy files and papers and find that the Wharf Road car park is quite far enough to be carrying quantities of files. I often need to go out to clients at short notice and the extra 10/15 minute walk to the Cattle Market car park would seriously encroach on productive business time. It would also add at least 10/15 minutes to my journey time to get to the car park from home due to the usual congestion Stamford Town bridge traffic lights (*if indeed I can find a space when I get there as you will be squashing all the local permit holders into one car park!*)

I am in a serious predicament if these proposals go ahead. I can see that I may be forced to park in residential streets as even the car park in Wharf Road is often close to full if I arrive during the working day. I am sure your local council tax payers will be most impressed as I am sure I am not the only person that works in Stamford that will be forced to park outside their house. I am sure in desperation many will be forced to park illegally.

I would be very grateful if you would reconsider your course of action and let me know how you would advise me park.

Yours sincerely



14<sup>th</sup> November 2010

Dear Mrs Banner,

### **Wharf Road Car Park Stamford**

I would like to strongly object to the proposal to change Wharf Road Car Park in Stamford to short stay. I work full time in Stamford but live in the Deepings. I usually park all day in Wharf Road Car Park, This currently costs £3 per day.

Under the proposal I would have to pay £8 a day or park in the cattle market car park, which becomes the only long stay car park in Stamford.

The problems with the cattle market car park are;

- If all the all day parking is in cattle market the traffic queues at the traffic lights near the town bridge will be worse. Traffic is already often backed up along Wharf Road often as far as St Leonards Street, even to Priory Road between 8.30 to 9.00am.
- There will be no long stay provision for cars coming into Stamford from Bourne or Deepings making the above problem much worse.
- When most all day parkers are leaving the cattle market between 5.00pm to 6.00pm the queues to get through the traffic lights and turn from Station Road over the town bridge will be worse. They are already bad.
- I often work until 7pm or 9pm, it is unsafe for a lone female to walk across the meadows to the cattle market car park. Which is also quite dark.
- There will be more all day street parking on incoming roads to Stamford.
- There will be more cars parking long term in Morrisons or Homebase car parks, causing problems for these stores.
- It will discourage visitors to the town from staying all day; No one will pay £8 to park in Stamford. Peterborough is cheaper.
- The Cattle Market car park is too far for elderly visitors to walk to the town

When Wharf Road car park was closed due to contamination a few years ago, I parked in the Cattle Market Car Park and found all the above problems.

I agree that Stamford needs more short and long stay car parking mainly on Fridays but making Wharf Road short stay is NOT the answer. I do hope that the council will reconsider.

Yours sincerely

Liz Banner  
Property and Facilities Manager  
SKDC  
Council Offices  
St Peter's Hill  
Grantham  
NG31 6PZ

15<sup>th</sup> November 2010

Dear Ms Banner

**WHARF ROAD CAR PARK STAMFORD**

I am writing to express concerns regarding the proposal to change the above car park from long stay.

I work in Stamford twice a week and alternate between Cattle Market and Wharf Road car parks. I consider there is a need for both to remain as long stay as, they are busy and the prohibitive cost of short stay car parking will put even more cars onto side streets etc. Has consideration been taken as to where and at what cost, cars will be parked when the yearly fair is in town and that living accommodation located on Cattle Market car park? I find it interesting that yet again Stamford has to pay more for parking while the towns of Bourne and Market Deeping have, as far as I am aware free parking, can you explain this anomaly to me? If the council considered the reduction of car parking fees and left Wharf Road as a long stay, it may well find that people would use the car parks rather than park on side streets and the revenue would increase. Is this something to be thought about?

In conclusion I would mention that you obviously want people to submit comments, but the article in the Stamford Mercury accidentally or deliberately, did not give the full address to write to, just your name and St Peter's Hill, Grantham. I was concerned enough to look the details up, but would other people bother? I would also suggest that a flyer to all households in Stamford could have been a method to obtain comments.

Yours sincerely

## LIZ BANNER

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**From:**  
**Sent:** 10 November 2010 17:09  
**To:** LIZ BANNER  
**Subject:** Wharf Road Car park Price Increases

Dear Mrs Banner

I am writing to express my complete horror regarding the changing of Wharf Road car park in Stamford from a long stay to a short stay.

I work in Stamford and hold a permit for this car park. Whilst I appreciate that Cattle Market car park is a long stay, this is on the opposite side of town and I will not be carrying shopping from the High Street that far, Wharf Road is closer to the High Street for this purpose. Therefore this will any encourage me to shop out of town to the demise of the local shops.

SKDC are a money grabbing, short sighted organisation and I am sure funds can be raised/saved in alternative ways other than penalizing the local work force with increased parking charges.

Forget the speed humps in the town centre would be a very good starting point.

## LIZ BANNER

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**From:**  
**Sent:** 10 November 2010 12:26  
**To:** LIZ BANNER  
**Subject:** Wharf Road car park charges

Dear Mrs Banner,

I was very surprised to notice that the council are proposing to significantly increase the parking charge at the Wharf Road car park. I am assuming that this is an increase in charges across all car parks? As far I can recollect, this is the second increase in a short space of time.

I do appreciate that we are in difficult economic times. Stamford has been hit significantly by the economic downturn, which has been all too evident by the vacant shops around town. Thankfully this does seem to be turning around with the introduction of new shops, even if they are major chains. I am concerned that this apparent small measure may deter people from visiting our town. Even though I live in Stamford the charges will come into the equation when deciding to whether I shop in Stamford, or Peterborough, where there are a greater selection shops. Although I may be more inclined to stay in Stamford I will no doubt be visiting less, and spending less. For people from outside Stamford I fear that the decision will be easier, and they will simply go elsewhere. At this fragile time, I am concerned that this small change could compound with other factors to reverse the apparent recovery.

My second concern is for individuals who work in Stamford. There are many jobs in Stamford that are low paid. Only a few years ago my mother in law worked in a shop in Stamford on minimum wage. The £2.50 parking charge a day from her net salary was not good. The new charge of £8 would only be hurting individuals at the bottom of the economic scale further, as they will be working 2 hours just to cover the car parking.

At this fragile time, I am concerned that this small change could compound with other factors to reverse our economic recovery. I am sure the council are under significant pressure financially, but I would hope that the potential repercussions have been evaluated based on due consideration, and evidence. This may appear a quick fix to raise revenue, but there may be problems for the town. In my experience the car park in question is generally not used to capacity. I may be wrong, but at the rates advertised the utilisation may be reduced, with the effect that your revenues are not increased greatly, but the town is economically hindered. I am sure that you will have assessed the risks. Certainly the rates are higher than I believe people will generally tolerate, and even if they come I am sure there stays will be shorter, with a resulting impact town's economy.

I hope that you can allay my concerns. I look forward to hearing your response.

Kindest Regards

## LIZ BANNER

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**From:** PLANNING POLICY  
**Sent:** 12 October 2010 09:01  
**To:** LIZ BANNER  
**Subject:** FW: Wharf Road Car Park, Stamford, Lincs.

Margaret Parr  
Planning Officer  
Planning Policy Team  
South Kesteven District Council  
01476 406466

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**From:**  
**Sent:** 11 October 2010 11:34  
**To:** PLANNING POLICY  
**Subject:** Wharf Road Car Park, Stamford, Lincs.

FOR THE ATTENTION OF LIZ BANNER

I have just tried to call you but of course got voicemail which was hardly a surprise to me as it is impossible to actually speak to anybody.

I object very strongly to Wharf Road Car Park being made into a short term car park. I and many others use that car park while working in Stamford and to change this will not help anyone on that side of town. The traffic through town at 8 ish in the morning is horrendous and this would mean travelling through this to the other side of town to park. How stupid is that.

The car park is full in the morning so where you get the idea from that most people only park there for 2/3 hours is quite beyond me.

You people sit in Grantham making all these rules and regulation affecting our lovely town without having the first idea of what is actually happening. If you want to create a ghost town in Grantham go ahead but leave Stamford alone. All you seem to do is try to make it as difficult as you possibly can for businesses to prosper creating mindless and stupid rules without understanding anything about businesses in the town and the logistics of our beautiful town. Your business rates are ridiculously high and what do we get for that ??????????? nothing but hassle for employers and employees it seems to me.

Your comments and clarification would be greatly appreciated before I go to the press and let them know exactly what you intend to do this time to try and cause as much upheaval as you can in Stamford again.

It seems to me as if you are hell bent on destroying Stamford so please just stop all this nonsense immediately and leave Stamford alone.

## LIZ BANNER

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**From:**  
**Sent:** 21 November 2010 10:34  
**To:** LIZ BANNER  
**Subject:** Car park Wharf Road, Stamford.

I am e-mailing you to object to the proposed changes to classification of car parking at Wharf Road, Stamford.

I think the decision to change Wharf Road to a short stay car park is very short sighted and it is obvious that the people who are proposing this change do not live, work or shop in Stamford. If this goes ahead it means that the only long stay car park will be on the other side of the river at the cattle market. When making this proposal the only thing the Council seem to have considered is the fact that two-thirds of users are short stay and the cattle market car park is under used. I think you will find that the other short stay car parks are never full at any time of day Monday through Thursday and Saturday. The only day when there is a lack of parking all round in the town is on a Friday, which is market day, and even on this day if you come into town by about 9.30 a.m. or in the afternoon a spot can usually be found.

I live at \_\_\_\_\_ and work in the \_\_\_\_\_. I use public transport to travel into town as much as possible but this is very limited especially early in the morning, i.e. to get to work and later in the day. It is non-existent after about 6 p.m. I, therefore, have no choice but to bring my car into town to get to work some days. At the moment I pay the £3 to pay in Wharf Road rather than try and find a spot on the side roads around the town centre, as many people already do as parking is expensive and already inconvenient, as the only long stay car park is at the other end of town. This situation will only be worse if everyone from my end of town plus those coming into town from Ryhall Road and Uffington Road direction will all have to cross over the town bridge to get to the only long stay car park in Stamford.

The town is already grid locked on many mornings between about 8 a.m. and 9 a.m. and again between 4 p.m. and 5.30 p.m. and it comes to a complete standstill if there are any problems on the A1. I also feel that the junction and traffic lights on the town bridge, as you turn right into Station Road to travel to the Cattle Market Car park will become even more of a problem than it is now. At the moment there is no filter arrow to turn right here, you just have to wait until the lights turn red and nip round the corner when they do. There is an accident waiting to happen here if the volume of traffic increases. At the moment by about 8.30 a.m. on a week day morning there are about 60/70 cars parked in Wharf Road. The majority of these are obviously people going to work who will be parking all day. These 60/70 cars will need to cross over the town bridge to park if the proposal goes ahead.

I feel there is also a safety issue with regard to the Cattle market car park. I work in the town until 6 p.m. and 7 p.m. on some days. I do not relish the thought of walking alone across the Meadows and to the bottom of the car park on these dark evenings. The other route to walk into town across the town bridge has no safe crossing point. I also think the location of this car park will deter people from lingering in the town. They will become "hunters", i.e. they will park in the short stay car parks and just come into town to get what they need. There will be fewer "gatherers" who will linger, browse, stay and have a coffee or meal and therefore, spend more money.

I have already decided should this proposal go ahead that I will not use the Cattle market car park. I will use the buses, park on the road, and do more of my shopping in Peterborough or Leicester and on the internet.

## Cabinet

**REPORT OF: Portfolio Holder Access and Engagement**

**REPORT NO: POI 49**

**DATE: Monday 6 December 2010**

|   |  |                                     |
|---|--|-------------------------------------|
| <b>TITLE:</b>   | <b>Quarter 2 Performance – focus on Quality Living</b>   |                                     |
| <b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>           | N/A  |                                     |
| <b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>              | Cllr Ray Auger: Access and Engagement  |                                     |
| <b>CONTACT OFFICER:</b>                                     | Sam Selby, Performance Management Officer, Performance, Consultation and Communications  |                                     |
| <b>INITIAL IMPACT ASSESSMENT:</b><br>Equality and Diversity | Not required   | Full impact assessment Required: No |
| <b>FREEDOM OF INFORMATION ACT:</b>                          | This report is publicly available via the Local Democracy link on the Council's website:<br><a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a> |                                     |
| <b>BACKGROUND PAPERS</b>                                    |  |                                     |

### 1. RECOMMENDATIONS

That Cabinet notes the performance and progress achieved for the period April to September 2010 and considers any appropriate initiatives or actions that they may wish to request.

### 2. PURPOSE OF THE REPORT

As part of our performance management arrangements the Cabinet has agreed a number of performance actions to help assess and monitor our progress against each of the priority themes (Customer First, Good for Business, Quality Organisation and Quality Living).

This report shows the progress on actions contributing towards the Quality Living theme for the period April to September 2010. Also included in this report is a summary of customer feedback for the relevant services which contribute towards Quality Living.

### **3. RESOURCE IMPLICATIONS**

There are no resource implications to this report. Any actions detailed to address performance will be met within existing resources.

### **4. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)**

Data Quality is a key feature of a performance management framework and underpins the decision making process of the authority.

### **5. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

None to report.

### **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications directly arising from this report.

### **7. COMMENTS OF SECTION 151 OFFICER**

No specific financial comments to be made. From a governance perspective I welcome the production of the report and members are invited to scrutinise performance where appropriate.

The report forms part of the overall performance management framework of this council.

### **8. COMMENTS OF MONITORING OFFICER**

This report is made to Cabinet to inform it of the progress being made on the performance measures relating to the customer first priority action plan. One of the 4 priority themes will be targeted for consideration during each quarter period. This report will be presented to the Scrutiny Committee for consideration and recommendation if required.

# Quality Living in South Kesteven

## Looking after where we all live

Our progress September 2010



*Your council working for you*

## Looking after where we all live

So far this year we have reported on our Customer First theme in September this second report, is looking at how we are progressing towards the actions that we set out in our Quality Living theme report.

The aim of our Quality Living theme is to create an attractive and sustainable environment for the community to enjoy, with a street scene that is green, clean, safe and well-maintained.

As well as planning for the future, it is important that we look at what already has been achieved. We constantly monitor our achievements which helps us to measure how well we are doing and strive to make a valued difference to lives of local people with the services we provide.

The following sets out our projects, successes and what we plan to do next. Many of the projects have been influenced by the comments and contributions we have received from our customers, which we always welcome.

The aims of our Quality Living priority theme are:

- Reduced Environmental impact of waste disposal
- Reduced level of carbon emissions in the community
- Protection of local communities from the adverse effects of server weather events
- Stronger communities with clean and safe places to live
- Development of a range of housing to meet the needs of all residents
- Improved health and well-being and encouragement of healthy lifestyle choices



## What we achieved April – September 2010

**Reduced environmental impact of waste disposal – aim to achieve 55% recycling/composing of household waste by March 2011**

**We do this by being clear about the service standards we aspire to achieve in waste management and recycling and to promote and encourage householders to manage their waste in a more sustainable manner.**

| Project   | Progress  | What next  |
|---|---|--|
| <p><b>To deliver ongoing education campaigns to raise resident’s awareness of waste minimization and the opportunities to re-use and recycle waste.</b></p> | <p>We are working with schools to explain to children the importance of recycling and how we use our black and silver bins. We have been actively promoting recycling through the delivery of community events as well as several features in SK Today.</p> | <p>We will continue to encourage people to use the service and direct even more waste away from landfill by working on “A Love food hate waste” campaign to help our residents to save approximately £50 per month by helping them to cut down their food waste which will result in diverting their waste from landfill.</p> <p>The Christmas issue of <b>sktoday</b> will feature an article on the “Love food hate waste” campaign.</p> |
| <p><b>Support the delivery of objectives detailed in the Joint Municipal Waste Management Strategy for Lincolnshire.</b></p>                                | <p>We are working to ensure that our policies are in line with our County wide partner groups and that we provide collection and disposal of waste in a cost effective way.</p>   | <p>The collection rounds are currently being reviewed to improve efficiency and support the introduction of Lincolnshire County Councils energy from waste plan in 2013. We will continue to monitor the best ways of working in the future.</p>   |

## We're making a difference.....

- 54.2% of households waste has been recycled, reused or composted so far this year
- So far 44.6% of the district now have a green waste collection
- Our waste crews make 72,295 refuse/green collections per week

## We're working on.....

- Encouraging people to throw less food waste away and save money
- Explore kerbside collection of batteries
- Improving the efficiency of our waste collection services
- Reviewing the use of on-street litter bins to encourage people to recycle even more waste.



## Reduced level of carbon emissions in the community and protection of local communities from the adverse effects of severe weather events

We do this by working with our partners across the county to look at the increasing risks being placed on our daily lives and put in place a policy to ensure we can effectively adapt the way we live over the coming decades. We aim to do all we can to plan and prepare for severe weather events and protect and promote wildlife habitats in our area.

| Project   | Progress   | What next  |
|---|--|--|
| <b>Work with our public sector partners to develop a Climate Change Strategy for Lincolnshire.</b>  | South Kesteven has prepared a draft local action plan highlighting actions that residents and businesses can do to reduce carbon emissions. We are also working with Lincolnshire County Council and other partners groups to develop a long term strategy for the whole County.               | The aim of the strategy is to provide a joined up approach across the county to understand all of the major risks and more local issues as well.   |
| <b>Develop and implement a local climate change action plan to encourage our communities to reduce CO2 emissions.</b>   | To assess the present level of CO2 emissions, we have been gathering information from lots of different sources, for example, community road shows held over the last 6 months. This information has helped us to build an action plan for the future.   | The action plan will provide residents and businesses with details on what guidance is available to help the environment and reduce energy costs. It will also sign post advice organisations such as the Energy Saving Trust. |
| <b>Embed climate change adaptation into Council service plans and policies. Work with other Councils and partners to identify severe weather risks and responses to priority areas.</b> | <b>Adaptation</b> is the planning process that is happening now to enable us to deal with the changes that are already happening to the climate. We are required to collect data and report progress to central Government, so it is important that it is a consideration in everything we do. | We are working with Lincolnshire County Council, other Councils and agencies to identify key risks for Lincolnshire and are planning for flood and heat wave events.   |
| <b>Identification and protection of existing habitats and potential new</b>   | To allow us to protect these special areas, we are currently seeking expertise that can provide this   | Our aim is to survey existing and potential sites of interest across the district.   |

## **We're making a difference.....**

- In a recent community mapping process carried out in partnership with the Environment Agency 70% of adults with in the district agreed with the statement "I personally can help to limit the effects of climate change"

## **We're working on.....**

- Over the last year Stamford transition town movement has been slowly gathering pace. They are following the national template for the transitions town movement (<http://www.transitiontowns.org/> (definition: a town striving to develop a higher standard of living and an environmentally friendly future)). They have recently held their "grand unleashing" week long event at the Arts Centre in Stamford, which involved informing local residents all about the projects they are working on, recruiting more volunteers and gaining the backing of local businesses

## Stronger communities with clean and safe places to live

Our aim is to build a strong, safe South Kesteven where everyone feels included. Through our efforts in the community safety teams, leisure and cultural services, housing services and other partners including the police and health services, we have been involved in different types of projects to promote to communities how to improve their neighbourhoods.

| Project   | Progress  | What next  |
|---|---|--|
| <b>Work in partnership with parish and town councils to maximize levels of street cleanliness.</b>  | We are presently in touch with parish councils across the district, to assess demand for the introduction of 2 new ride path sweepers. We hope that developing these partnerships will enable parish Councils to enhance street cleaning in their neighbourhoods.   | Once we have received all of the responses from parish councils the demand and resource will be analysed and the programme promoted locally.   |
| <b>Work with the police and other partners to raise awareness about activity being carried out to deal with crime and anti-social behavior across the district.</b> | South Kesteven is actively working with Lincolnshire Police and the community to raise the profile of crime initiatives (CCTV, Neighbourhood watch, Shop watch, pub watch and street pastors). We feel it is important to have a unified approach with our partners, so that community confidence is raised. A recent success was the 'University Square' clear up, which helped to promote a clean and safe environment for the local community. We are planning post event meetings to work with local people to build on this success. | Our communication team is putting together a community questionnaire for use at community events. We will continue to work with our partners to raise community confidence by raising awareness of achievements. |
| <b>Work with partners to provide a series of events showcasing cultural</b>   | Grantham has a changing population and through Community Cohesion projects we are building strong   | We have planned to participate in several new projects from Autumn 2010 including:   |

**traditions and providing opportunities for people from diverse groups to learn more about each other. This will include the delivery of a multi cultural event and a range of arts activities.**

relationships and equality in our communities. Our creation of 'Flash dance' during the Grantham and Stamford carnivals proved to be a great success. This choreographed dance involving 200 people from local communities was recorded and made available on DVD. We also produced a DVD involving young people from diverse backgrounds; this has now been shown to many audiences and is very well received in schools. The Council is working with youth and community groups as well as national agencies which enable communities to improve their own neighbourhoods, for example, through community grant funding.

- "Keep Safe" a project which establishes safe zones for people with learning difficulties
- International family support group – this pilot is funded by SKDC
- Multi Cultural Network for the south of the district
- "First Contact" which supports the over 60's, helping them to live independently

We will continue to support community and youth projects through proactive contact with schools, Grantham College, partners and agencies.

## We're making a difference.....

- To reduce the number of assaults with serious injuries. Current figures indicate that we have reduced this to 2.20 per 1,000 population this year compared to the same period last year when we reported 2.79 per 1,000 population
- In a recent "public confidence" survey carried out by the Lincolnshire Police 56.8% of residents in South Kesteven agreed that "the Police and local council are dealing with the anti social behavior and crime issues that matter to this area" compared to previous results of 52.2%

## We're working on.....

- Making partnerships work more efficiently. For example the Community Safety and Licensing Team are conducting training courses on Disorder and Anti Social Behaviour which includes and involves our partners such as the Police
- Combining our efforts with other organisations to tackle anti-social behaviour (in all its forms) in your neighbourhoods – working together to get things done. We call this 'Hot Streets'.
- As the festive season approaches the community safety team will be using the drug testing equipment on entry to pubs and clubs, they will also be helping club owners by providing drug mapping and advice.



## The development of a range of housing to meet the needs of all residents

We are all more conscious, these days, of the need to make savings and of the technology that is available to build and heat homes. We aim to support our community housing needs by helping residents adapt their homes to maintain their independence and to make homes decent.

| Project  | Progress  | What next   |
|--|---|---|
| <b>Engage with developer and registered social landlords to deliver a minimum of 150 affordable homes in the district and ensure that we have policies in place to allow us to deliver more in the future.</b> | 134 new affordable housing units have been delivered to date and the anticipated delivery schedule of several affordable housing schemes across the District should ensure that the target of 150 new affordable homes this year will be met. | Through our proactive relationships with housing providers and parish council, we will continue to undertake housing needs surveys to assess the level of need in the area. We also assess the supply and location of potential sites for affordable housing for our communities.   |
| <b>Review how we can assist householders on improving energy efficiency of their homes.</b>  | Our research is now completed and a draft report has been produced to identify areas of focus. In September 2010 we also adopted the Lincolnshire Affordable Warmth Strategy.   | Through a targeted campaign which outlines availability of free or low cost energy efficiency improvements, free energy advice and possible financial assistance to improve properties. We will be using mail shots, website, radio adverts, presentations to groups and stands in local shopping centres to engage with our local communities. |
| <b>Provide advice and where appropriate, grant assistance to improve the condition or fuel efficiency of at least 260 privately owned homes each year.</b>   | 176 households have received assistance in the first 6 months of the financial year.  | We will be continuing with the Council's Better, Warmer Homes campaign offering free property surveys and possible grants to improve homes and to reduce such things as excess cold.  |
| <b>Deliver a programme of</b>  | We are in the process of delivering a number of   | We will continue to deliver improvements to heating, kitchens and   |

|  |   |   |
|--|---|---|
| <p><b>improvement work to SKDC 's own housing stock to ensure they meet the Decent Home Standard and improve the average SAP rating of the council-owned housing stock from 5 to 66.</b></p> | <p>improvement programmes working towards raising property standards for residents. The improvements also include insulation improvements which save energy costs for tenants and help the environment. We are also trialing under floor insulation in 2 properties.</p> <p>The SAP (Standard Assessment Procedure) is a figure for valuing the energy efficiency of a dwelling. The Council have currently installed loft insulation into 608 properties, carried out 284 boiler replacements and installed 9 ground source heat pumps, which have been completed in order to increase the SAP rating.</p> | <p>bathrooms through the remainder of the financial year.</p>   |
| <p><b>Pilot renewable energy technology initiatives in Council owned housing stock to inform our future investment programmes.</b></p>   | <p>Our aim is to install ground source and air source heat pumps into 16 of our properties this year. We have also installed energy efficient boilers in some of our Bourne properties and are about to commence installation at some Stamford properties. This will benefit tenants in terms of reliability and energy costs.</p>  | <p>We are planning to install Solar heating panels to a sheltered housing scheme early in 2011 as part of a trial for future improvements to our properties. This installation is for 4 solar panels to be fitted to the roof at a sheltered housing scheme, which will serve 9 homes including communal facilities. These panels will provide year round hot water with boiler back up as and when required. We will continue to look at ways in which we can make improvements to our properties.</p> |
| <p><b>Adapt a minimum of 700 homes to enable disabled or older people to live independently each year by March 2012.</b></p>   | <p>We have adapted 160 council owned properties so far this year, which has enabled older people to live more independently in their own homes.</p> <p>In addition to this we have completed 39 private sector disabled facilities grants and approved 30 others. This is helping people to adapt their home to suit their individual needs.</p>  | <p>We have an ongoing commitment to assist disabled residents live independently in their own homes.</p> <p>Our aim is to continue to work with the occupational therapy service and the Lincolnshire Home Improvement Agency to deliver adaptations for eligible households via mandatory disabled facilities grants within our district.</p>  |

## **We're making a difference.....**

- We have, so far, adapted 199 homes across the district to enable disabled or older people to live independently.
- 287 additional new homes have been completed so far this year within the district of which 134 are affordable homes.
- We joined the Home Energy Lincolnshire Partnership (HELP) scheme at the beginning of September; so far we have made 82 direct referrals to the scheme in addition to those that have been given the freephone telephone number. We have already completed 40 installations of cavity wall and/ or loft insulation since the scheme began.

## **We're working on.....**

- We have identified the most fuel poor areas in the District for the HELP scheme so that assessors can visit residents on a street by street basis. This means that insulation is offered to those households most in need, at either reduced prices or for free where eligible.
- We are continuing to approach community groups and parish councils to promote energy efficiency and the HELP scheme, as well as Decent Homes grants.
- Providing guidance to local communities, developers and affordable housing providers on our approach to the affordable housing delivery throughout the production of the Supplementary Planning Document

## Improved health and well-being and encouragement of healthy lifestyle choices

As a Council, we are striving to support residents and businesses in their lifestyle choices and provide information or give details of other agencies that can help improve the quality of our day to day lives.

| Project  | Progress   | What next  |
|--|--|--|
| <b>Deliver on behalf of the Primary Care Trust (and other partners) a range of initiatives to tackle health and obesity</b>  | We have supported walks in three priority wards in Grantham and have more than 100 patient referrals as well as working with partners in the SKDC Fit Kids campaign.   | We are planning an expansion of the exercise on the referral scheme and working on a range of community based projects to improve diet and nutrition: <ul style="list-style-type: none"> <li>• Continuation of “Fit Kids” aimed at young children</li> <li>• Working on a project funded by “County Health and Well Being” to create 2 community gardens in Grantham to encourage residents to grow fruit &amp; vegetables</li> </ul>    |
| <b>Deliver targeted advice to food business with one star or less</b>  | We are taking a proactive approach and helping businesses to improve standards. This action has resulted in improved standards when re-scoring has taken place.  | We are continuing a programme of accelerated revisits to premises scoring poorly so that advice, guidance and where necessary speedy enforcement and improvement of standards can be effected. In addition we continue to offer rescoring of businesses for a fee and at their request before the next due date for rescoring would normally occur. Such rescoring visits are unannounced and enable businesses to improve their rating. |
| <b>Promote the opportunities for residents to take part in leisure activities provided in the Council’s leisure centres and cultural facilities and develop a county wide Cultural Strategy.</b> | We work closely with schools and regularly review funding opportunities. The securing of funding for some activity types has enhanced the range of facilities that we have been able to offer. As a result more residents have benefitted, for example, an Inclusive Fitness Initiative which has provided | We are in continued discussions with West Grantham Federation with a view to ongoing weekday use of facilities<br><br>Whilst the Government’s free swimming initiative has now ceased, we are working in partnership with Leisure Connection to continue to support residents who requested membership to the scheme. We   |

additional facilities at Stamford and Grantham Leisure Centres via Grant Funding obtained in conjunction with Lincolnshire Sports Partnership.

As a Council, we have been working with Lincolnshire County Council to agree a County wide Cultural Strategy.

are continuing to explore all funding opportunities for the benefit of our local communities.

## We're making a difference.....

- We have reduced the number of food businesses with 1 star rating or less by 51%
- 75% of all food businesses in the district have received a 4 star rating or above
- Since April the facilities in our Leisure Centres have been used 292,000 times
- By providing a season of 5 concerts entitled "Music in Quiet Places" which were held in village churches. We also part fund the Lincolnshire Rural Touring scheme which enabled 12 theatre companies to put on performances in village halls across the district

## We're working on.....

- A project funded by the "County Health and Well Being" fund to promote the growing of fruit and vegetables in community gardens, homes and schools. Also providing advice on diet and nutrition
- Providing training online for people working in local food businesses

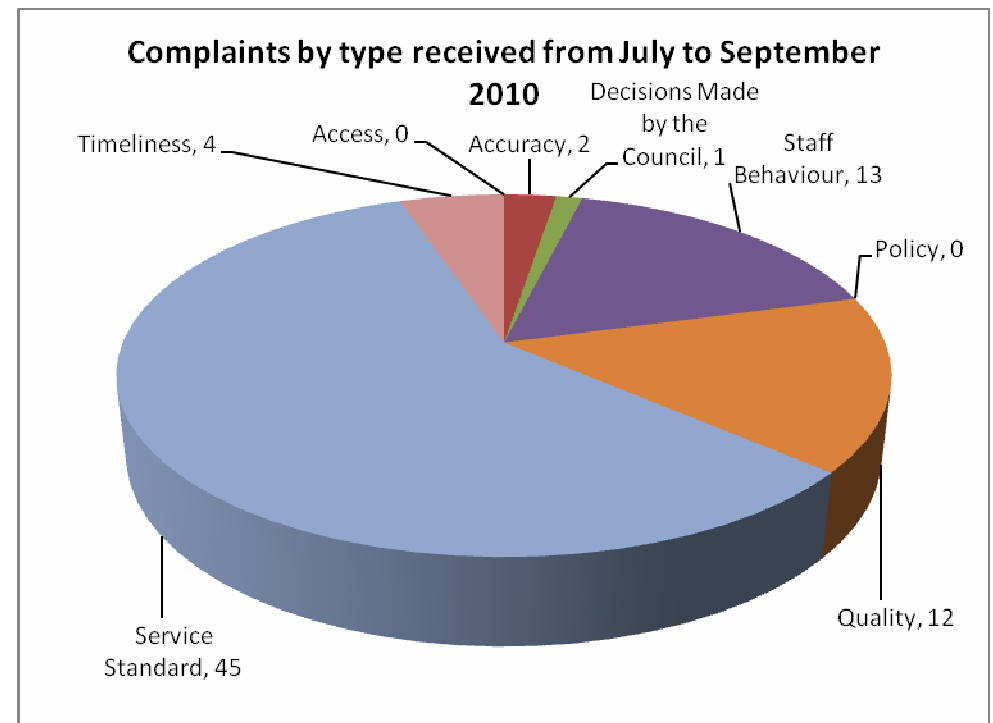
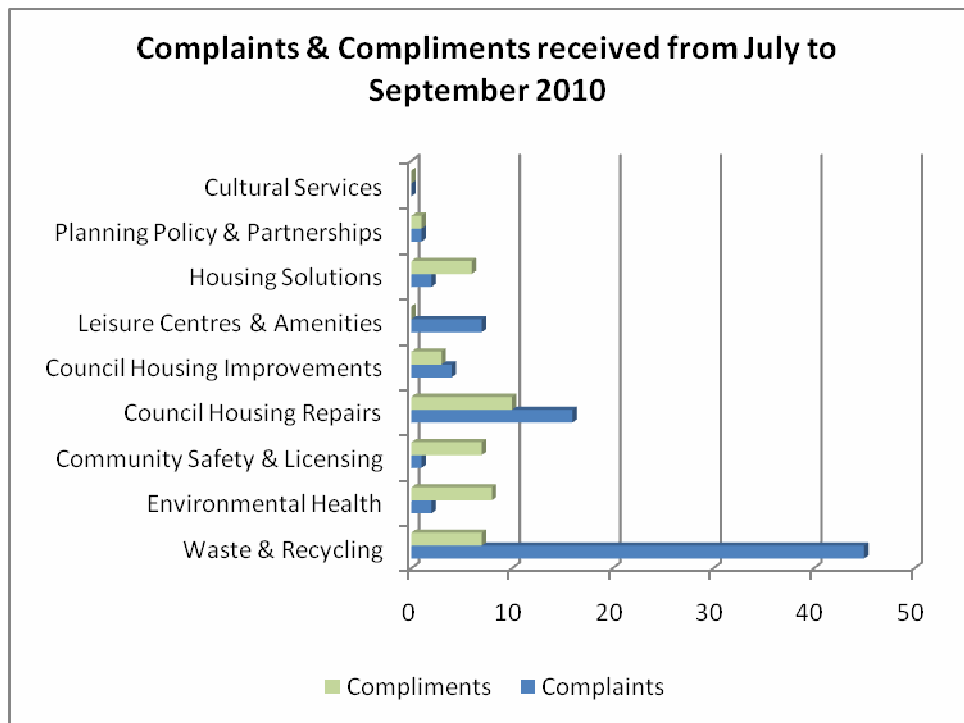


## Customer Feedback

Listening to our customers is at the heart of what we do. We always try to get things right first time. However, we appreciate this doesn't always happen. We welcome comments from our residents so we address the things that are most important to them.

During the 3 months from July to September we received 78 customer complaints and 42 compliments in our services that work towards Quality Living. We will use your comments to try and improve our services.

The actual numbers of complaints received by our Waste and Recycling team appear higher than the average received by other service teams. However, when analysed the majority of complaints received relate to "missed bins" this is 0.03% of the 72,295 collections that take place every week across the district.



### Customers told us:

- About the lack of advice and information available on what to do on the death of a council tenant. We have tackled this by working with the customer to produce an advice leaflet that is appropriate and understandable, this is now available.
- One of our customers told us how we had provided a "professional, efficient and courteous service" when resolving a drainage issue.
- "I would like to say a grateful thank you. The grounds maintenance workmen did a good job. I have lived here for 17 years and have always found our council very kind and helpful."
- "The support and help I received from all areas of SKDC has been absolutely outstanding and I would like to sincerely thank everybody. Wonderful, caring and sympathetic staff who helped me through a very difficult situation with the utmost of ease."

## Priorities, actions and performance

This is our second report of the year focusing on our Quality Living theme, the next report which will be due February/March 2011 will look at the progress we have made on our Good for Business priority theme.

