

# REPORT TO COUNCIL

**REPORT OF:** Chief Executive

**REPORT NO:** LDS 155

**DATE:** 9 July 2015

<b>TITLE:</b>	Membership of the Council's Committees and Policy Development Groups	
<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>	Decision of council	
<b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>	Councillor Kelham Cooke Portfolio Holder: Governance & Communication	
<b>CONTACT OFFICER:</b>	Jo Toomey, Principal Democracy Officer Telephone: 01476 40 60 80 (Ext. 6152) E-mail: <a href="mailto:j.toomey@southkesteven.gov.uk">j.toomey@southkesteven.gov.uk</a>	
<b>INITIAL IMPACT ANALYSIS:</b>	Carried out and Referred to in paragraph (7) below  N/A	Full impact assessment Required:
<b>Equality and Diversity</b>		
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Your Council and Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS</b>	Local Government and Housing Act 1989 <a href="http://www.legislation.gov.uk/ukpga/1989/42/part/II/crossheading/political-balance-on-committees-etc">http://www.legislation.gov.uk/ukpga/1989/42/part/II/crossheading/political-balance-on-committees-etc</a> Local Government (Committees and Political Groups) Regulations 1990 <a href="http://www.legislation.gov.uk/uksi/1990/1553/contents/made">http://www.legislation.gov.uk/uksi/1990/1553/contents/made</a>	

## 1. RECOMMENDATIONS

**1.1 To replace one Conservative Councillor on the Communities Policy Development Group with a member from the Independent Group**

**1.2 That political groups make any other adjustments to their committee/group allocations as appropriate**

## 2. PURPOSE OF THE REPORT

2.1 To ensure political balance is maintained following the countermanded election for Market and West Deeping Ward held on 25 June 2015 and to give political groups the opportunity to adjust their other allocations as appropriate.

### **3. DETAILS OF REPORT**

- 3.1 At its Annual meeting on 21 May 2015, Council appointed members to its committees and policy development groups in accordance with political balance requirements within Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 (Appendix 1).
- 3.2 Since the meeting on 21 May 2015, the countermanded election for the Market and West Deeping district council Ward has taken place (on Thursday 25 June 2015). The election returned one Conservative Councillor and two independent Councillors.
- 3.3 Following the election the political balance for the Council's committees and policy development groups has been recalculated. The calculation is based on the assumption that the two newly elected independent Councillors join the group of independents (Appendix 2).
- 3.4 The methodology for calculating the political balance of the policy development groups is that based on the combined membership of all three (21 seats), which reflects the methodology used by Council on 21 May 2015.
- 3.5 The only change the Council must make to preserve political balance requires one Conservative Councillor to step down from the Communities PDG and the appointment of a member from the group of Independents to take their place.
- 3.6 This report also gives the other political groups the opportunity to review any of their Committee appointments as appropriate.

### **4. OTHER OPTIONS CONSIDERED**

- 4.1 The Council must either comply with the provisions of the Local Government and Housing Act 1989 and apply the principles of political balance or agree to make alternative arrangements.

### **5. RESOURCE IMPLICATIONS**

- 5.1 This report has no resource implications. Finance for special responsibility allowances is incorporated within existing budgets.

### **6. RISK AND MITIGATION**

- 6.1 No significant risks were identified in the preparation of this report.

### **7. ISSUES ARISING FROM IMPACT ANALYSIS**

- 7.1 An equality analysis is not applicable.

### **8. CRIME AND DISORDER IMPLICATIONS**

- 8.1 No crime and disorder implications arise as a result of this report.

## **9. COMMENTS OF FINANCIAL SERVICES**

9.1 There are no financial comments arising from this report.

## **10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES**

10.1 In making appointments to its committees and subcommittees the Council is required to comply with the Local Government and Housing Act 1989 (LGHA) and the Local Government (Committees and Political Groups) Regulations 1990. These set out requirements relating to political balance and the application of this principle to prescribed categories of meeting and makes provision for alternative arrangements. To agree alternative arrangements, no members of the authority present at the meeting may vote against the alternative arrangements. This means that abstentions would not defeat the vote.

10.2 If no alternative arrangements can be agreed, the requirements to address political balance must be put in place.

## **11. COMMENTS OF OTHER RELEVANT SERVICES**

11.1 Not applicable

## **12. APPENDICES:**

- Appendix 1: appointments made at Council on 21 May 2015
- Appendix 2: political balance calculations

## Appendix 1

<b>Committee/PDG</b>	<b>Conservative</b>	<b>Independent</b>	<b>Labour</b>
Development Control Committee	Councillor Martin Wilkins (Chairman) Councillor Jacqueline Smith (Vice-Chairman) Councillor Pam Bosworth Councillor Barry Dobson Councillor Helen Goral Councillor Rosemary Kaberry-Brown Councillor Michael King Councillor Robert Reid Councillor Nick Robins Councillor Judith Smith Councillor Adam Stokes Councillor Brenda Sumner Councillor Brian Sumner Councillor Rosemary Woolley	Councillor Helen Powell Councillor Judy Stevens	Councillor Charmaine Morgan
Licensing Committee & Alcohol, Entertainment and Late Night Refreshment Licensing Committee	Councillor Mrs Pam Bosworth (Chairman) Councillor Bob Russell (Vice-Chairman) Councillor George Chivers Councillor Ms Jane Kingman Councillor Nikki Manterfield Councillor Peter Stephens Councillor Mrs Sarah Stokes Councillor Frank Turner Councillor Dean Ward	Councillor Bob Sampson	Councillor Tracey Forman
Governance and Audit Committee	Councillor Ian Stokes (Chairman) Councillor Dr Peter Moseley (Vice-Chairman) Councillor Matthew Lee Councillor David Mapp Councillor Jacky Smith Councillor Andrea Webster	Councillor Paul Wood	
Constitution Committee	Councillor Ray Wootten (Chairman) Councillor Mrs Rosemary Kaberry-Brown (Vice-Chairman) Councillor Damian Evans Councillor Leigh Johnson	Councillor Bob Sampson	

<b>Committee/PDG</b>	<b>Conservative</b>	<b>Independent</b>	<b>Labour</b>
Scrutiny Committee	Councillor Bob Russell (Vice-Chairman) Councillor George Chivers Councillor David Mapp Councillor Mrs Judy Smith Councillor Mrs Sarah Stokes Councillor Mrs Brenda Sumner Councillor Frank Tuner Councillor Dean Ward Councillor Ray Wootten	Councillor Bob Sampson (Chairman)	Councillor Phil Dilks
Communities Policy Development Group	Councillor Rosemary Woolley (Chairman) Councillor Andrea Webster (Vice-Chairman) Councillor Duncan Ashwell Councillor Barry Dobson Councillor Mike Exton Councillor Adam Stokes		Councillor Tracey Forman
Engagement Policy Development Group	Councillor Nick Robins (Chairman) Councillor Helen Goral (Vice-Chairman) Councillor Mike Exton Councillor Lynda Coutts Councillor Brian Sumner Councillor Tom Webster	Councillor Judy Stevens	
Resources Policy Development Group	Councillor Mike Cook (Chairman) Councillor Adam Stokes (Vice-Chairman) Councillor Damian Evans Councillor Graham Jeal Councillor Matthew Lee Councillor Tom Webster	Councillor Paul Wood	
Chief Executive's Remuneration Panel	Councillor Bob Adams Councillor Mrs Frances Cartwright Councillor Mike Cook		
Chief Executive's Appeal Panel	Councillor Nick Craft Councillor Nick Robins Councillor Ian Stokes		
Chief Executive's Performance Panel	Councillor Terl Bryant Councillor Mrs Linda Wootten	Councillor Bob Sampson	

## Appendix 2

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### Political balance of the Council

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Group	Seats	%
Conservative	45	80%
Independent	6	11%
Labour	3	5%
Unaligned	1	N/A
UKIP	1	N/A

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### Committees of the Council

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#### Development Control Committee

Total seats

Group	Proportional entitlement	Entitlement rounded
Conservative	13.66071429	14
Independent	1.821428571	2
Labour	0.910714286	1
Unaligned	N/A	N/A
UKIP	N/A	N/A
		<hr/> 17

#### Licensing Committee

Total seats

Group	Proportional entitlement	Entitlement rounded
Conservative	8.839285714	9
Independent	1.178571429	1
Labour	0.589285714	1
Unaligned	N/A	N/A
UKIP	N/A	N/A
		<hr/> 11

#### Constitution Committee

Total seats

Group	Proportional entitlement	Entitlement rounded
Conservative	4.017857143	4
Independent	0.535714286	1
Labour	0.267857143	0
Unaligned	N/A	N/A
UKIP	N/A	N/A
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**Governance & Audit Committee**Total seats 

7
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Group	Proportional entitlement	Entitlement rounded
Conservative	5.625	6
Independent	0.75	1
Labour	0.375	0
Unaligned	N/A	N/A
UKIP	N/A	N/A
		7

**Scrutiny Committee**Total seats 

11
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Group	Proportional entitlement	Entitlement rounded
Conservative	8.839285714	9
Independent	1.178571429	1
Labour	0.589285714	1
Unaligned	N/A	N/A
UKIP	N/A	N/A
		11

**Policy Development Groups**Total seats 

21
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Group	Proportional entitlement	Entitlement rounded	PDG 1	PDG 2	PDG 3
Conservative	16.875	17	6	6	5
Independent	2.25	3	1	1	1
Labour	1.125	1	0	0	1
Unaligned	N/A	N/A	N/A	N/A	N/A
UKIP	N/A	N/A	N/A	N/A	N/A
		21	7	7	7

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**Chief Executive Panels**

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Total seats

<b>Group</b>	<b>Proportional entitlement</b>	<b>Entitlement rounded</b>
Conservative	2.410714286	3
Independent	0.321428571	0
Labour	0.160714286	0
Unaligned	N/A	N/A
UKIP	N/A	N/A
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		3