

Appendices to Article 16

All legislation stated is subject to any legislation amendments, repeals or re-enactments as are current at any time.

Chief Finance Officer/(S151 OFFICER)

Act	Statutory Function
Section 151 Local Government Act 1972 Section 114 Local Government Finance Act 1988 and Local Government Finance Act 1992 and other than the functions reserved to the Council under Section 67 of that Act	Chief Finance Officer for Financial Administration and Council Tax

Make arrangements for the proper administration of the Council's financial affairs under Section 151 of the Local Government Act 1972 and Section 114 of the Local Government Finance Act 1988 ensuring effective systems of financial administration are in place.

To exercise the powers of the Council to anticipate precepts in accordance with regulations made by the Secretary of State under Section 41 of the Local Government Finance Act 1992.

Act	Action
Section 16 Local Government Finance Act 1992	Appeals under this section
Section 14 and Schedule 2 Local Government Finance Act 1992	Variation of the statutory instalment scheme for the payment of Council Tax
Section 14 and Schedule 2 of the Local Government Finance Act 1992	To request any person appearing to be resident, owner or managing agent of a particular dwelling to supply information for the purpose of identifying the liable person in relation to a dwelling
Section 14 and Schedule 3 of the Local Government Finance Act 1992	Management of the schemes of civil penalties (including the imposition and collection of such penalties) within the policies of the Council prescribed from time to time.
Schedule 14 and Schedule 4 Local Government Finance Act 1992	To enforce the payment of council taxes and community charges
Section 47 Local Government Finance Act 1988 and Section 1 and Schedule 1 Local Government and Rating Act 1997	Determination of discretionary rate relief in accordance with any such scheme approved or adopted by the Council
Section 42 Local Government Finance Act 1988 (and Section 1 and Schedule 1 Local Government Rating Act 1997)	To compile and maintain a local non-domestic rating list and a rural settlement list

Act	Action
Section 62 and Schedule 9 Local Government Finance Act 1988 and regulations made by the Secretary of State there under	Administration of the non-domestic rating system
Section 62 and Schedule 9 Local Government Finance Act 1988 and regulations made by the Secretary of State there under	Administration of the non-domestic rating system
Section 99 Local Government Finance Act 1988	Collection fund and the payment of precepts
Section 91 Local Government Finance Act 1988	Establish and maintain the Council's General Fund
Section 74 Local Government and Housing Act 1989	Establish and maintain the Housing Revenue Account
Section 32 Local Government Finance Act 1992	Subject to any directions given from time to time by the Council to make all such calculations for the budget requirement
Section 134 Social Security Administration Act 1992 (as amended by SS 121, 227, Schedules 12 & 19 Housing Act 1996) (Section 123 Social Security Contributions and Benefits Act 1992 and Schedule 9 Local Government Finance Act 1992)	Proper administration of housing and council tax benefits
Social Administration Act 1992 (as amended) and subsequent legislation relating to Housing and Council Tax Benefit Fraud (and other fraud local authorities are able to prosecute)	To prosecute in consultation with Legal Services
Schedule 2 Housing Act 1985 (as amended by the Housing Act 1996) Section 128 Housing Act 1996	To sign and serve notice seeking possession and take action for possession of any Council dwelling, land or garage due to rent arrears .
Housing Act 1985	To sign, serve and make applications to the County Court in connection with rent arrears
Housing Act 1985 (as amended)	To authorise the sale of Council dwellings in accordance with the Right to Buy

Act	Action
Assets of Community Value (England) Regulations 2012.	To consider and determine applications for a review of a listing and applications received for compensation received from the owner of any property included on the list of assets of community value.
Council Tax Reduction Schemes (Detection of Fraud and Enforcement) (England) Regulations 2013 No.501	Use of powers
Scrap Metal Dealers Act 2013	Setting of fees in consultation with the Portfolio Holder