Article 10 – The Constitution Committee

The Council will establish a Constitution Committee.

10.1 Membership

(i)   The Constitution Committee will be composed of not less than seven Councillors appointed annually at the annual Council meeting

(ii)   The Constitution Committee will comply with the political balance rules in Section 15 of the Local Government & Housing Act 1989.

10.2 Role and Function

(i)   To advise and propose to the Council amendments to the Constitution relating to all matters other than conduct and probity issues

(ii)   To receive and consider reports from the Monitoring Officer and/or Chief Executive in relation to proposed amendments to the Constitution

(iii)   To receive and consider reports from the Cabinet, relevant Overview and Scrutiny Committees which propose amendments to the Constitution

(v)   To monitor and review the operation of the Constitution

10.3 Rules of Procedure

The Rules of Procedure for the Constitution Committee are the same as that for Council (Article 4) from Rule 4.5 excluding the following:

- Rule 4.7 Public Open Forum
- Rule 4.12 State of the District Debate
- Rule 4.18.2 Standing to speak are excluded. (Article 4)

10.4 Postponement of Meetings

Where exceptional circumstances apply and the Chairman of the Committee, following consultation with the Vice-Chairman of the Committee and the Chief Executive, or any officer so nominated by them, considers that attendance at a convened meeting of the Committee would involve health and safety issues (e.g. pandemic, civil emergency, inclement weather, etc.) the Chairman of that Committee may postpone the meeting. Following postponement, notification must immediately be given to all members of the Council and to the press and notice of the postponement must be posted at the Council Offices and on the Council's website. Where a meeting is postponed, no less than five clear working days' notice (or such other period as required by law) shall be given of the new date for the meeting.