



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Council

16 July 2020

Report of: Councillor Kelham Cooke
The Leader of the Council



Minutes of meetings of the Cabinet approved since 2 March 2020 and the Leader's Scheme of Delegation

The minutes of the Cabinet meetings held on 18 February 2020 (approved by the Cabinet on 17 March 2020), 17 March 2020 (approved by the Cabinet on 16 June 2020) and 16 June 2020 (approved by the Cabinet on 7 July 2020) are provided for Councillors' information. The minutes of the Cabinet's meeting held on 7 July 2020 will be made available at a future meeting of the Council following their approval by the Cabinet.

Report Author

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Corporate Priority:	Decision type:	Wards:
Administrative	Administrative	All Wards

Reviewed by:	Julie Edwards, Electoral Services Team Leader	26 June 2020
Approved by:	Shahin Ismail, Director of Law and Governance	29 June 2020
Signed off by:	Councillor Kelham Cooke, The Leader of the Council	7 July 2020

Recommendation (s) to the decision maker (s)

- The Council is asked to note the approved minutes of the Cabinet meetings held on 18 February 2020, 17 March 2020 and 16 June 2020 (attached as appendices 1, 2 and 3 to this report).**

1 The Background to the Report

- 1.1 South Kesteven District Council operates a Leader and Cabinet arrangement as established under the Local Government Act 2000. In 2010 the Council adopted the strong Leader model under provisions within the Local Government and Public Involvement in Health Act 2007.
- 1.2 The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 set out the responsible body for different functions, specifically those functions that are not executive functions and those that may be determined by an authority's executive. All other functions are, by default, executive functions and would therefore, under the Council's arrangements, be determined by the Cabinet. The requirements of these Regulations mean that at all its meetings, the Cabinet may make some decisions outright whilst in other instances it may make recommendation to the Council.
- 1.3 The approved minutes of the Cabinet's meetings are made available to the Council to note the decisions taken. The agenda, reports to Cabinet and individual Cabinet Member decisions are all available on the Council's website should Members wish to read them.
- 1.4 Between 17 March 2020 and 16 June 2020 Cabinet meetings were suspended as a result of the COVID-19 pandemic. On 19 March 2020, the Leader of the Council revised his scheme of delegation, withdrawing authority for the Cabinet, when sitting as a Committee, to make Key Decisions. Instead authority to make Key Decisions was reserved to the Leader. Individual Cabinet Members retained authority to make Non-Key Decisions that fell within their remit. Key Decisions taken by the Leader under these revised arrangements, together with officer delegated decisions in respect of the Council's COVID-19 response are captured in a separate report within this agenda.
- 1.5 On 15 June 2020, the Leader of the Council updated his scheme of delegation, re-granting authority for the Cabinet, sitting as a Committee, to make Key Decisions.

2 Financial Implications

- 2.1 There are no financial implications arising as a result of this report.

Financial Implications reviewed by: Richard Wyles, Interim Director of Finance

3 Legal and Governance Implications

- 3.1 There is a requirement to publish Cabinet decisions in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. These minutes have been recorded to inform Members of the deliberations that took place at the Cabinet's meetings.
- 3.2 Article 8.5.4(ii) of the Council's Constitution allows for the Leader of the Council to change his scheme of delegation at any time by serving written notice to the proper officer (the Chief Executive). The notice must state which delegations have been withdrawn or new delegations that have been added. Decision-makers affected by the revisions should be notified of the changes to their authority. Where changes are made to the Leader's scheme of delegation, they should be reported to the next meeting of the Council.

Legal Implications reviewed by: Shahin Ismail, Director of Law and Governance

4 Equality and Safeguarding Implications

4.1 This report provides Members with the record of Cabinet meetings. Where appropriate, analyses in respect of equalities and safeguarding relevant to its decisions will be presented to the Cabinet within reports as individual issues come forward.

5 Risk and Mitigation

5.1 Risk has been considered as part of the preparation of this report and no specific high risks have been identified.

6 Community Safety Implications

6.1 There are no community safety implications arising as a result of this report.

7 How will the recommendations support South Kesteven District Council's declaration of a climate emergency?

7.1 The recommendation in this report has no carbon impact. The carbon impact of any proposal considered by the Cabinet will be captured in the reports as individual issues come forward.

8 Appendices

8.1 Appendix 1: The approved minutes of the Cabinet meeting held on 18 February 2020.

8.2 Appendix 2: The approved minutes of the Cabinet meeting held on 17 March 2020.

8.3 Appendix 3: The approved minutes of the Cabinet meeting held on 16 June 2020.

Report Timeline:	Date of Publication on Forward Plan (if required)	Not required
	Previously Considered by: Council	2 June 2020
	Final Decision date	No decision required