

# APPENDIX 2

## Licensing Act 2003

### Representation by a Responsible Authority

**Note:** Please be aware that this form may be viewed by the Applicant or by a representative of the Applicant. It may also be read out in public at the Licensing Panel hearings.

Representations may be made at any time during a period of 28 consecutive days starting on the day after the application was given to the Licensing Authority.

Representations are only relevant to an application if they relate to at least one of the four Licensing Objectives listed below:

1. **The Prevention of Crime and Disorder**
2. **Public Safety**
3. **Prevention of Public Nuisance**
4. **The Protection of Children from Harm**

Please enter your details below:

Responsible Authority:	Lincolnshire Police
Contact Officer:	PC26 Jonathan Jones
Address:	Lincolnshire Police Headquarters
Telephone Number:	
E-Mail	

Please provide details of the application to which your representation refers:

Name:	Green Lane Superstore
Address:	10 Green Lane, Stamford, PE9 1HE
Application Details:	Emily Rosa RANJINI
Date Application Received:	18/06/2020

Please provide details of your representation in the box below. Indicate which of the Licensing Objectives your representation refers to by ticking the relevant box(es):

- **The Prevention of Crime and Disorder**      X
- **Public Safety**      X

- **Prevention of Public Nuisance** X
- **The Protection of Children from Harm** X

**Representation:**

In relation to this application, the following Guidance issued under Section 182 of the Licensing Act 2003 has been considered –

From Section 9.2 - The police should be the licensing authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objectives.....The licensing authority should accept all reasonable and proportionate representations made by the police unless the authority has evidence that to do so would not be appropriate for the promotion of the licensing objectives.

**GENERAL**

The premises have the fortune of having in place a licence for the sale of alcohol issued by South Kesteven District Council. Licence Number 4425 refers. This entitles the premises. The application submitted was for the premises to extend the hours for the sale of alcohol in line with the current opening hours of the premises between 0600 and 2300 hours.

Although not objecting to the application in principle, it is Lincolnshire Police's belief the current conditions on the licence are inadequate and do not fully promote the Licensing Objectives.

The applicant did not consult with Lincolnshire Police Licensing Department prior to the application being submitted, had they consulted the suggested conditions, adaptations would have been requested.

Due to licence conditions not being allowed to be added / amended /removed once an application has been made, without the submission of a Representation, there is no alternative but to submit this Representation.

The applicant has been informed of Lincolnshire Police's intention to make a representation to amend the conditions and they have responded favourably to the suggestions made around the rewording and addition of some conditions

If possible, please suggest alterations to the application that would resolve the problem mentioned above, again paying attention to the **Licensing Objectives**:

Lincolnshire Police believe that the movement of the current Annexe 2 conditions to be replaced by the new wording then this would fully promote the Licensing Objectives and make for an effective, streamlined premises licence, which would be easier to implement and enforce for all those involved:-

The following have been agreed by the applicant, their representative, and Lincolnshire Police. Neither party believe that a hearing is now necessary. Lincolnshire Police will not be at this time making any further representations against this application.

#### Prevention of Crime and Disorder

1. A CCTV system shall be installed, recording and maintained in working order and operated at the premises to the satisfaction of Lincolnshire Police, specifically:

- There shall be a minimum of one high resolution camera fitted in a weatherproof housing, for external coverage of the entrance.
- There shall be a minimum of one high-resolution colour camera fitted to the public entrance/exit to provide a quality head and shoulder image for facial recognition/identification purposes of all persons entering the premises.
- There shall be sufficient cameras able to cope with the normal operating illumination to reasonably cover all licensed public areas.
- Recordings must be kept for a minimum of 31 days and endorsed with the accurate, correct time/date (BST/GMT adjusted).
- The frame rate shall be maintained to a standard whereby any footage produced is of sufficient quality to be of evidential use.
- Police and/or Licensing Officers shall be able on attendance to view playback of any incident without the necessity for download.
- Recordings of incidents at the premises must be provided to the police following lawful request.
- A member of staff should be on the premises at all times they are open to the public who is capable of operating the CCTV system and providing recordings on request. When this is not possible recordings will be produced at the nearest Police station within 24 hours of the original request.

2) An incident book shall be kept at the premises. In which details of crime and/or disorder relating to the premises shall be recorded. The Incident book shall contain the following details;

- a) Time, date and location of incident.
- b) Nature of the Incident
- c) Names, addresses and contact details of persons involved.
- d) Result of the incident

- e) Action taken to prevent further such incidents.
- f) Each entry signed by the DPS or other responsible person employed at the premises and so authorised by the DPS.

3) Alcohol will not be permitted in open containers in the premises

#### Public Safety

A refusal register will be maintained on the premises in the following format:  
The register shall be in a bound page format with each page consecutively numbered.  
Each entry to be timed dated and signed by staff member making the refusal.  
Any CCTV evidence to be retained and cross-referenced to the specific refusal.  
Description and/or name of refused person.  
Each entry to be dated and signed by the DPS.  
The item attempted to purchase will be recorded.  
Reason for refusal will be recorded.  
Register to be produced upon request by Police or Trading Standards.  
Each entry signed by the DPS or other responsible person employed at the premises and so authorised by the DPS.

#### Prevention of Public Nuisance

4. All deliveries to and from the premises will be conducted between the hours of 0800 and 1900 hours, to prevent causing nuisance to local residents.

#### The protection of children from harm

5. The premises shall operate the "Challenge 25" Proof of Age Policy to prevent the sale or supply of alcohol to persons under 18 years of age. The policy shall require any person who appears to be under the age of 25 years to produce one of the following forms of identification:

A recognised proof of age card credited under the British Retail Consortiums Proof of Age Standards Scheme (PASS);

Photo driving licence;

Passport.

6. Notices shall be prominently displayed advising customers of the "Challenge 25" policy

7. All point of sale staff shall undergo training in the challenge 25 proof of age scheme and all other relevant policies with a record kept of the date of training, signed by the member of staff and the trainer. Each entry shall be retained for a period of 12 months from date of completion. This record shall be made available for inspection by Lincolnshire Police Officers or other relevant authority.

Have you contacted the applicant to discuss this representation?

Yes  No

Do you consider mediation could resolve the issue?

Yes  No

Do you propose to attend or be represented at any Licensing Panel hearing?

Yes  No

Please tick this box if you consent to any notice of any hearing being sent to you to via the e-mail address provided by you above.

(Please note if any notice is sent to you by electronic means, you will also receive confirmation of the same in writing).

Please return this form to the following address:

