



GRANTED

Signature

Name

Date

South Kesteven District Council

**Council Offices
St Peters Hill
Grantham
Lincolnshire
NG31 6PZ**

Premises licence summary

Premises licence number	23619
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Premises details

Postal address of premises, or if none, ordnance survey map reference or description Todays Express 50 Kesteven Road	
Post town Stamford Lincolnshire	Post code PE9 1SU
Telephone number 01476 764061	

Where the licence is time limited the dates
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Licensable Activities authorised by the licence Sale by retail of alcohol
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The times the licence authorises the carrying out of licensable activities Sale by retail of alcohol 06:00 to 00:00 Monday 06:00 to 00:00 Tuesday 06:00 to 00:00 Wednesday 06:00 to 00:00 Thursday 06:00 to 00:00 Friday 06:00 to 00:00 Saturday 06:00 to 00:00 Sunday
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The opening hours of the premises

06:00 to 00:00 Monday
06:00 to 00:00 Tuesday
06:00 to 00:00 Wednesday
06:00 to 00:00 Thursday
06:00 to 00:00 Friday
06:00 to 00:00 Saturday
06:00 to 00:00 Sunday

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Off the premises

Name of holder of premises licence

Arumugam Kalamohan

Registered number of holder, for example company number, charity number (where applicable)

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

Selvaratnam Sellathurai

State whether access to the premises by children is restricted or prohibited



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Signature

Name

Date

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Council Offices
St Peters Hill
Grantham
Lincolnshire
NG31 6PZ**

Premises licence number 23619

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Today's Express
50 Kesteven Road**

Post town

**Stamford
Lincolnshire**

Post code

PE9 1SU

Telephone number

01476 764061

Where the licence is time limited the dates

Licensable activities authorised by the licence

Sale by retail of alcohol

The times the licence authorise the carrying out of licensable activities

Sale by retail of alcohol

06:00 to 00:00 Monday
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06:00 to 00:00 Friday
06:00 to 00:00 Saturday
06:00 to 00:00 Sunday

Where the licence authorise supplies of alcohol whether these are on and/or off supplies

Off the premises

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Arumugam Kalamohan

████████████████████
██████████
██████
██████

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Selvaratnam Sellathurai

████████████████████
██████████
██████
██████

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

13/00634/LAPER – Chiltern District Council

Annex 1 – Mandatory conditions

Today's Express
50 Kesteven Road
Stamford
Lincolnshire
PE9 1SU

Supply of alcohol

1. No supply of alcohol shall be made under this Premises Licence at a time:
 - a) When there is no designated supervisor in respect of the Premises Licence
 - b) When the designated premises supervisor does not hold a personal licence or his or her personal licence is suspended.
2. Every supply of alcohol under the Premises Licence shall be made or authorised by a person who holds a personal licence.

SCHEDULE Mandatory Licensing Conditions

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

Mandatory condition preventing the sale or supply of alcohol below the permitted price.

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula:-
 $P = D + (D \times V)$ where:-
P is the permitted price,

- i) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - ii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence:-
- i) the holder of the premises licence,
 - ii) the designated premises supervisor (if any) in respect of such a licence, or
 - iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

Todays Express
50 Kesteven Road
Stamford
Lincolnshire
PE9 1SU

Steps Taken To Promote the Licensing Objectives

a) General - all four licensing objectives (b,c,d,e)

A CCTV system shall be installed, recording and maintained in working order and operated at the premises to the satisfaction of Lincolnshire Police, specifically:-

- a) There shall be a minimum of one high resolution colour camera, fitted in a weatherproof housing, for external coverage of the entrance;
- b) There shall be a minimum of one high-resolution colour camera fitted to each public entrance/exit. To provide a quality head and shoulder image for facial recognition and identification purposes of all persons entering the premises;
- c) There shall be sufficient cameras able to cope with the normal operating illumination to reasonably cover all licensed public areas;
- d) Recordings must be kept for a minimum of 31 days and endorsed with the accurate, correct time/date (BST/GMT adjusted);
- e) Police and/or Authorised Licensing Officers shall be able on attendance to view immediate playback of any incident without the necessity for download;
- f) Recordings of incidents at the premises must be provided to the police following lawful request;
- g) A member of staff shall be on the premises at all times they are open to the public who is capable of operating the CCTV system and providing recordings on request;
- h) Recording equipment shall be housed in a secure room/cabinet where access and operation is strictly limited to authorised persons.

An incident book/refusals register shall be kept at the premises in which details of crime, disorder and refusals (of alcohol sales and other age restricted goods) relating to the premises shall be recorded. The book/register shall contain the following details:

- a) Time, date and location of the incident/refusal, signed by the staff member dealing with it;
- b) Nature of the incident/refusal;
- c) Name and brief description of any persons(s) involved;

- d) Result of the incident/reason for refusal;
- e) The item(s) attempted to have been purchased;
- f) Action taken to prevent further such incidents (where appropriate).

The incident book/refusals register (which may be electronic) shall be made available to Police Officers and Representatives of Responsible Authorities upon request. Each entry shall be retained for a period of 24 months from date of completion.

The licence holder will run the premises well and be a responsible retailer and a good neighbour to promote the licensing objectives;

The licence holder will aim to develop and maintain good working relationships with the Responsible Authorities, in particular with the Police.

All individual staff will be authorised to sell alcohol in writing and a record of the authorisation will be kept in the shop by inspection.

The licence holder will sign up to the Portman Group's retail alert bulletin in respect of the code of practice on the naming, packaging and promotion of alcoholic drinks.

b) The prevention of crime and disorder

The DPS and other staff will be vigilant and monitor the area immediately outside the shop to ensure that youths do not cause annoyance by congregating.

Spirits will be kept behind the counter and not available for self-service by customers.

The shop shall operate a refusals policy as follows - alcohol will not be sold to persons found drinking alcohol in the street, any person who is drunk or appears to be drunk; anyone suspected of trying to buy alcohol for another person who is drunk or appears to be drunk; any person unable to provide valid ID when requested by staff, any person who is verbally or physically abusive towards staff or customers, to any person suspected of trying to buy alcohol for another person(s) who may be under age.

A notice advising customers of the refusals policy shall be on display. A written recruitment procedure will be in place which includes the steps that will be taken by the licence holder to check the immigration status and the eligibility of an individual to work in the UK in accordance with the Home Office Guidance for employers on preventing illegal working in the UK.

The shop is committed to the 'Crimestoppers' initiative and 'Crimestoppers' literature will be displayed with the shop.

c) Public safety

Appropriate fire safety equipment to be available.

The licence holder shall comply with other legislative requirements to ensure that the shop is safe for customers and staff.

d) The prevention of public nuisance

The licence holder shall take appropriate steps to ensure the area adjacent to the premises are kept free from any litter which may have arisen from the operation of the business.

Deliveries to the premises shall only be made during normal working hours (07:00am - 6.00pm).

Adequate signage will be displayed requesting customers to leave the area quietly. The DPS and other staff will be vigilant and monitor the area immediately outside the shop to ensure that youths do not congregate.

e) The protection of children from harm

The premises shall operate the "Challenge 25" Proof of Age Policy to prevent the sale or supply of alcohol to persons under 18 years of age. The policy shall require any person who appears to be under the age of 25 years to produce one of the following forms of identification:

- * A recognised proof of age card credited under the British Retail Consortiums Proof of Age Standards Scheme (PASS);

- * Photo driving licence;

- * Passport.

All point of sale staff shall undergo training in the challenge 25 proof of age scheme and all other relevant policies with a record kept of the date of training, signed by the member of staff and the trainer. Each entry shall be retained for a period of 12 months from date of completion. This record shall be made available for inspection by Lincolnshire Police Officers or other relevant authority.

Clear, prominent and unobstructed signage, informing customers of the proof of age scheme in operation, will be clearly displayed at the entrance to the premises, adjacent to where the products are displayed, and point(s) of sale.

A due diligence checklist (aimed at preventing any under age sales) will be kept and maintained and be available for inspection by responsible authorities.

A documented training scheme shall be used for all staff authorised to sell alcohol. The training will emphasise the importance of preventing under age sales. Training will be updated every 12

months, training records will be kept and be made available to responsible authorities upon request.

Annex 3 – Conditions after a Hearing

**Todays Express
50 Kesteven Road
Stamford
Lincolnshire
PE9 1SU**

Conditions attached after a hearing by the licensing authority

(Date of Hearing)

(Committee Report No)

Annex 4 – Plans

**Todays Express
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Stamford
Lincolnshire
PE9 1SU**