



SOUTH
KESTEVEN
DISTRICT
COUNCIL

CABINET FORWARD PLAN
Notice of decisions to be made by Cabinet
1 October 2020 to 30 September 2021

The Forward Plan

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those matters that are scheduled to be considered by Cabinet during the plan period. This plan also includes details of those decisions that are due to be made by the full Council.

The Cabinet

South Kesteven District Council's Cabinet has seven Members, each of whom has their own remit. The remit for each Cabinet Member is set out in the table below.

Cabinet Member	Remit
Councillor Kelham Cooke	Leader and Cabinet Member for Corporate Services and Transformation
Councillor Barry Dobson	Deputy Leader and Cabinet Member for Growth and Leisure
Councillor Robert Reid	Cabinet Member for Housing and Planning
Councillor Rosemary Trollope-Bellew	Cabinet Member for Culture and Visitor Economy
Councillor Adam Stokes	Cabinet Member for Finance and Resources
Councillor Dr Peter Moseley	Cabinet Member for Commercial and Operations
Councillor Annie Mason	Cabinet Member for Communities

Overview and Scrutiny

The Forward Plan will be circulated to all Overview and Scrutiny Committees and be considered at each meeting as Members set the Overview and Scrutiny Committee work programmes. Scrutiny members will be able to pick from the Forward Plan, those items relevant to their remit that they wish to scrutinise.

Decisions Cabinet may make

Cabinet Members may make decisions as “the Cabinet” in public meetings in line with the Leaders Scheme of Delegation. Individual Cabinet Members may also make decisions that are relevant to their own remits

At its meetings, the Cabinet may make key decisions and non-key decisions. It may also make recommendations to Council on matters relating to the Council’s budget or its policy framework.

Key and Non-Key Decisions

A key decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant, for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant, having regard to the District Council’s budget for the service or function to which the decision relates; or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

A non-key decision is one that is not a key decision.

Access to documents

Documents related to decisions made by Cabinet and individual Cabinet Members can be accessed from the Council’s website: www.southkesteven.gov.uk by following the links in the ‘Your Council and Democracy’ section. Information will be made publicly available approximately one week before a decision is due to be made so long as it does not relate to information that is exempt under Schedule 12A of the Local Government Act 1972 (as amended). You will also be able to view papers related to any Cabinet or Cabinet Member decision by coming to the Council’s main offices: **Council Offices, St. Peter’s Hill, Grantham, Lincolnshire, NG31 6PZ*** or e-mailing **democracy@southkesteven.gov.uk**

** Please note that the Council Offices opening hours are currently restricted and an appointment system is in use due to Covid-19.*

Summary	Decision Maker / Date	Action	Contact
South Kesteven District Council Corporate Plan – Policy Framework Proposal			
To consider the Cabinet’s recommendations in respect of a new Corporate Plan for South Kesteven District Council	Council 1 October 2020	To approve a new Corporate Plan for South Kesteven District Council	The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke) Chief Executive Tel: 01476 40 60 80 Karen.bradford@southkesteven.gov.uk
Organisational Restructure – Policy Framework Proposal			
To consider proposals relating to the organisational structure of the Council	Council 1 October 2020	To approve the updated organisational structure for South Kesteven District Council	The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke) Chief Executive Tel: 01476 40 60 80 Karen.bradford@southkesteven.gov.uk
Leisure Centre Proposals - Budget Framework			
To consider a budget for the formation of LeisureSK	Council 1 October 2020	To agree a budget allocation for the formation of LeisureSK	Deputy Leader and Cabinet Member for Growth and Leisure (Councillor Barry Dobson) Karen Whitfield, Head of Leisure Tel: 01476 40 63 75 Karen.whitfied@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
Contract for the maintenance of the telecare system and digitalisation of sheltered housing - Key Decision			
To consider awarding the maintenance contract and the transformation of the telecare equipment in preparation for digitalisation	Cabinet 13 October 2020	To approve the award of the contract	Cabinet Member for Housing and Planning (Councillor Robert Reid) Senior Housing and Policy Strategy Officer Tel: 01476 40 60 80 c.bown@southkesteven.gov.uk
Community Funding - Key Decision			
The SK Community Fund has undergone review into eligibility, priorities, maximum grant size and draw down period following its transfer to in-house administration.	Cabinet 13 October 2020	To agree the amended criteria for the SK Community Fund	Cabinet Member for Communities (Councillor Annie Mason) Community Engagement & Policy Development Officer Tel: 01476 40 61 61 c.drury@southkesteven.gov.uk
Leisure Centre Proposals - Key Decision			
To consider the acquisition of a site to complement investment proposals for leisure facilities within the district	Cabinet 13 October 2020 Future dates: 3 November 2020 1 December 2020	To agree the approach to enter into a leasehold arrangement.	Deputy Leader and Cabinet Member for Growth and Leisure (Councillor Barry Dobson) Karen Whitfield, Head of Leisure Tel: 01476 40 63 75 Karen.Whitfield@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
Planning White Paper Consultation Response - Key Decision			
The Planning for the future consultation proposes reforms of the planning system to streamline and modernise the planning process, bring a new focus to design and sustainability, improve the system of developer contributions to infrastructure, and ensure more land is available for development where it is needed.	Cabinet 13 October 2020	To consider a response to the Government White Paper on planning reform.	Cabinet Member for Housing and Planning (Councillor Robert Reid) Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk
Procurement of Property Improvement Works - Key Decision			
To enter into a contract providing Property Improvement Works to our council stock including Major Voids, Kitchens and Bathrooms	Cabinet 13 October 2020	To agree to enter into a contract	Cabinet Member for Housing and Planning (Councillor Robert Reid) Interim Assistant Director of Housing Tel: 01476 40 60 80 chris.stratford@southkesteven.gov.uk
Procurement of Contract for Property Updates - Key Decision			
The contract will include electrical testing and upgrades, electric heating upgrades, replacement of solid fuel heating with electric heating and solar PV and structural and conversion works.	Cabinet 13 October 2020	To approve a contract	Cabinet Member for Housing and Planning (Councillor Robert Reid) Interim Assistant Director of Housing Tel: 01476 40 60 80 chris.stratford@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
Review of Public Space Protection Orders - Key Decision			
To consider extending the existing Public Space Protection Orders for a further period of 3 years and to consider implementing a new Public Space Protection Order	Cabinet 13 October 2020	To approve any extension to the existing orders and the implementation of a new Public Space Protection Order	Cabinet Member for Commercial and Operations (Councillor Dr Peter Moseley) Head of Environmental Tel: 01476 40 63 19 a.coulthard@southkesteven.gov.uk
Strategic Regeneration Acquisitions - Key Decision			
To make strategic regeneration acquisitions	Cabinet October 2020		The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke)
Information relating to this decision is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended because it contains information which relate to the financial or business affairs of an individual or an organisation			Strategic Director Growth Tel: 01476 40 63 75 p.thomas@southkesteven.gov.uk
Design Guide Supplementary Planning Document (SPD) - approval of consultation draft - Key Decision			
The document will provide guidance to applicants and decision makers in order to improve the design quality of new development proposals as a supplement to the Local Plan policies.	Cabinet 3 November 2020	To approve the Supplementary Planning Document (SPD) for consultation	Cabinet Member for Housing and Planning (Councillor Robert Reid) Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
Statement of Community Involvement review - Key Decision			
To review the document to take account of statutory changes and to consider opportunities for greater flexibility in undertaking consultation, particularly in the light of Covid-19	Cabinet 3 November 2020	To approve changes to document	Cabinet Member for Housing and Planning (Councillor Robert Reid) Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk
Asset Management Strategy - Key Decision			
To consider the draft Asset Management Strategy	Cabinet 3 November 2020	To adopt an Asset Management Strategy	The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke) Assets and Estates Manager - General Fund Assets Tel: 01476 40 60 80 c.pike@southkesteven.gov.uk
South Kesteven District Council Climate Change and Carbon Reduction Annual Position Statement - Key Decision			
To give an update on progress since South Kesteven District Council declared a climate emergency	Cabinet 3 November 2020	To note the current position	Cabinet Member for Commercial and Operations (Councillor Dr Peter Moseley) Strategic Director, Commercial and Operations Tel: 01476 40 63 44 gary.smith@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
Proposed Development brief for Land at Stamford North - Key Decision			
To consider the proposed development brief for land at Stamford North prior to consultation	Cabinet 1 December 2020	To approve the draft Supplementary Planning Document in respect of land at Stamford North for consultation	Cabinet Member for Housing and Planning (Councillor Robert Reid) Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk
Council Tax Base 2021/22 – Budget Framework			
To determine the Council Tax base to form the basis of the 2021/22 budget proposals to be recommended to Council	Cabinet 1 December 2020	To agree the Council Tax base 2021/22 which will form the basis of the budget proposals for the year	Cabinet Member for Finance and Resources (Councillor Adam Stokes) Interim Director of Finance, Section 151 Officer Tel: 01476 40 63 75 r.wyles@southkesteven.gov.uk
Draft Budget Proposals 2021/22 – Budget Framework			
To consider the draft budget proposals for 2021/22.	Cabinet 1 December 2020	To agree the draft budget proposals for 2021/22 for consultation	Cabinet Member for Finance and Resources (Councillor Adam Stokes) Interim Director of Finance, Section 151 Officer Tel: 01476 40 63 75 r.wyles@southkesteven.gov.uk
Hackney Carriage and Private Hire Policy - Key Decision			
To consider any proposed changes following consultation	Cabinet 1 December 2020	To approve the policy	Cabinet Member for Commercial and Operations (Councillor Dr Peter Moseley) Head of Environmental Tel: 01476 40 63 19 a.coulthard@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
Housing Allocation Policy 2021 to include Choice Based Lettings - Key Decision			
To consider the policy and recommendations from the Rural and Communities OSC	Cabinet 1 December 2020	To adopt a refreshed Housing Allocation Policy incorporating a Choice based Lettings Scheme	Cabinet Member for Housing and Planning (Councillor Robert Reid) Interim Assistant Director of Housing Tel: 01476 40 60 80 chris.stratford@southkesteven.gov.uk
Housing Asset Management Strategy 2021-2026 - Key Decision			
To consider the strategy	Cabinet 1 December 2020	To adopt a Housing Asset management Strategy	Cabinet Member for Housing and Planning (Councillor Robert Reid) Interim Assistant Director of Housing Tel: 01476 40 60 80 chris.stratford@southkesteven.gov.uk
Review of the Licensing Act 2003 Policy Statement – Policy Framework Proposal			
To consider any changes to the Policy Statement	Cabinet 1 December 2020 Council 28 January 2021	To recommend any changes to Council	Cabinet Member for Commercial and Operations (Councillor Dr Peter Moseley) Head of Environmental Tel: 01476 40 63 19 a.coulthard@southkesteven.gov.uk
Design Guide Supplementary Planning Document - Final - Key Decision			
To consider the Design Guide Supplementary Planning Document following public consultation	Cabinet 20 May 2021	To approve the Design Guide Supplementary Planning Document	Cabinet Member for Housing and Planning (Councillor Robert Reid) Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Contact
Rectory Farm - Supplementary Planning Document - Key Decision			
To consider the Rectory Farm Supplementary Planning Document following consultation on a draft document	Cabinet 19 January 2021 Council 28 January 2021	To approve a Supplementary Planning Document in respect to Rectory Farm	Cabinet Member for Housing and Planning (Councillor Robert Reid) Special Projects Manager Tel: 01476 40 61 64 p.moore@southkesteven.gov.uk
Budget Proposals 2021/22 – Budget Framework			
To agree the budget proposals for 2021/22.	Cabinet 19 January 2021 Council 1 March 2021	To recommend the budget for 2021/22 to Council	Cabinet Member for Finance and Resources (Councillor Adam Stokes) Interim Director of Finance, Section 151 Officer Tel: 01476 40 63 75 r.wyles@southkesteven.gov.uk
Pay Policy Statement - Legislative			
To receive recommendations from the Employment Committee on the Council's Pay Policy Statement 2021/22	Council 1 March 2021	To adopt the Pay Policy	The Leader and Cabinet Member for Corporate Services and Transformation (Councillor Kelham Cooke) Head of Organisational Development and Change Tel: 01476 40 61 32 e.pepper@southkesteven.gov.uk