

## Companies Committee: Work Programme 2020/21

No	Company/Item	Meeting Date	Lead Officer/ Assigned to (SKDC Job Role)	Requirements and decisions	Notes (including reporting timeframes)
1.	HomesSK	21 Oct 2020	Ken Lyon, Assistant Chief Executive, Housing Delivery	<ul style="list-style-type: none"> <li>Position statement to provide the Committee with an update on the current status of the company</li> <li>A review of the company moving forward</li> </ul>	
2.	LeisureSK		Karen Whitfield, Head of Leisure	<ul style="list-style-type: none"> <li>To consider the proposed company structure and five-year business plan.</li> </ul>	
3.	East Midlands Building Control	10 Nov 2020	Rob Howbrook, Building Control Lead Officer	<p>To consider the following:</p> <ul style="list-style-type: none"> <li>Update report including the impact of COVID-19</li> </ul>	<p>Annually:</p> <ul style="list-style-type: none"> <li>Business Plan</li> <li>Financial figures</li> </ul>
4.	No items added for this meeting	23 Feb 2021			
5.	InvestSK	27 April 2021	InvestSK Board	<ul style="list-style-type: none"> <li>Review of Business Plan (including the Stakeholder Management and Communication Strategy)</li> <li>Management Accounts</li> <li>AGM Notes (if available)</li> </ul>	<p>Six monthly:</p> <ul style="list-style-type: none"> <li>Business Plan</li> <li>Management accounts</li> </ul> <p>Annually: AGM notes</p>
6.	EnvironmentSK		Ian Yates, Assistant Director for Commercial and Operations	<ul style="list-style-type: none"> <li>Review of Business Plan</li> <li>Management Accounts</li> <li>Sales figures</li> <li>AGM Notes (if available)</li> </ul>	<p>Six monthly:</p> <ul style="list-style-type: none"> <li>Business Plan</li> <li>Management accounts</li> <li>Sales figures</li> </ul> <p>Annually: AGM notes</p>

**Items for future consideration**

7.	<b>Gravitas Housing Limited</b>	TBC (Moved from October 2020 to allow the new Directors the opportunity to develop the Business Plan)	Richard Wyles, Interim Director of Finance  Director of Housing and Property (when recruited)	To consider the following: <ul style="list-style-type: none"> <li>• Gravitas Business Plan</li> <li>• Update on the Wherry's Lane project</li> </ul> <p><i>Business Plan to be developed in line with the template provided at the Companies Committee workshop</i></p>	Six monthly: <ul style="list-style-type: none"> <li>• Business Plan</li> <li>• Management accounts</li> </ul> <p>Annually:</p> <ul style="list-style-type: none"> <li>• AGM notes</li> </ul>
8.	<b>Wherry's Lane Management Company Limited</b>	TBC		<ul style="list-style-type: none"> <li>• To consider reporting requirements</li> <li>• To receive detailed accounts</li> </ul>	Annually: <ul style="list-style-type: none"> <li>• Annual accounts</li> <li>• AGM notes</li> </ul>
9.	<b>Auber's Ridge Management Company</b>	TBC		<ul style="list-style-type: none"> <li>• Annual accounts</li> <li>• AGM notes</li> </ul>	Annually: <ul style="list-style-type: none"> <li>• Annual accounts</li> <li>• AGM notes</li> </ul>

**Notes:**

- Reports to have front-sheets with recommendations and to be reviewed by the Section 151 and Monitoring Officer
- Vice Chair and Monitoring Officer to be notified of papers proposed to be exempt
- All Business Plans to be developed in line with the agreed template (please contact Democratic Services if you would like a copy)