



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**



Non-key Decision

14th October 2020

Councillor Kelham Cooke

The Leader of the Council

Procurement and award of contract for essential roofing repair works to Stamford Art Centre

To seek approval for the appointment of the successful roofing contractor following an open tender of the essential roofing repairs to the Stamford Arts Centre. The contract will be for a period of 6 months. The successful bidder is Hardy Construction (Stamford) Limited.

Report Author

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**Approved for
publication:**

Councillor Kelham Cooke, The Leader of the Council

21 October 2020

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Recommendation (s) to the decision maker (s)

Approves the appointment of Hardy Construction (Stamford) Ltd for the essential roofing repairs at Stamford Art Centre for a term of 6 months and at a cost of £188,564.10.

1 The Purpose of the Report

- 1.1 To obtain authority to approve the appointment of Hardy Construction (Stamford) Ltd for roofing repairs at Stamford Art Centre for the period of 6 months and for the amount of £188,564.10. The contract will commence once this decision is effective

2 Available Options Considered

- 2.1 Consultation has been held with Welland Procurement to establish the most appropriate route of procurement from either framework, restricted tender or an open tender exercise.
- 2.2 From this consultation an open tender exercise has been identified as the most appropriate route for the roof repair works to Stamford Arts Centre. This is an advertised process using the mandatory procurement portals. This process included no shortlisting and therefore, any interested bidder had the opportunity to submit a full tender. The criteria meant that the winning bidder would be the bidder with the highest evaluation score, based on 60% cost and 40% quality. Approval to proceed with this approach was provided by the Director of Growth within the Procurement Initiation Document dated 27 July 2020.

3 Preferred Option

- 3.1 Following the completion of the open tender procurement process, it is recommended that Hardy Construction (Stamford) Ltd is awarded the works contract based on their achievement of the highest overall evaluation score from the tender process, see Appendix 1 (Exempt) for the breakdown of the submissions and scoring. This process is in accordance with the Council's Contract and Procurement Procedure Rules and the Public Contract Regulations 2015.

4 Reasons for the Recommendation (s)

- 4.1 The contract is for roofing replacement/repairs and associated works including the removal or restoration of the existing Collywestern slate roof covering to the Stamford Arts Centre, which is a listed building. These works include replacement/refurbishment of the coverings, leadworks, rainwater goods and associated timber treatment/repair works.
- 4.2 In accordance with the Public Contract Regulations 2015, this Tender opportunity was advertised on Contracts Finder (published 21st August 2020).
- 4.3 On publication of the Contract Notice, organisations were asked to register their interest via the Council's "ProContract" e-Sourcing portal, where Tender documents were available. A total of 25 expressions of interest were received, resulting in six Tender submissions.
- 4.4 The Tender was made up of two questionnaire sets: one questionnaire for the selection criteria questions, and one for award criteria questions.
- 4.5 The award criteria questions considered the merit of the eligible Tenders in order to identify the most economically advantageous Tender.
- 4.6 The Council evaluated the award criteria with a quality assessment worth **40%** and a price assessment worth **60%**. See Appendix 1 (Exempt) for the details of the tender submissions.
- 4.7 The bidder's response to each quality question was evaluated and marked a maximum of 10 marks.

Section Title	Section Weighting (%)	Question Number	Question Sub Weighting (%)
Award Criteria – Quality	40%	1	25%
		2	37.5%
		3	25%
		4	12.5%

Price scores were calculated based on the potential supplier with the lowest overall compliant price being awarded the full score of 60%. The remaining bids were scored in accordance with the following calculation:

$$= \left(\frac{\text{lowest submitted price}}{\text{potential supplier's submitted price}} \right) \times \text{price weighting}$$

4.8 Following the completion of the evaluation and moderation process the scores awarded to the participants were as follows:

1 st	Bidder 1	79%
2 nd	Bidder 2	62.45%
3 rd	Bidder 3	61.01%
4 th	Bidder 4	55.38%
	Bidder 5	NA (rejected due to timescales)
	Bidder 6	NA (rejected before evaluation)

4.9 Pricing evaluation:

Bidder	Total cost	% Score (out of 60%)
Bidder 4	£280,157	40.38%
Bidder 2	£215,830	52.42%
Bidder 1	£188,564.10	60%
Bidder 3	£248,600	45.51%

4.10 Following the completion of the procurement process, it is recommended that Bidder 1, which is Hardy Construction (Stamford) Ltd is awarded the contract.

4.11 Once this recommendation has been approved, the preferred bidder and all unsuccessful bidders will be notified of the outcome simultaneously. Subject to due diligence being completed to the Council's satisfaction, the Council intends to enter into the Contract with Hardy Construction (Stamford) Limited for a period of 6 months, commencing on this decision being effective.

5 Financial Implications

- 5.1 The cost of these works can be met from the budget of £195k that has been allocated to the General Fund capital programme - Stamford Arts Centre roof repairs.

Financial Implications reviewed by: Alison Hall-Wright, Head of Finance

6 Legal and Governance Implications

- 6.1 This is a non-key decision, and one which the Cabinet Member for Property has power to make. This contract award is compliant with procurement law. The contract will need to be monitored for quality to ensure the specification is delivered.

Legal Implications reviewed by: Shahin Ismail Director of Law and Governance

7 Equality and Safeguarding implications

N/A

8 How will the recommendations support South Kesteven District Council's declaration of a climate emergency?

- 8.1 As part of the works SKDC are looking to insulate the Box office roof while stripped to assist in improving the thermal efficiency of the building.

9 Appendices

- 10 Appendix 1 – EXEMPT - Welland Procurement – Procurement Summary Report - (Exempt from publication due to details of bidders' financial information)

Report Timeline:	Date decision due to be made	28 October 2020
	Call-in deadline	5 November 2020
	Date decision effective (subject to call-in)	6 November 2020