

## Actions of meeting held on 6 October 2020

	Task	Assigned to	Deadline	Noted by	Progress/Comments
<b>6 October 2020</b>					
	That the location of the meeting be detailed on all action notes.	Democratic Services	Immediate	Shelley Thirkell	Added manually to action notes, investigating amending template to add to all action notes and minutes.
47-51	<b>Action Notes from Meeting held on 23 June 2020</b>				
	The Chairman to provide Councillor Ashley Baxter with a copy of the statement following the review of previous minutes and actions.	Democratic Services	20 October 2020	Shelley Thirkell	Statement provided by email to Councillor Baxter on 20 October 2020 and included within action notes.
	Remove the reference to one area per town in minute 47, and two references to one area per town in minute 51.	Democratic Services	30 October 2020	Shelley Thirkell	Minutes of meeting held on 23 June 2020 at minute 47 and two at minute 51 amended to remove references to 'one area per town' and republished to Web on 21 October 2020
	<b>Updates from previous meeting</b>				
	1. That an update on the potential re-wilding schemes be provided at the 8 December 2020 meeting of the Committee.	Gary Smith	13 November 2020	Shelley Thirkell	Lynne Lord to attend.
	2. That the Jubilee Park site form part of the consultation with residents on potential re-wilding sites.	Gary Smith	30 October 2020	Shelley Thirkell	In preparation for a possible wider expansion, a potential future trial rewilding project at Jubilee Park (Deeping St James) will be sent out to ward Members for Deeping St James and copied to the clerk of Deeping St James Parish Council in December 2020.

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<b>Climate change and carbon reduction annual emerging draft report</b>				
<p>Item 7 be amended to state that it was for proposed items to be included within the annual report and this change be reflected in the notes. Suggestions for inclusion:</p> <ol style="list-style-type: none"> <li>1. Targets to be broken down into categories such as; transport, buildings, fleet emissions etc</li> <li>2. The Council's wholly owned companies be included</li> <li>3. Tracking the progress of planning decisions and policy relating to carbon reduction and climate change</li> <li>4. Benchmarking reductions against similar size local authorities and nationally</li> </ol>	Serena Brown/ Ben Russell	30 October 2020	Shelley Thirkell	Agenda title will be amended on modgov, suggestions noted.
<ol style="list-style-type: none"> <li>1. That future Annual Reports be considered by the Environment Overview and Scrutiny Committee, prior to their approval by Cabinet</li> <li>2. That the current Annual Report be shared, via email, to the Committee prior to its consideration at Cabinet</li> </ol>	Democratic Services/ Gary Smith	30 October 2020	Shelley Thirkell	<p>Will be added to 2021/22 work programme.</p> <p>Suggestions noted.</p> <p>Confirmed on 23 October 2020 that the draft Annual Report was circulated to Env OSC Members yesterday [22 October] ahead of publication on Monday [26 October].</p>

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3. That suggestions made by members during the meeting, be included within the report.				
<b>Deployment of the Climate Change Reserve Fund</b>				
1. To recommend to Cabinet that the Climate Change Reserve Fund be directed towards an upgrade of light fittings at the Guildhall Arts Centre, with the remainder of the reserve directed towards the acceleration of the existing upgrade of streetlights project.	Gary Smith	3 November 2020	Shelley Thirkell	Recommendation accepted by Cabinet.
2. To request that another Climate Change reserve of at least £20,000 be considered in the 2021/22 budget and that the Climate Change Task and Finish Group consider how it can be utilised at its earliest opportunity.		3 November 2020		Noted by Cabinet, will go forward to 2021/22 budget setting exercise.
3. An update for members on the Street Lighting upgrade project be provided at a future meeting of the Committee.	Paul Stokes/ Steve Frisby	13 November 2020	Shelley Thirkell	Report to be provided to Committee by Paul Stokes and Steve Frisby at future meeting.
<b>Review of Licensing Policy</b>				
That the draft Statement of Licensing Policy 2021-2026	Anne-Marie Coulthard	30 October 2020	Shelley Thirkell	Received a response from the Head of Environment on 21 October 2020.

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	be supported and proceed to public consultation.				The review is out for public consultation and has been passed to an Officer to be circulated to the Licensing Committee for their comments. It is planned to be presented to the Licensing Committee on 13 November, for final comment before going to Cabinet.
	<b>Environmental Performance Indicators</b>				
	1. To note the content of the report and support the continued transformation of performance reporting	Ben Russell	30 October 2020	Shelley Thirkell	Noted at meeting.
	2. To agree the dashboard development timeline and amendments proposed following the performance workshop	Ben Russell	30 October 2020	Shelley Thirkell	Timeline will be agreed at a future meeting.
	3. Data of Fixed Penalty notices for littering that include data from the start of recording of such penalties to be provided to Councillor Baxter.	Gary Smith	30 October 2020		Provided and circulated on 23 October 2020
70	<b>Work Programme</b>				
	1. That the items discussed during the meeting be added to the Work Programme	Democratic Services	30 October 2020	Shelley Thirkell	Following items added to the Work Programme: December 2020 meeting <ul style="list-style-type: none"> <li>• Carbon Reduction Plan</li> <li>• Update on Street Lighting</li> <li>• Rewilding Update</li> <li>• Cycling</li> <li>• Draft Performance Dashboards</li> </ul> January 2021 meeting

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				<ul style="list-style-type: none"> <li>• Big Clean Update Report.</li> <li>• TPO, Tree Replacement and Hedge Planting</li> </ul>
2. The Committee to consider the impact of Covid-19 on the Council at its April meeting	Democratic Services	30 October 2020	Shelley Thirkell	Added to Work Programme