

## **Appendix E: Role of the Safety Advisory Group**

For all Council events discussions regarding the planning of the event are held with the Safety Advisory Group, which is part of the Lincolnshire Event Safety Partnership. The group consists of representatives from the emergency services and colleagues from Lincolnshire County Council Highways and Emergency Planning and also South Kesteven District Council's Environmental Services team.

Representatives from the Emergency Services comprise:

- Lincolnshire Police
- Lincolnshire Fire and Rescue
- East Midlands Ambulance Services

The role of the group is to provide a forum of strategic advice to event organisers on the public safety of events. Organisers will compile detailed Event Management Plans and Risk Assessments and these will incorporate advice and information received in discussions with the Safety Advisory Group. These event plans will be reviewed by the group on an agreed schedule leading up to the event.

Typically, discussions will focus on issues such as:

- Road closures needed to secure event areas, and steward levels to enforce this at road closure junctions;
- Amount of ambulance(s) needed and numbers of qualified first aiders;
- Crowd management and safety to avoid crushes etc;
- Safety of any temporary structures, e.g. stage areas;
- Safety checks required for other equipment, e.g. for electrical items, or if working from height;
- Event layout of infrastructure, e.g. is there room for emergency vehicles to access if required; and
- Contingency arrangements for emergencies including severe weather or major incidents in the vicinity not necessarily associated with the event.

The Council's Corporate Operations Team has extensive experience in planning and managing these aspects of safety for events and festivals. This includes the production of Event Management Plans and Risk Assessments in discussion and ongoing liaison with the Safety Advisory Group as part of planning for an event.