

ACTION SHEET

Companies Committee – 21 October 2020

Min No	Agenda Item	Action	Assigned to	Comment/Status	Deadline
17	Minutes of the meeting held on 22 September 2020	Minutes to be amended: <ul style="list-style-type: none"> • Amendment of typographical errors • The clarification of names of postholders in the attendance list of the minutes • Item 6, paragraph 12 reference; “Then further director appointments, along with external non-executive <i>directors, would be made at a future meeting</i>”. Be changed to “Then further director appointments, along with external non-executive directors, could be made at a future meeting” • Any reference to LeisureSK be changed to LeisureSK Ltd 	Democratic Services	Completed on 27 October 2020	14 November 2020
18	Updates from the previous meeting	To update the assignment of the action regarding EnvironmentSK Ltd from the Communication Team to the Directors of EnvironmentSK Ltd.	Democratic Services	Completed on 27 October 2020 Action 39 from previous meeting included in these actions to reflect change to assignment of response from Communications Team to EnvironmentSK Ltd	14 November 2020
		Additional Action forwarded from previous meeting due to amendment to action:	EnvironmentSK Ltd	Response received from Ian Yates on 27 October 2020 that included a previous	14 November 2020

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		<i>That some of the key messages and successes from the EnvironmentSK Ltd Business Plan should be put into a format, that did not include any commercially sensitive information, so that it could be shared with the public.</i>		response that: <i>"This request has been past to SKDC's Communications Team to factor in to their future workplan and/or for consideration to include within upcoming communications/publications."</i>	
19	LeisureSK Ltd - company structure and business plan	1. The Director of Law and Governance provide members with technical document on the chosen company structure.	Director of Law and Governance	Response received by the Director of Law and Governance on 27 October 2020 that this was being worked on.	14 November 2020
		2. That the options appraisal considered by Cabinet, be re-circulated to members.	Head of Leisure Services	Head of Leisure Services circulated to Members on 26 October 2020 the following reports: 1. Impact of Covid-19 on the Leisure Service 2. Review of Financial Support Requirements for Leisure Service during COVID-19 Recovery Period	14 November 2020
		3. The Chairman to discuss, at the next meeting of Scrutiny Chairs, the appropriate forum for members to scrutinise LeisureSK Ltd and report back to the next meeting of the Committee.	Democratic Services	Item was discussed by the Scrutiny Chairs at their meeting held on 6 November 2020.	14 November 2020
	Decisions with actions:	1. Committee to receive a detailed business plan from the Directors of LeisureSK Ltd at the earliest	Head of Leisure	To be submitted to the meeting of the Committee on 23/02/2021	18 December 2020

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		opportunity once the company had been fully established and the Directors had been appointed.			
		2. Recommended to Council that the Leader of the Council, Cabinet Member for Finance and Resources, Cabinet Member for Culture and Visitor Economy and the Director of Growth and Culture be appointed as Directors of LeisureSK Ltd.	Democratic Services / Head of Leisure Services	Item confirmed to be on draft agenda Response received from the Head of Leisure Services on 6 November 2020 that a report is being prepared for Council on the 26 th November to propose the additional Director appointments.	6 November 2020
		3. Commencement of a recruitment process to identify a suitably qualified and skilled Non-Executive Director to sit on the Board of Directors for LeisureSK Ltd	Head of Leisure	Response received 6 November 2020 that this has been actioned and the position has been advertised.	14 November 2020
20	Update on Housing Delivery Partnership	The Cabinet Member for Housing and Planning to update members on the current number of houses delivered through the Housing Revenue Account (HRA).	Cabinet Member for Housing and Planning	Response received 12 November 2020 and circulated to Members on 24 November 2020	14 November 2020
21	Work Programme	That the LeisureSK Ltd Business Plan be added to the work programme provisionally for February 2021.	Democratic Services	Completed – added to 23/02/2021 meeting of the Committee	18 December 2020