

Governance and Audit Committee Work Plan 2021-22

Item	Current Issues/Status	Meeting Date	Outcome Sought
Strategic Risk Register	The Strategic Risk Register is presented biannually as part of the monitoring and review of risk management arrangements	29 September 2021	To review and consider approving the Strategic Risk Register
Appointment of Internal Auditors	In accordance with the terms of reference, Governance and Audit Committee is asked to approve the appointment of Assurance Lincolnshire as the Council's internal auditors.		Approve the appointment of the Council's internal auditors.
Counter Fraud Annual Report 2020-21	One of the key areas for Governance and Audit Committee, as part of its terms of reference, is to monitor and review the counter fraud arrangements in place and the activities that are being undertaken to mitigate those risks.		Approve the contents including the proposed workplan for 2021-22.
Safeguarding Annual Report	Annual review of the Council's involvement in the safeguarding of children, young people and vulnerable adults		To review and note the contents of the report
Ombudsman Annual Report	Annual review of complaints received and decisions made from the Local Government Ombudsman Letter		To review and note the contents of the report
Internal Audit – Progress Report 2	Update from the Council's Internal Auditors	20 October 2021	To review and note the contents of the report
Internal Audit – Follow Up Report 2	Follow up on progress made to implement previously agreed management actions		To review and note the contents of the report
External Audit – Annual Governance Report	Report outlining the key findings arising from the statutory audit of South Kesteven District Council		To review and note the contents of the report

Governance and Audit Committee Work Plan 2021-22

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Section 106	To provide an update on the status of Section 106 funds		Members to note
Statement of Accounts	The Statement of Accounts, including the Annual Governance Statement, must be approved each year by the statutory deadline		To approve the 2019/20 Statement of Accounts and their publication on the Council's website
Internal Audit – Progress Report 3	Update from the Council's Internal Auditors	22 December 2021	To review and note the contents of the report
Internal Audit – Follow Up Report 3	Follow up on progress made to implement previously agreed management actions		To review and note the contents of the report
Counter Fraud Annual Report	Report to review the counter fraud arrangements in place and the activities that are being undertaken to mitigate those risks		To review the contents of the report and consider approving the proposed workplan for 2020/21
Counter Fraud Strategy	A review of the Council's counter fraud arrangements on a biennial basis		To review and consider approving the Counter Fraud Strategy
Financial Management Code	To inform Members of the new CIPFA Financial Management Code which is to be implemented from 2021/22		To receive an update
Internal Audit - Draft Plan	Draft internal plan for 2021-22		To review and consider inclusion of additional audits
Treasury Management Mid-Year Review	Update on treasury and debt management operations during the financial year		To review and note the contents of the report
Internal Audit – Progress Report 4	Update from the Council's Internal Auditors		

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Internal Audit – Follow Up Report 4	Follow up on progress made to implement previously agreed management actions	16 March 2022	To review and note the contents of the report
Internal Audit – Draft Plan	Draft internal plan for 2021-22		To review and consider approving the internal audit plan
External Audit Plan	Overview of the planned scope and timing of the statutory audit of the final accounts and the Value for Money work		To consider accepting the External Audit Plan
External Audit – Annual Report on Grants and Returns	Report providing details on the Housing Benefit Subsidy claim		To review and note the contents of the report
Strategic Risk Register	The Strategic Risk Register is presented biannually as part of the monitoring and review of risk management arrangements		To review and consider approving the Strategic Risk Register
Statement of Accounting Policies	Annual report prior to the preparation of the Statement of Accounts to ensure that the policies are up to date and in line with the CIPFA Code of Practice		To consider approving the Statement of Accounting Policies
Review of Effectiveness and Terms of Reference	Biennial review of the Committee’s Terms of Reference		To consider the Committee’s work over the previous two municipal years and suggest changes to the Terms of Reference if necessary
Items to be allocated			
None			

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Reports to be added when required			
External Audit ad hoc reporting			As required
Risk Management Framework 2021 - 2023			
Code of Corporate Governance			
Other policies e.g. Contract Procedure Rules, Codes of Conduct, Financial Regulations, Treasury Management Strategy, Financial Management Code			