

Action Sheet

To provide members with an update on actions agreed at the 20 October 2021 meeting of the Governance and Audit Committee.

Min no.	Agenda Item	Action(s)	Assigned to	Comments/status	Deadline
42	Internal Audit Progress Report	To share available findings of strengths of new 'Propeller' system which records safety checks/inspections.	Councillor Robert Reid (Cabinet Member for Housing and Property)	The Cabinet Member advised that available findings would be presented to Committee at its December meeting.	22 December 2021
42	Internal Audit Progress Report	Information requested on staff training for 'Propeller' system and compliance matters. <ul style="list-style-type: none"> • How many staff have been trained (complete). • How many staff have to be trained in total. • How far back does the need for training go. 	Councillor Robert Reid (Cabinet Member for Housing and Property)	The Cabinet Member advised that information would be communicated to Committee before its December meeting.	22 December 2021
42	Internal Audit Progress Report	IT Access - deactivation for staff leavers. Information requested on the full process and confirmation of the officers involved.	Alan Robinson (Deputy Chief Executive (Monitoring Officer)) Richard Wyles (Assistant Director of Finance (s151 Officer))	The Assistant Director of Finance advised that information would be communicated before Committee meets on 22 December 2021.	22 December 2021
46	Section 106 monitoring update report	Members requested up to date information on schedule of S106 funds held.	Rosie Townend (Section 106 Monitoring Officer)	S106 Monitoring Officer advised that spreadsheets with up-to-date S106 incomings/outgoings could be shared with Committee.	22 December 2021