

Employment Committee Work Programme 2022 – 2023

Chairman: Councillor Sarah Trotter
 Vice-Chairman: Councillor Anna Kelly

Subject	Purpose	Outcome sought
Following meeting (date tbc)		
Director Targets	To agree targets for the Council's Deputy Chief Executive and Directors for the coming year.	Agreed targets and priorities for members of Corporate Management team for 22/23.

Items to be allocated	
Employee Handbook	Update to Employment Committee annually Annual review of the Employee Handbook, to ensure in line with current legislation and changes
Employee Rewards and Recognition	Update to Employment Committee annually. Annual report to Employment Committee to update on initiatives in place and any new initiatives.
Onboarding Procedure	Update to Employment Committee annually. Review of how onboarding has changed since lockdown and new ways of working and the effectiveness on inductions.
Workforce Equality Report	Update to Employment Committee Annually.
Chief Executive Appraisal	Annual Appraisal The Committee to conduct the Chief Executives Annual Appraisal.
SKDC Intranet	Review of SKDC intranet.