

Governance and Audit Committee Work Plan 2021-22

Committee Membership: 7

Chairman: Councillor Paul Wood

Vice-Chairman: Councillor Kaffy Rice-Oxley

Item	Current Issues/Status	Outcome Sought
16 March 2022		
Internal Audit – Progress Report 4	Update from the Council’s Internal Auditors.	To review and note the contents of the report.
Internal Audit – Follow Up Report 4	Follow up on progress made to implement previously agreed management actions.	To review and note the contents of the report.
Internal Audit – Draft Plan	Draft internal plan for 2021-2022.	To review and consider approving the internal audit plan.
Draft Internal Audit Annual Report 2021 - 22	Draft internal audit annual report 2021 - 22	To review and note the contents of the report.
Statement of Accounting Policies	Annual report prior to the preparation of the Statement of Accounts to ensure that the policies are up to date and in line with the CIPFA Code of Practice.	To consider approving the Statement of Accounting Policies.
20 April 2022		
Contract Procedure Rules	Update on draft updated contract procedure rules	Members to note
Strategic Risk Register	The Strategic Risk Register is presented biannually as part of the monitoring and review of risk management arrangements	To review and consider approving the Strategic Risk Register.
Financial Regulations Review	The proposed changes to the Council’s Financial Regulations which form part of the Council’s Constitution.	To recommend to the Constitution Committee.

Item	Current Issues/Status	Outcome Sought
Delivering Good Governance – External Review	Final report on the progress made against the implementation plan following an external review into delivering good governance.	Members to note
Unscheduled Items		
Review of Effectiveness and Terms of Reference	Biennial review of the Committee’s Terms of Reference (July 2022)	To consider the Committee’s work over the previous two municipal years and suggest changes to the Terms of Reference if necessary.
Section 106 Update	To provide an update on the status of Section 106 funds (July 2022)	Members to note
External Audit Plan	Overview of the planned scope and timing of the statutory audit of the final accounts and the Value for Money work.	To consider accepting the External Audit Plan.
External Audit – Annual Report on Grants and Returns	Report providing details on the Housing Benefit Subsidy claim.	To review and note the contents of the report.

Items to be allocated – as and when required

External Audit ad hoc reporting
Risk Management Framework 2021 - 2023
Code of Corporate Governance
Other policies e.g., Contract Procedure Rules, Codes of Conduct, Financial Regulations, Treasury Management Strategy, Financial Management Code
Covid Recovery Reserve Funding