

South Kesteven District Council Partnership Health Check

Partnership Name:
Service Area:
Lead Officer:
Health Check Completed By:

Date Created / Baseline:
Last Review Date:
Current Review Date:

Partnership Health Check Summary
Structure and Accountability
Clear Outcomes
Effectiveness
Audit, Scrutiny and Information
Risk Management
Finance
Exit Strategy

Structure and Accountability	
There are agreed partnership aims and objectives	0
There is a clear defined programme and organisation framework with agreed roles and responsibilities	0
There is an agreed code of conduct and terms of reference for the partnership	0
Stakeholders support the partnership and are committed to its success	0
The partnership has appropriate representation to influence at appropriate strategic and operational levels	0

	Current Review	Previous Review	Baseline
Health Check Assessment	High Risk	Medium Risk	Medium Risk
Current review result based directly on the results indicated by the radar chart			

Clear Outcomes	
The scope and requirements are realistic, clear, unambiguous and aligned with corporate priorities	0
The desired benefits have been clearly identified at a high level, together with measures of success, a measurement approach and alignment to the corporate priorities	0
Stakeholders are engaged in the development of any project aligned with the partnership and are confident that it will meet their needs	0
The management of projects, including responsibility for key tasks, is clear and concise	0
Internal and external factors that affect the partnership have been identified and assessed	0

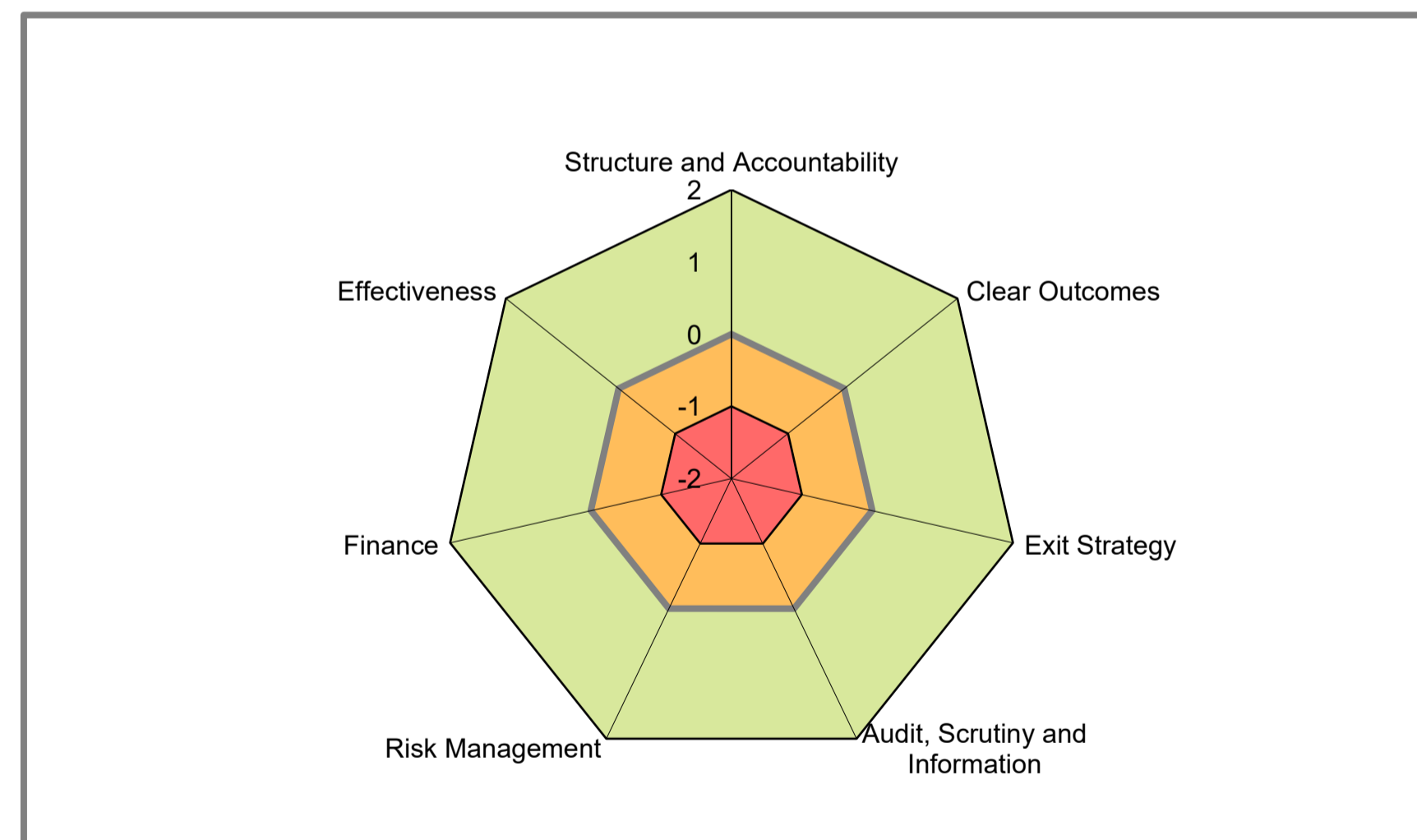
Effectiveness	
Does the partnership review its performance against agreed aims, objectives and targets	0
Does the partnership's plans and outcomes make positive contributions to the corporate priorities	0
Is an annual review of the continuing appropriateness and effectiveness of the partnership undertaken	0
Are the right people engaged in the partnership	0
Does the partnership tackle issues where one or more partners are not fulfilling its role or objectives within the partnership?	0

Audit, Scrutiny and Information Sharing	
Are auditing arrangements for the partnership clear (internally and externally)	0
Are there arrangements in place for the external scrutiny of the partnership	0
Have information sharing protocols been devised with partners	0
Are arrangements in place to identify and share good practice amongst partners?	0
Is there clarity on confidentiality within meetings and on handling of confidential information between partners	0

Risk Management	
Are systems/procedures in place to assess and evaluate risks to the achievement of partnership objectives	0
Are risk owners allocated and appropriate and monitoring arrangements clear	0
Are risks controlled to minimise any adverse impacts on corporate priorities	0
Has consideration been given to insurance requirements of the partnership	0
Have business continuity plans been put in place	0

Finance	
It is clear, agreed and formalised where accountability lies for financial matters	0
Is it clear what financial inputs and outputs are for the partnership and have procedures for managing pooled budgets been put in place	0
Has or could funding be brought in to support the partnership's priorities	0
Is the process for approving spending clear, documented and agreed by the partnership	0
Where resources are jointly purchased or commissioned, is there clarity over ownership and responsibilities	0

Exit Strategy	
Does the partnership have a succession/exit strategy	0
Ongoing revenue: does succession planning include a policy on dealing with ongoing income and expenditure	0
Transfer of ownership: is it clear who will own assets after the partnership ends	0
Successor bodies/ongoing commitments: is it clear how ongoing commitments will be handled	0
Intentionally left blank	0



Comments (please include an explanation for any questions scored as 0, such as "unknown" or "not relevant"):

Key Health Check
-4 Strongly disagree -2 Disagree 0 Neutral 2 Agree 4 Strongly agree