



**SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL**

# Annual Council

26 May 2022

**Report of:** Karen Bradford

Chief Executive



## Programme of meetings of Full Council, Cabinet and Committees for 2022/23

It is the business of the annual meeting of Full Council to approve a programme of ordinary meetings of Full Council for the year. This report also sets out the dates for meetings of Cabinet, Overview and Scrutiny Committees and other Committees of the Council.

### Report Author

Lucy Bonshor, Democratic Officer



01476 406210



[l.bonshor@southkesteven.gov.uk](mailto:l.bonshor@southkesteven.gov.uk)

Corporate Priority:	Decision type:	Wards:
High Performing Council	Administrative	All Wards

Reviewed by:	Graham Watts, Assistant Director of Governance and Deputy Monitoring Officer	17 May 2022
Signed off by:	Karen Bradford, Chief Executive	18 May 2022

### Recommendation (s) to the decision maker (s)

1. That Full Council approves the programme of meetings of Full Council, Cabinet and Committees for 2022/23, as attached as Appendix A to this report.

## **1 The Background to the Report**

- 1.1 A copy of the draft proposed programme of meetings is attached as Appendix A to this report.
- 1.2 Any changes made to the draft programme following the circulation of this report will be highlighted at the meeting to enable Members to note and mark their diaries accordingly.

## **2 Consultation and Feedback Received, Including Overview and Scrutiny**

- 2.1 All political group leaders have been consulted upon the development of the draft programme of meetings.

## **3 Available Options Considered**

- 3.1 Under the Local Government Act 1972, Full Council must hold an annual meeting. The Council's committees should meet with sufficient frequency in order to determine business in a timely manner and within any statutory timeframes.

## **4 Preferred Option**

- 4.1 That Full Council approves the draft programme of meetings in Appendix A.

## **5 Reasons for the Recommendation (s)**

- 5.1 The Council's committees will be meeting with sufficient frequency in order to determine business in a timely manner and within statutory timeframes.

## **6 Next Steps – Communication and Implementation of the Decision**

- 6.1 The programme of meetings will be made public on the Council's website.

## **7 Financial Implications**

- 7.1 There are no financial implications arising from this report. The proposed dates for the Governance and Audit Committee have been aligned to meet the statutory changes to the statement of accounts timetable.

**Financial Implications reviewed by: Richard Wyles, Chief Finance Officer**

## **8 Legal and Governance Implications**

- 8.1 In respect of ordinary meetings of the Council, the Constitution stipulates that meetings will take place in accordance with a programme decided at Full Council's annual meeting. Additional meetings can be called and the Chief Executive's emergency powers can be utilised to ensure the business continuity of decisions.

**Legal Implications reviewed by: Graham Watts, Assistant Director of Governance and Deputy Monitoring Officer**

## **9 Appendices**

- 9.1 Appendix A: Draft programme of meetings 2022/23.