



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL



## Cabinet

7<sup>th</sup> March 2023

Report of: Councillor Robert Reid,  
Cabinet Member for Housing and  
Property

# Contract Awards in relation to Social Landlord Responsibilities

### Report Author

Craig Spence, Acting Director of Housing

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### Purpose of Report

This report is for the contract award for the completion of fire risk assessments and fire compartmentation surveys within our Housing Revenue Account property portfolio. This has been through a compliant procurement process, with the contract to be awarded through the Fusion21 framework.

### Recommendations

#### That Cabinet:

- 1. Approves the award of a contract for Fire Risk assessments and Fire Compartmentation surveys with Penningtons following compliant procurement. Contract period maximum 4 years (2+1+1) contract value up to £400,000.**

### Decision Information

Is this a Key Decision?	Yes
Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Housing that meets the needs of all residents
Which wards are impacted?	All

## 1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

### ***Finance and Procurement***

- 1.1 The cost of this contract is included in the approved budget for the Housing Revenue Account.

Completed by: Alison Hall-Wright, Assistant Director of Finance

### ***Legal and Governance***

- 1.2 Sufficient notice has been provided on the Cabinet Forward Plan for this Key Decision, however, the item was not included on the agenda for this meeting of Cabinet.
- 1.3 The item is submitted to Cabinet in accordance with Paragraph 18 of the Council's Access to Information Procedure Rules due to the necessary five clear days' notice not having been provided of the business to be transacted. It is considered impracticable to defer consideration of this report to a future meeting of Cabinet, as set out in the below decision notice (within the modern.gov library on the South Kesteven website, copies can be made available at the Council's offices):

<https://moderngov.southkesteven.gov.uk/ecSDDisplay.aspx?NAME=Special%20Urgency%20Notice%20-%20Contract%20Awards%20in%20relati&ID=394&RPID=11587471>

- 1.4 The proposal would safeguard the Council in terms of its key housing compliance obligations, as outlined in the report.

Completed by: Graham Watts, Assistant Director of Governance and Monitoring Officer

## **2. Background to the Report**

- 2.1 The Council has a clear commitment in its Corporate Plan 2020-2023 to provide "*Housing that meets the needs of all residents*". As a stock-retained local authority, the Council has statutory and regulatory obligations to maintain and repair circa 5,900 properties.
- 2.2 Fire safety is a key housing compliance obligation and the requirement for regular Fire Risk Assessments is key to ensuring the ongoing health and safety of our tenants.
- 2.3 We have ensured compliance with the procurement process by engaging our in-house procurement officer. The contract would be awarded via Lot 5 of the Fusion21 procurement framework which ensures deliverability, minimal risk and procurement guidelines compliance.
- 2.4 The identified supplier is currently ranked as number one on the Fusion21 procurement framework, which can be seen on page 4 of Appendix 1 - Fusion21 Direct Award Report.
- 2.5 The proposed contract would be for an initial two-year period with the option of two further one-year extensions, the maximum contract length would be four years.

## **3. Key Considerations**

- 3.1 A fully compliant procurement process has been undertaken resulting in the identification of a supplier to undertake this important aspect of work.
- 3.2 There are no existing contracts in place to complete these works.

## **4. Other Options Considered**

- 4.1 There are no other options available.

## **5. Reasons for the Recommendations**

- 5.1 The proposed contract award has followed compliant procurement processes and shall provide the Council with the appropriate contracts to aid us to deliver on our Corporate Priority to provide "*Housing that meets the needs of all residents*".

## **6. Appendices**

### 6.1 Appendix 1 - Fusion21 Direct Award Report