

Actions to be taken by South Kesteven District

This action plan shows the activities due to be undertaken by the Cost of Living Strategic Working Group (SWG).

Action	How action will be achieved	Responsible	Target Date
Attendance at County Cost of Living Challenge meeting	<ul style="list-style-type: none"> To attend monthly meetings To feed back to SWG any actions that need to be taken SWG to consider actions and align to action plan 	SWG Revenues, Benefits and Customer Service	Monthly
Attendance at sub-group meetings: Communications	<ul style="list-style-type: none"> To attend monthly meetings To feed back to SWG any actions that need to be taken SWG to consider actions and align to action plan 	SWG Communications	Monthly
Attendance at sub-group meetings: Warm Spaces	<ul style="list-style-type: none"> To attend monthly meetings To feed back to SWG any actions that need to be taken SWG to consider actions and align to action plan 	SWG Revenues, Benefits and Customer Service	Monthly
Taskforce organisations – understanding their support offers	<ul style="list-style-type: none"> To map each Taskforce organisations offer of support, what their criteria is to access support, how many referrals they get each week and from where To provide quick reference guide for staff and Members to easily signpost residents 	SWG Community Engagement	24 March 2023
UK Shared Prosperity Fund (UKSPF) Board	<ul style="list-style-type: none"> Link to proposal for UKSPF funding to support Mobile Food Hub (The Bread and Butter Thing) 	UKSPF Board	31 March 2023
Energy support schemes awareness and funding support	<ul style="list-style-type: none"> To ensure awareness of scheme is available for eligible residents Website to be updated with all information 	SWG Revenues, Benefits and	31 March 2023

Action	How action will be achieved	Responsible	Target Date
	<ul style="list-style-type: none"> • Issuing of documentation to staff and Members • Energy bill reduction for all households – known as the Energy Bills Support Scheme (EBSS) • Energy Bills Support Scheme explainer - GOV.UK (www.gov.uk) 	Customer Service	
	<ul style="list-style-type: none"> • To ensure awareness of scheme is available for eligible residents • Website to be updated with all information • Issuing of documentation to staff and Members • Funding support to be issued by 30 June 2023 • Energy Bills Support Scheme - Alternative Funding (EBSS AF) • 900,000 more households to benefit from £400 of government energy bill support - GOV.UK (www.gov.uk) 	SWG Revenues, Benefits and Customer Service	30 June 2023
	<ul style="list-style-type: none"> • To ensure awareness of scheme is available for eligible residents • Website to be updated with all information • Issuing of documentation to staff and Members • Funding support to be issued by 30 June 2023 • Alternative Fuel Payment – Alternative Funding (AFP AF) • Households, businesses and organisations off the gas grid to receive energy bill support over the coming weeks - GOV.UK (www.gov.uk) 	SWG Revenues, Benefits and Customer Service	30 June 2023
Review feedback from support organisations who attended the 25 February 2023 Wellbeing Fair	<ul style="list-style-type: none"> • SWG to contact all support organisations to obtain feedback 	SWG	24 March 2023

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	<ul style="list-style-type: none"> • SWG to analyse feedback to help inform decisions regarding the potential of future events 		
Analyse support needs identified from Wellbeing Fair exit forms	<ul style="list-style-type: none"> • Analysis of all exit forms to be undertaken • Contact residents to provide wellbeing advice & financial support (where this need is identified) 	SWG Revenues, Benefits and Customer Service	24 March 2023
Produce lessons learnt from 25 February Wellbeing Fair	<ul style="list-style-type: none"> • SWG to collate lessons learnt – from SKDC attendees, support organisations and residents feedback 	SWG	31 March 2023
Cost of Living Co-Ordinator	<ul style="list-style-type: none"> • Approval of job description and JE outcome • Advertise and recruitment 	SWG Revenues, Benefits and Customer Service	31 March 2023
SWG officer attendance at other events across the District & County	<ul style="list-style-type: none"> • Calendar of events to be included within SWG action plan • SWG to consider <ul style="list-style-type: none"> ○ Representation of the group ○ Information to be included 	SWG	31 March 2023
Consider potential for additional Wellbeing Fair across other areas within the district	<ul style="list-style-type: none"> • Consideration of lessons learnt from 25 February Wellbeing Fair • Use of case studies from those who attended and engaged in support from 25 February Wellbeing Fair 	SWG	30 April 2023
Promotion and administration of Cost of Living email address	<ul style="list-style-type: none"> • Ensure this email address is used for all cost of living enquiries • Internal enquiries to be forward to this email address if received by SKDC Officers 	SWG Cost of Living Co-Ordinator	Ongoing from 1 April 2023

Action	How action will be achieved	Responsible	Target Date
	<ul style="list-style-type: none"> • Recording enquiries • Mapping outcomes • Analysis 		
Warm Spaces for Autumn/Winter 2023	Attendance at County-wide task and finish group	SWG Cost of Living Co-Ordinator	Ongoing from 1 April 2023
	Inclusion in Winter Pressures funding bid (co-ordinated by Task and Finish Group)	SWG Cost of Living Co-Ordinator	Ongoing from 1 April 2023
	Inclusion in procurement of Warm Packs (co-ordinated by Task and Finish Group)	SWG Cost of Living Co-Ordinator	Ongoing from 1 April 2023