



**SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL**



# Officer Delegated Decision

22<sup>nd</sup> January 2024


Richard Wyles – Deputy Chief  
Executive & S151 Officer

## Contract award for boiler upgrade works at Bourne Community Access Point and the Guildhall Arts Centre, Grantham.

Undertake upgrade of existing boilers, central heating pumps and Building Management System (BMS) Control Panels and associated works as detailed in the tender specification documents in the two named buildings.

### Contact

Neil Smith, M & E Projects Officer

 Neil.smith@southkesteven.gov.uk

<b>Decision made by:</b>	Richard Wyles – Chief Finance Officer (S151 Officer)
<b>Decision:</b>	To seek approval to enter a contract with Enhanced Energy Solutions following the procurement of boiler upgrade works
<b>Public or Exempt:</b>	Public
<b>Reasons for exemption:</b>	N/a
<b>Conflicts of interest:</b>	No
<b>Policy compliant:</b>	Yes
<b>Details of delegation:</b>	The Deputy Chief Executive is authorised under at Part 3 (c) for Delegated Powers to Officers, item 28 (Tendering) of the constitution to accept tenders and award contracts to contractors on behalf of the Council in the following circumstances: a) Following a tender process strictly in accordance with the Council's Contract Procedure Rules and Financial Regulations. b) For carrying out works and/or the provision of goods and/or services.

### 1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding,

staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

### ***Finance***

- 1.1 The cost of the contract award is £183,875 for both sites; this figure is combined from the tendered price of £107,130 for Guildhall Arts Centre and £76,745 for Bourne Community Access Point.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

### ***Procurement***

- 1.2 This requirement was competed via an Open Tender and I am satisfied a compliant process has taken place.

Completed by: Helen Baldwin (Procurement Lead)

### ***Legal and Governance***

- 1.3 There are no legal and governance implications arising from this report which are not already referenced.

Completed by: Mandy Braithwaite, Legal Executive

## **2. The Purpose of the Report**

- 2.1 To seek approval to enter contract with Enhanced Energy Solutions for the boiler upgrade works at Bourne Community Access Point and Guildhall Arts Centre, Grantham.

## **3. Available Options Considered**

- 3.1 Outline any other options considered. Option 1 – Enter into contract to undertake the essential upgrade works for the boilers and associated items listed in tender documentation in both buildings.

Option 2 – Do not undertake the upgrade works, which would leave both buildings in a critical condition with regards to the functionality of the heating systems.

## **4. Preferred Option**

- 4.1 Option 1 – to enter contract with Enhanced Energy Solutions for the boiler upgrade works at Bourne Community Access Point and Guildhall Arts Centre, Grantham.

## **5. Reasons for the Decision(s)**

- 5.1 The Council is responsible for the maintenance and continued running of the Guildhall Arts Centre and Bourne Community Access Point & Library
- 5.2 In a recent condition survey in the summer of 2023 to investigate the condition of the existing boilers, pumps and controls these 2 sites were identified as being in a critical level. The existing boilers, pumps and controls within the buildings are of an age which spares parts are verging obsolete and unable to obtain.
- 5.3 With the condition surveys now completed, we are looking to progress actions identified from the condition survey reports in terms of repairs, to ensure our buildings compliance with health and safety regulations are met.
- 5.4 The upgrade of boilers and controls will contribute to a more energy efficient heating system within the buildings and contribute towards SKDC Climate Policy by use of more modern technologies.
- 5.5 The existing condition of several boilers within the buildings are currently not functioning and will need repairs immediately if parts are able to be obtained. This would not be cost effective given the overall age and condition.
- 5.6 The existing BMS control panels are at end of life age and if repairs are required, it would be expensive to undertake and not extend the forecasted lifespan of the control panels.
- 5.7 The correct procurement process has been followed by use of a formal tender process for the upgrade works. These works have been procured with the aim of completion by the end of March 2024 as part of an ongoing upgrade programme.
- 5.8 These boiler replacement works are to be funded from the SKDC £500k Maintenance budget for 2023/24.

## **7. Appendices**

- 7.1 Appendix 1 – Price and Specification for the works from the tender process.

**Signed by: Richard Wyles**

---

**Dated: 22 January 2024**