



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Officer Delegated Decision

16th December 2024


Richard Wyles, Deputy Chief Executive
& s151 Officer

Procurement of Food Waste Caddies

Approval is given to award a contract to IPL Global in order to procure food waste caddies. This follows the conclusion of a Lincolnshire procurement exercise in conjunction with the Lincolnshire Waste Partnership and utilising an ESPO Framework. The caddies are required for the mandatory roll out (under the Environment Act 2021) of a weekly kerbside food waste collection which will commence in April 2026.

Kayleigh Boasman

Head of Service (Waste and Markets)

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Decision made by:	Richard Wyles, Deputy Chief Executive and Section 151 Officer
Decision:	Approve the contract to IPL Global following the outcome of the LWP joint procurement and create a budget of £308k funded from grant income received.
Public or Exempt:	Public
Reasons for exemption:	N/A
Conflicts of interest:	No
Policy compliant:	Yes
Details of delegation:	<p>The Chief Executive, or any officer they authorise in writing, has the following delegated authority under emergency powers:</p> <p>Authorisation to take any and all actions considered appropriate in an emergency to protect and/or further the</p>

best interests of the Council, the District of South Kesteven and/or the public, subject to:

a) Consultation with the Leader of the Council or in his or her absence the Deputy Leader and any appropriate Cabinet Member

b) A report of the action taken and the reasons behind it being presented to the next meeting of the Cabinet, Council or relevant Committee

c) Informing the Opposition Group Leader of the action that has been taken

1. Implications

Finance

1.1 This report seeks approval to award the procurement of food waste caddies to IPL Global. This follows the outcome of the Lincolnshire Waste Partnership on a joint caddy contract procurement exercise. The contract will be directly awarded under an ESPO framework. There has been a cost comparison which shows that the preferred provider offers value for money and is cheaper than the competitor quote whilst providing the same quality product. The Procurement Officer has confirmed this is a compliant route to market. The Council has been awarded one-off funding of £1.371m to facilitate the necessary set up costs of providing food waste caddies to every household as well as the freighters that will be required to collect the weekly food waste. The purchase of the food waste caddies will be met from this funding.

Completed by: Richard Wyles, Deputy Chief Executive & s151 Officer

Procurement

1.2 This is a compliant route to market.

Completed by: Helen Baldwin, Procurement Lead.

Legal and Governance

1.3 The timetable associated with this procurement activity, which is being facilitated countywide, means that the District Council is required to take an urgent decision regarding its participation. The funding is being provided externally and is for the provision of food waste caddies as part of the Lincolnshire Waste Partnership procurement exercise. Should the Council miss this opportunity to participate in the procurement exercise there is a risk that it will incur unnecessary costs itself.

Given the urgency required to take this decision, it is deemed appropriate and necessary to use the emergency provisions contained within the scheme of delegation.

Completed by: Graham Watts, Monitoring Officer

2. The Purpose of the Report

- 2.1 Under the Environment Act 2021 all waste collection authorities, including South Kesteven District Council, have been mandated to initiate weekly food waste collections from all households by 31st March 2026. To facilitate the service roll out, DEFRA provided authorities with capital funding to buy caddies and vehicles. SKDC received around £1.371m to fund these one-off set up costs.
- 2.2 SKDC is a member of the Lincolnshire Waste Partnership (LWP) and it was agreed that a joint caddy procurement would be an opportunity to ensure all Lincolnshire residents received the same caddies (minimising confusion) and to achieve a better price per item due to the large quantities required.
- 2.3 ESPO have a framework for caddies, and they informally approached suppliers on the framework for prices based on a consolidated purchase. The prices received were lower than the framework pricing, however, to get this price all LWP authorities must place an order for the caddies by 31st December 2024. The quote is based on the specification requested by the LWP and the products meet the DEFRA/WRAP specification for these items. Furthermore, IPL Global will store the caddies until they are required which alleviates SKDC's storage issue.
- 2.4 Subject to all authorities giving their approval, Each Council will raise the call off order and establish an individual contract with the supplier; this will be a direct award.
- 2.5 SKDC's lead Procurement Officer has confirmed this is a compliant route to market and that the informal pricing exercise ESPO carried out shows value for money.
- 2.6 The budget to fund this purchase will be created using the grant funding from DEFRA as highlighted in paragraph 2.1.
- 2.7 Table 1 provides a breakdown of the IPL Global quote (preferred option) and an additional quote which shows the value for money comparison. This is the total cost for 68,000 units. Table 2 highlights the cost per unit from the two competitors.

Table 1: Food Waste Caddy Funding and Quotes

	IPL Global (£)	Bid 2 (£)
5 litre caddies	77,000	91,000
23 litre caddies	231,000	235,200
Total	308,000	326,200

Table 2: Price Per Item

	IPL Global (£)	Bid 2 (£)
5 litre caddies	1.10	1.30
23 litre caddies	3.30	3.36

3. Available Options Considered

3.1 The following options were considered:

- Option 1: undertake the joint procurement with the LWP to secure the best price on caddies, and
- Option 2: wait to procure these items in 2025. This option has been discounted due to the very short timescales associated with the prices offered to the LWP.

4. Preferred Option

4.1 Option 1 – undertake the joint procurement with the LWP to secure the best price on caddies is the preferred option. The quoted price shows good value for money when compared to the additional quote provided by an alternative competitor.

4.2 Alongside the price, this option also provides a practical solution to the storage issue as IPL Global will store the caddies until December 2025 or until we are ready to receive them.

4.3 This option will also ensure that all LWP authorities are using the same caddies, which will mean communications around the service can be aligned. This aligns with the principles of Simpler Recycling and will minimise confusion for residents.

5. Reasons for the Decision(s)

5.1 The preferred option shows value for money, alleviates confusion for Lincolnshire residents and minimises SKDC's storage issues as the service looks to move to the new depot. The capital funding to cover the costs has already been received and therefore no additional funding is required at this stage.

6. Consultation

6.1 No consultation is required to be undertaken for this procurement exercise.

Signed by: Richard Wyles, Deputy Chief Executive
