



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Officer Delegated Decision

30 December 2024

Deputy Chief Executive and Section
151 Officer




Contract award for hot water boiler upgrade works at Bourne Leisure Centre, Bourne.

Undertake replacement of existing central heating boilers and associated works at Bourne Leisure Centre, Queens Road, Bourne.

Contact

Neil Smith, M & E Projects Officer

 Neil.smith@southkesteven.gov.uk

Decision made by:	Deputy Chief Executive and Section 151 Officer
Decision:	To seek approval to enter a contract with Selmec following the procurement of boiler replacement works.
Public or Exempt:	Public
Reasons for exemption:	This report is not exempt from publication; however, Appendix 1 is exempt from publication.
Conflicts of interest:	No
Policy compliant:	Yes
Details of delegation:	The Deputy Chief Executive is authorised under at Part 3 (c) for Delegated Powers to Officers, item 28 (Tendering) of the constitution to accept tenders and award contracts to contractors on behalf of the Council in the following circumstances: a) Following a tender process strictly in accordance with the Council's Contract Procedure Rules and Financial Regulations. b) For carrying out works and/or the provision of goods and/or services.

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance

- 1.1 The funding of these works will be met from existing maintenance budgets for the current financial year.

Completed by: Paul Sutton, Interim Head of Finance / Deputy 151 Officer

Legal and Governance

- 1.2 There are no significant legal or governance implications arising from this report not already referred to in the body of the report or identified within the finance and procurement implications.

Completed by: Mandy Braithwaite, Legal Executive

Procurement

- 1.3 Contract value - £37,548.00. This is inline with Contract Procedure Rules in that a quotation exercise has been carried out

Completed by: Helen Baldwin (Procurement Lead)

2. The Purpose of the Report

- 2.1 To seek approval to enter contract with Selmec for boiler replacement works at the Bourne Leisure Centre, Queens Road, Bourne.

3. Available Options Considered

- 3.1 Option 1 – Enter into contract to undertake essential replacement works for the boiler and associated ancillary items detailed within *Exempt Appendix 1 – Price and Specification*

Option 2 – Do not undertake the replacement works, which would leave both buildings in a critical condition with regards to the functionality of the heating system and at risk of closure, which also affects Bourne Academy School.

4. Preferred Option

- 4.1 Enter contract with Selmec for boiler replacement works at the Bourne Leisure Centre, Queens Road, Bourne.

5. Reasons for the Decision(s)

- 5.1 The Council is responsible for the maintenance and continued running the Stamford leisure centre building, which is managed on a service agreement by a Council owned company (Leisure SK Ltd).
- 5.2 A condition survey has been undertaken for the Centre and this identified the existing boilers in respect of the operational boilers were in poor condition and at a critical level, with 3 of the 4 boilers not operational.
- 5.3 With the condition survey now completed, progress is being made to carry out priority actions identified in terms of repairs, to ensure our buildings compliance with health and safety regulations are met.
- 5.4 The replacement of boilers will contribute to a more energy efficient way of heating the hot water within the building and contribute towards the actions identified in the Climate Change Strategy by the utilisation of modern technologies.
- 5.5 3 of the existing 4 boilers in question is currently isolated and turned off due to being unable to obtain replacement parts to put the boiler back into working order
- 5.6 Selmec have been procured following receipt of bid through a quotation process
- 5.7 These boiler replacement works are to be funded from the approved Maintenance budget for 2024/25.

6. Appendices

- 6.1 *Exempt Appendix 1 – Price and Specification*

Signed by: **Richard Wyles**

Dated: **30 December 2024**