



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Officer Delegated Decision

23 January 2025

Karen Bradford, Chief Executive and
Local Returning Officer

Temporary polling station change for the Greater Lincolnshire Combined County Authority Mayoral and County Council Elections taking place on 1 May 2025

This decision details a temporary change to a polling station for the Greater Lincolnshire Mayoral Combined County Authority and County Council Elections taking place on 1 May 2025

Contact

Julie Edwards, Electoral Services Manager

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Decision made by:	Karen Bradford
Decision:	To temporarily relocate the polling station for part of the Stamford All Saints and Stamford St John's Wards to Stamford and District Indoor Bowling Club for the elections taking place on 1 May 2025.
Public or Exempt:	Public
Reasons for exemption:	Not applicable
Conflicts of interest:	No
Policy compliant:	Yes
Details of delegation:	The Chief Executive as Returning Officer has delegated authority to determine polling places in accordance with Section 16 of the Electoral Administration Act 2006.

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance

- 1.1 There are no financial implications arising from the recommendation set out in this report which proposes to relocate a polling place from one venue to another for the elections taking place on 1 May 2025.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Legal and Governance

- 1.2 The Electoral Registration and Administration Act 2013 requires the Council to keep polling districts and polling places under review and conduct a compulsory review every five years.
- 1.3 Outside of this compulsory review period it may be necessary to make changes to polling places if a polling station becomes unavailable before an election.
- 1.4 Full Council delegated authority to the Chief Executive as Returning Officer to make changes in the event that a polling place becomes unavailable during an election period.
- 1.5 The Chief Executive therefore has the necessary delegated authority to take this decision.

Completed by: Graham Watts, Monitoring Officer

2. The Purpose of the Report

- 2.1 This report sets out a temporary change to one polling station for the Greater Lincolnshire Combined Authority Mayoral and County Council Elections taking place on 1 May 2025.

- 2.2 Electoral Registration and Administration Act 2013 requires the Council to carry out a review of the polling districts and polling places every five years. The last compulsory review was completed in November 2023.
- 2.3 Outside of this compulsory review period it may be necessary to make changes to polling places if a polling station becomes unavailable before an election.
- 2.4 Stamford Rugby Club is the designated polling place for polling districts SAC2 in the Stamford All Saints Ward and SJB2 in the Stamford St John's Ward. The Rugby Club is not available on 1 May 2025 due to the building undergoing refurbishment. For the elections on 1 May 2025, the polling station for polling districts SAC2 and SJB2 will be temporarily relocated to the **Stamford and District Indoor Bowling Club, Exeter Gardens, Stamford, PE9 2RN**.
- 2.5 The change will be detailed on the polling cards sent to voters and additional signage will be displayed at the previous locations on polling day to redirect voters.

3. Available Options Considered

- 3.1 No other options were considered.

4. Preferred Option

- 4.1 To agree the temporary change to one polling station for the Mayoral and County Council elections taking place on 1 May 2025 as detailed in paragraph 2.4.

5. Reasons for the Decision(s)

- 5.1 The change to the polling station location identified is required to ensure voters can continue to cast their vote at a polling station within their local area.

6. Consultation

- 6.1 District and County Councillors for the wards and division affected have been consulted on the proposed change detailed in this report.

Signed by: **Karen Bradford**

Dated: **23 January 2025**