



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Officer Delegated Decision

10th January 2025

Richard Wyles – Deputy Chief Executive and
s151 Officer



To seek approval to release £16,000 from the General Fund Property Reserve to facilitate staffing resource.

Contact

Gyles Teasdale, Head of Property Services & ICT



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Decision made by:	Richard Wyles – Deputy Chief Executive and S151 Officer.
Decision:	To seek approval to release £16,000 from the General Fund property reserve to facilitate staffing resource.
Public or Exempt:	Public
Reasons for exemption:	
Conflicts of interest:	No
Policy compliant:	Yes
Details of delegation:	Part 3(c) of the constitution: 20 - Management of Services To manage services: Provides the Deputy Chief Executive delegated authority. a) In accordance with any policy decisions made by, or guidelines issued by, the Council b) Within budgets made or approved by the Council c) In compliance with all Rules of Procedure and Codes set out in the Constitution

	And to take such decisions or actions as they are required or authorised to take in: d) Understanding orders adopted and decision made by the Council for implementation e) Their role as proper officers of the Council as defined in Section 270(3) of the Local Government Act 1972.
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1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance

- 1.1 The financial implications are set out at 2.1 and reserves are available for this purpose.

Completed by: Paul Sutton Interim Head of Finance (Deputy s151)

Legal and Governance

- 1.2 There are no legal implications identified in this report.

Completed by: Mandy Braithwaite, Legal Executive

2. The Purpose of the Report

- 2.1 To seek approval to release £16,000 from the General Fund Property Reserve to facilitate increase to staffing resource for the service for a temporary period.

3. Available Options Considered

- 3.1 Option 1 – Release of £16,000 from the General Fund Property Reserve to enable instruction of additional staffing need for Property Services in order to support the manage backlog of property management matters and the commercial property portfolio/capital works projects for the Property Services Team.
- 3.2 Option 2 – Not to release funding for the additional staffing requirement and work with a reduced service. This is not a recommended option as the existing

resource within the service area is insufficient to progress current project and works requirement upon it.

4. Preferred Option

- 4.1 Option 1 – Release of £16,000 from the General Fund Property Reserve to enable the financing of temporary staffing for Property Services for a period of xx in order to support and manage backlog of property management matters and the commercial property portfolio/capital works projects for the Property Services Team.

5. Reasons for the Decision(s)

- 5.1 It is recommended that authority is given to release of £16,000 from the General Fund Property Reserve to enable instruction of additional staffing need for Property Services in order to support and manage the backlog of property management matters and the commercial property portfolio/capital works projects for the Property Services Team.
- 5.2 The spend of the £16,000, for the temporary additional resource, is fundamental to ensure ongoing delivery of the project and general works and administrative requirements upon the service area.
- 5.3 There is currently work pressures in the short term as the service have recognised considerable maintenance back log across the General Fund portfolio, which is leading to increased resource pressure.
- 5.4 The service area is undergoing the implementation of a new asset management system in order to manage the General Fund Portfolio. This has led to a need to survey all General Fund assets to tag and document the portfolio infrastructure and plant. In doing so there has been increased administrative pressure upon the service area and this role will support easing of the increase in burden.

Signed by: **Richard Wyles**

Dated: **10 January 2025**