



**SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL**

# Officer Delegated Decision

26<sup>th</sup> March 2025

Richard Wyles – Deputy Chief Executive  
and s151 Officer

## Approval of SKDC Car Parking Season Ticket Criteria

**Author:** Gyles Teasdale, Head of Property and ICT



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<b>Decision made by:</b>	Richard Wyles – Deputy Chief Executive and S151 Officer.
<b>Decision:</b>	To seek approval of SKDC Car Parking Season Ticket Criteria
<b>Public or Exempt:</b>	Public
<b>Reasons for exemption:</b>	N/A
<b>Conflicts of interest:</b>	No
<b>Policy compliant:</b>	Yes
<b>Details of delegation:</b>	Part 3(c) of the constitution: 20 - Management of Services To manage services: Provides the Deputy Chief Executive delegated authority. a) In accordance with any policy decisions made by, or guidelines issued by, the Council b) Within budgets made or approved by the Council c) In compliance with all Rules of Procedure and Codes set out in the Constitution And to take such decisions or actions as they are required or authorised to take in: d) Understanding orders adopted and decision made by the Council for implementation e) Their role as proper

	officers of the Council as defined in Section 270(3) of the Local Government Act 1972.
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## **1. Implications**

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

### ***Finance***

1.1 There are no financial comments arising from this report.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

### ***Legal and Governance***

1.2 The Deputy Chief Executive has the authority to sign this decision using the delegation listed above.

Completed by: James Welbourn, Democratic Services Manager

## **2. The Purpose of the Report**

2.1 To seek approval of SKDC Car Parking Season Ticket Criteria for use across Council pay and display car parks.

## **3. Available Options Considered**

3.1 Option 1 – To approve and adopt the SKDC Car Parking Season Ticket Criteria in order to set a defined strategy around how the authority manages and administrates season ticket across Council owned car parks.

3.2 Option 2 – Not to adopt the proposed SKDC Car Parking Season Ticket Criteria and continue to manage season tickets in an unformulated manner.

## 4. Preferred Option

- 4.1 Option 1 – To approve and adopt the SKDC Car Parking Season Ticket Criteria in order to set a defined strategy around how the authority manages and administrates season ticket across Council owned car parks.

## 5. Reasons for the Decision(s)

- 5.1 It is recommended that authority is given to adopt the SKDC Car Parking Season Ticket Criteria in order to set a defined strategy around how the authority manages and administers season tickets across authority owned car parks.
- 5.2 Season tickets can be purchased for use at SKDC's long stay car parks in Grantham and Stamford for a week, month or three-month period for Monday-Friday or Monday-Saturday. Rates vary dependant on the duration of period and further information on pricing can be found via the following link - [Car park season tickets | South Kesteven District Council](#)
- 5.3 Season tickets provide unlimited access during car park opening times where patrons can enter and exit the car park as many times as they wish while the ticket is valid, but vehicles must be parked within the lined bays and a space is not guaranteed.
- 5.4 Season tickets are available for the following car parks: Grantham - Welham Street Levels 3-6 only; Stamford - Cattle Market and Wharf Road.
- 5.5 In order to purchase a season ticket patrons can [Book online via RingGo using the link](#). Alternatively, should they wish to discuss a bulk purchase of five or more season tickets, patrons can email: [carparks@southkesteven.gov.uk](mailto:carparks@southkesteven.gov.uk) in order to discuss enhanced rates available on grouped purchases.
- 5.6 There has previously been no formal policy in place around the sale of season tickets and so by adopting the SKDC Car Parking Season Ticket Criteria, (see *Appendix 1 - SKDC Car Parking Season Ticket Criteria*) SKDC will enhance the transparency around the authority's season ticket sales and give clarity to the patrons of the car parks and general public.

## 6. Appendices

- 6.1 Appendix 1 - SKDC Car Parking Season Ticket Criteria

Signed by: Richard Wyles

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