



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

## Officer Delegated Decision

4<sup>th</sup> July 2025

Deputy Chief Executive and s151  
Officer

### Replacing of Network Switches and Wireless Access Points at Council Offices

This report recommends that the ICT reserve is used to fund the replacement of the Edge network switches and wireless access points (WAP) at each council office.

#### Contact

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<b>Decision made by:</b>	Deputy Chief Executive and s151 Officer
<b>Decision:</b>	Approve budget release from IT reserve
<b>Public or Exempt:</b>	This report is not exempt from publication
<b>Reasons for exemption:</b>	None
<b>Conflicts of interest:</b>	No
<b>Policy compliant:</b>	Yes
<b>Details of delegation:</b>	The Council's Financial Regulations allow the Deputy Chief Executive and s151 Officer to approve spend incurred by the Council within the limits set out in the Financial Regulations (Constitution)

## 1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

### 1.1 Finance

The proposal is to utilise the ICT reserve to fund this activity which is in accordance with the terms of the reserve.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

### 1.3 Legal and Governance

The Deputy Chief Executive has the delegated authority to take this decision.

Completed by: James Welbourn, Democratic Services Manager

## 2. The Purpose of the Report

- 2.1 To approve the use of the ICT reserve to fund the procurement of new switches and WAPs at all Council offices.
- 2.2 To approve the installation and support of the equipment with a 5 year agreement
- 2.3 The project will require the following:

6	Network Switches	£1350.05	£8100.30
27	Wireless Access Points	£455.00	£3185.00
6	5 Year Switch Support	£673.29	£4039.74
27	5 Year WAP support	£179.00	£4833.00
3	Installation & Configuration days	£895.00	£2685.00

Total budget required                      £22843.04

## 3. Available Options Considered

- 3.1 Procure new fit for purpose equipment to replace the existing hardware which is all over 5 years old.

- 3.2 Leaving the existing equipment in place. However, most of the equipment is coming to the end of its service life so we will not be able to renew support contracts and so would present a risk if any technical issues were to occur

#### **4. Preferred Option**

- 4.1 Options 3.1 is preferred as it offers the best level of security and support for the Councils' network

#### **5. Reasons for the Decision(s)**

- 5.1 Procuring new updated hardware helps us fulfil the aims of the IT strategy which states *"The stability and security of our technology estate and data will continue to be a priority" and that we will achieve this by "consolidating and modernising our technology estate."*
- 5.2 Purchasing with a 5 year support contract means we will be getting value for money and ensures our investment is protected for a long period of time
- 5.3 New network switches and WAPs will be more reliable and secure which improves our cyber security but also offers a better service to officers and public who rely on the equipment for perform their roles and access services.
- 5.4 The same make and models of equipment are being used for the new Turnpike Operations Centre so this will ensure the network is the same across the whole organisation.
- 5.5 Some of the old equipment is going end of life so not replacing now could create a risk of both failure and not being compatible with new equipment or security requirements.

Signed by: Richard Wyles

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