



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Officer Delegated Decision

17th July 2025

Richard Wyles – Deputy Chief Executive and
s151 Officer



To seek approval to release £67,300 from the Leisure and Community Reserve to provide an Events officer and an associated events budget.

Contact

Karen Whitfield, Assistant Director – Leisure, Culture and Place



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Decision made by:	Richard Wyles – Deputy Chief Executive and S151 Officer.
Decision:	To seek approval to release £67,300 from the Leisure and Community Reserve to facilitate an Officer and associated events budget.
Public or Exempt:	Public
Reasons for exemption:	
Conflicts of interest:	No
Policy compliant:	Yes
Details of delegation:	Part 3(c) of the constitution: 20 - Management of Services To manage services: Provides the Deputy Chief Executive delegated authority. a) In accordance with any policy decisions made by, or guidelines issued by, the Council b) Within budgets made or approved by the Council c) In compliance with all Rules of Procedure and Codes set out in the Constitution

	<p>And to take such decisions or actions as they are required or authorised to take in:</p> <p>d) Understanding orders adopted and decision made by the Council for implementation e) Their role as proper officers of the Council as defined in Section 270(3) of the Local Government Act 1972.</p> <p>The Council’s Financial Regulations provide the s151 Officer with authority to utilise discretionary reserves.</p>
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1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council’s declaration of a climate change emergency, the following implications have been identified:

Finance

1.1 The financial implications are set out at 2.1 and a specific discretionary reserve is available for this purpose. The £25,000 budget is in respect of funding variable costs only and any spend must be of a one-off nature and not create a future spending commitment beyond existing budget levels.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Legal and Governance

1.2 There are no legal implications identified in this report.

Completed by: Alison Hall-Wright, Director of Housing and Projects and Deputy Monitoring Officer

2. The Purpose of the Report

2.1 To approve the release of £67,400 from the Leisure and Community Reserve to provide an Events Officer on a fixed-term 12-month basis and an associated events budget. The split of the requested release is:

Events Officer - fixed-term post for 12 months	£42,300
Events Budget (one-off)	£25,000

3. Background

- 3.1 There are increasing requests from Members to support wider events within the district. As there is currently no provision with the Arts and Cultural Services budget to provide events, either in relation to the funding of an Officer or the events themselves, this is resulting in a resource pressure.
- 3.2 In addition, an Officer within the Arts and Cultural Services Team is due to go on maternity leave from September 2025. The fixed-term post will also provide additional resource to cover this position.

4. Preferred Option

- 4.1 There is an option not to create the fixed term post and budget to fund events. However, this would result in the current resource pressures ongoing and resources being diverted away from Service Plan actions.
- 4.2 The preferred option is to release £67,300 from the Leisure and Community Reserve to provide Officer support on a fixed-term basis and an associated events budget. This will provide cover for current requirements including an element of maternity cover.

5. Reasons for the Decision(s)

- 5.1 It is recommended to release of £67,300 from the Leisure and Community Reserve to create a fixed-term post and associated events budget. This will allow the Arts and Cultural Services Team to concentrate on the delivery of Corporate Plan actions and satisfy the requirement to support events.

Signed by: **Richard Wyles**

Dated: **14 July 2025**