



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

## Officer Delegated Decision

21 July 2025

Alison Hall-Wright, Director of Housing  
and Projects

### Approval of Contract Extension for Fire Risk Assessments and Fire Compartmentation Surveys

To approve a 12 month contract extension with Pennington Choices Limited for the provision of Fire Risk Assessments and Fire Compartmentation Surveys

#### Contact

Alison Hall-Wright, Director for Housing and Projects



<b>Decision made by:</b>	Alison Hall-Wright, Director of Housing and Projects
<b>Decision:</b>	To approve the extension of a contract with Penningtons for the provision of Fire Risk Assessments and Fire Compartmentation Surveys for a period of 12 months, the annual spend will be up to £100k.
<b>Public or Exempt:</b>	Public
<b>Reasons for exemption:</b>	N/A
<b>Conflicts of interest:</b>	No
<b>Policy compliant:</b>	Yes
<b>Details of delegation:</b>	The Director for Housing is authorised under at Part 3 (c) for Delegated Powers to Officers, item 28 (Tendering) of the constitution to accept tenders and award contracts to contractors on behalf of the Council in the following circumstances:

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|  | <ul style="list-style-type: none"><li>a) Following a tender process strictly in accordance with the Council's Contract Procedure Rules and Financial Regulations</li><li>b) For carrying out works and/or the provision of goods and/or services.</li></ul> |
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Cabinet approved a contract a up to 4 years at their meeting in March 2023. This decision sees the first year option being taken up by the Council.

## 1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

### ***Finance***

- 1.1 The cost of this contract is included in the approved revenue budget for the Housing Revenue Account.

Completed by: David Scott – Assistant Director of Finance and Deputy s151 Officer

### ***Legal and Governance***

- 1.2 A complaint procurement exercise was undertaken in 2023 which included the option to extend the contract for a further one year plus one year. The recommendation is in line with the Council's Contract Procedure Rules.

Completed by: James Welbourn, Democratic Services Manager

## 2. The Purpose of the Report

- 2.1 To approve the extension of a contract with Pennington Choices Limited to complete Fire Risk Assessments (FRA) and Fire Compartmentation Surveys across the Council's Housing Stock which are required to ensure the Council meets its Fire Safety compliance requirements.
- 2.2 On 3 March 2023 Cabinet approved the award of a contract to Pennington Choices Limited for a period of 2 years with the option to extend for a further one year plus one year. The total value of the contract award was up to £400k and to date the Council has spent £121k so the extension is within the approved value of the contract award.

2.2 The contractor has met the Council's requirements over the last 2 years so it is therefore recommended that the option to extend the contract for a further 12 months is approved.

### **3. Available Options Considered**

3.1 The Council could have chosen not to extend the contract, but this would result in a contract not being in place for FRA's and Fire Compartmentation Surveys whilst a tender exercise is completed.

### **4. Preferred Option**

4.1 To extend the contract with Pennington Choices Ltd as the original contract included the option to extend for a further one year plus one year. This option ensures that the Council has a contractor in place to complete FRA's and Fire Compartmentation Surveys which ensures the ongoing health and safety of tenants.

### **5. Reasons for the Decision(s)**

5.1 To ensure the Council has a compliant contract in place for FRA's and Fire Compartmentation Surveys.

### **6. Appendices**

6.1 Appendix A – Contract Award to Pennington Choice Limited on 7 March 2023.

Signed by: **Alison Hall-Wright**

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Dated: **21/07/25**